



APPROVED 05/17/2021

Indiana Online Learning Options, Inc. (IOL)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, April 19, 2021 at 4:30 p.m.

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

866-365-4406; Access Code: 561-7237#

I. Call to Order

Ms. Taylor called the meeting to order at 4:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present: Stacy Taylor, Lori Lego, Andrew Norris, and Tara Saxon (via phone);

Guests Present: Kelly Simone, Tony Brose, Stephani Chi, Kelly Winters, Tia Reisinger, and Leanne Tacosik, School staff; Kayla Foust and Da'Naisha Gill, INCC Students; Micah Smith, Board Member Candidate; Melissa Brown, Kristen Woods, Kristin DeGross, Sonali Rogers, and Tracey Gianoni, Online & Blended Learning (OBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Agenda for the April 19, 2021 Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

A roll call vote was conducted; the motion was approved unanimously.

V. Audit Committee, Committee of the Entire Board

a. Approval of Audit Firm Engagement for the 2020-2021 School Year

Ms. Gianoni reviewed the audit firm engagement letter, as included in the Board materials. She discussed with the Board the anticipated audit-related charges and scope of services. There being no further discussion, a motion was made by Ms. Taylor and seconded by Mr. Norris as follows:

RESOLVED, the engagement of Clifton Larson Allen, LLP for the 2020-2021 school year financial audit, as presented, is hereby approved.

A roll call vote was conducted; the motion was approved unanimously.

VI. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the February 22, 2021 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Online & Blended Learning Invoices for February (# 91000007349) and March (# 91000007571): INCA;
- e. Approval of Online & Blended Learning Invoices for February (# 91000007350) and March (# 91000007575): INCC; and
- f. Approval of Staff Compensation Plan for the 2021-2022 School Year: INCA and INCC; are hereby approved.

A roll call vote was conducted; the motion was approved unanimously.

VII. Action Items

a. Approval of Charter Renewal Agreement for INCA & INCC with Ball State University

Ms. Woods presented this item to the Board. She reviewed the increases in enrollment caps for both INCA (7,000 students) and INCC (3,000 students), as well as the inclusion of grades 6-12 for students at INCC. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Charter Renewal Agreement for INCA & INCC with Ball State University, as presented, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

b. Approval of Statement of Agreements (SOA) with Online & Blended Learning (OBL): INCA & INCC

Ms. Woods reviewed the SOA documentation for INCA and INCC, as included in the Board materials. She thanked the Board for their partnership and entrusting OBL to assist the school in serving students in Indiana. She advised that the SOA's had been reviewed by Board Counsel, and that the agreements were

set to run co-terminus with the school's five-year Charter. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Statement of Agreements (SOA) with Online & Blended Learning (OBL): INCA & INCC, as presented, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

c. Consideration of Board Member Candidate, Micah Smith

Ms. Taylor reviewed Ms. Smith's desire to join the IOLO Board, and reminded the Board of the discussion held at a previous meeting with Ms. Smith regarding her interest in membership and qualifications. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the appointment of Board member candidate Micah Smith, for an initial term to the 2021 Annual Meeting, pending a successful background check clearance, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

VIII. Oral Reports

a. Executive Director's Report

i. Update on Graduation Plans and Student Activities

Ms. Simone advised the Board that INCA's high school graduation ceremony is planned for June 1, 2021 to be held as a cavalcade of graduates to allow for in-person attendance. She encouraged Board members to attend.

Ms. Chi advised that INCC's graduation ceremony would also be held on June 1, 2021, and that graduates would be asked to attend on a staggered schedule to comply with proper social distancing measures.

ii. Update on State Testing

Mr. Brose reviewed INCA's ongoing state testing at the elementary level, as well as initial results from the iREAD assessment. He discussed remediation efforts in place to assist students who did not pass the exam.

Ms. Simone and Ms. Chi discussed pass rates for iSTEP+ exams at INCA and INCC.

iii. Student Spotlight: INCC Future Business Leaders of America

Ms. Chi introduced Ms. Tacosik, who discussed her role as the advisor for INCC's FBLA group. Ms. Tacosik introduced Ms. Gill, a student at the school, and current co-vice president of FBLA. Ms. Gill provided an overview of the functions of FBLA, as well as her experiences within the group. She further discussed the school's participation in a nationwide Diversity, Equity, and Inclusion Challenge. Board members lauded Ms. Gill for group members' efforts to create an inclusive and welcoming environment for students at the school.

Ms. Taylor requested that Mr. Norris chair the remainder of the meeting.

[Ms. Taylor left the meeting at 5:02 p.m.]

b. Financial Report

i. Board Support Update

Ms. Gianoni reviewed the current support personnel provided to the Board through OBL. She introduced Sonali Rogers, and advised of her support and work with the Board Treasurer and school's financial documentation.

ii. INCA Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

iii. INCC Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

IX. Information Items

a. State Account Relations (STAR) Update

Ms. Woods provided the Board with an update on recent legislative activities which may impact the school.

i. STAR Service Spotlight: PSLT

Ms. Woods introduced Ms. Brown, who provided an overview of services delivered by the Partner School Leadership Team (PSLT) regarding school leader support, including school improvement planning, coaching, professional development, audit and accreditation assistance, and analyzing of school academic data to ensure student success.

b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Online & Blended Learning's (OBL) School Leadership Team.

i. School Operations Metrics: INCA and INCC

Ms. Brown presented to the Board on behalf of Online & Blended Learning's (OBL) School Leadership Team. She reviewed the Operations Metrics data included in the Board materials for INCA and INCC, highlighting the schools' performance as compared with other OBL partnering schools of similar size and years in operation.

c. Board Planning for the 2021-2022 School Year

Ms. DeGroff discussed the planning for the 2021-2022 school year that OBL has been working on with the school.

i. Proposed Meeting Schedule

The Board confirmed their support of maintaining the current meeting schedule for the upcoming school year. Ms. DeGroff advised that the consideration of the Board meeting schedule for the 2021-2022 school year will be included on the June Annual Meeting agenda.

ii. Board Composition

Ms. DeGroff discussed with the Board the current composition, as well as the annual election of Board Officer positions, slated to take place at the Annual Meeting in June.

X. Adjournment and Confirmation of Next Meeting - Monday, May 17, 2021 at 4:30 p.m. ET

The next meeting is scheduled for May 17, 2021 at 4:30 p.m. A motion was made by Mr. Norris, and seconded by Ms. Lego to adjourn the meeting at 5:23 p.m. The motion passed unanimously.