



APPROVED 01/25/2021

Indiana Online Learning Options, Inc. (IOLLO)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS MEETING

Monday, December 14, 2020 at 4:30 p.m.

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

866-365-4406; Access Code: 561-7237#

I. Call to Order

In Ms. Taylor's absence, Mr. Norris called the meeting to order at 4:39 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present: Andrew Norris, Lori Lego, and Tara Saxon (via phone);

Board Members Absent: Stacy Taylor;

Guests Present: Chandre Sanchez Reyes, Executive Director; Tony Brose, Stephanie Chi, and Staci Williams, School staff; Michelle Hartman and Kyla Greenhoe, Clifton Larson Allen Auditors; Melissa Brown, Kristen Woods, Tracey Gianoni, and Laura Coleman, Online & Blended Learning (OBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Mr. Norris asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Mr. Norris made the following motion and it was seconded by Ms. Lego as follows:

RESOLVED, that the Agenda for the December 14, 2020 Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

The motion was approved unanimously.

V. **Audit Committee, Committee of the Entire Board**

a. Review of 2019-2020 Fiscal Year Audit Report Drafts: INCA and INCC

Ms. Gianoni introduced Ms. Greenhoe and Ms. Hartman, the independent auditors of Clifton Larson Allen, to review the audit report for the fiscal year ending June 30, 2020. Ms. Hartman provided the Board with an overview of the required filing deadlines. Ms. Greenhoe reviewed with the Board the audit progress completed to date.

b. Approval of Board Treasurer as Board Designee to Review, Finalize, and Submit the 2019-2020 Fiscal Year Audit Reports: INCA and INCC

Ms. Gianoni reviewed the recommendation to appoint the Board Treasurer as Board Designee to review, finalize and submit the audit report for fiscal year June 30, 2020 by all applicable deadlines. There being no further discussion, Ms. Lego made the following motion and it was seconded by Ms. Saxon as follows:

RESOLVED, that the Board Treasurer as Board Designee to Review, Finalize, and Submit the 2019-2020 Fiscal Year Audit Reports: INCA and INCC by all applicable deadlines, is hereby approved.

The motion passed unanimously.

[Ms. Greenhoe and Ms. Hartman left the meeting at 4:46 p.m.]

VI. **Oral Reports**

a. Executive Director's Report

Ms. Sanchez Reyes reviewed with the Board recent school activities, including winter testing and improvement plan progress.

i. Student Spotlight: National Junior Honor Society

Mr. Brose introduced Ms. Williams to provide the Board with more information on the National Junior Honor Society (NJHS). Ms. Williams reviewed with the Board the recent induction ceremony, membership levels, as well as upcoming social and community service events. The Board thanked Ms. Williams for her efforts leading to the NJHS's accomplishments.

[Ms. Williams left the meeting at 4:59 p.m.]

b. Financial Report

i. INCA Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the financials, including enrollment funding, projected fund balance, and specific expenses.

ii. INCC Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials, including enrollment funding, projected fund balance, and specific expenses.

VII. Consent Items

Mr. Norris asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Lego made the following motion and it was seconded by Ms. Saxon as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the November 16, 2020 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Online & Blended Learning Invoices for November: INCA (#91000006625); and
- e. Approval of Online & Blended Learning Invoices for November: INCC (#91000006624), are hereby approved.

The motion was approved unanimously.

VIII. Action Items

- a. Approval of Charter Renewal Application Documentation for INCA and INCC

Ms. Sanchez Reyes reviewed with the Board the Charter Renewal application as included in the Board meeting materials. Ms. Woods reviewed the timeline for submission to Ball State University. She additionally noted that the audit report would be forwarded to Ball State University as soon as it is finalized as previously discussed. There being no further discussion, Ms. Lego made the following motion and it was seconded by Ms. Saxon as follows:

RESOLVED, that the Approval of Charter Renewal Application Documentation for INCA and INCC, as presented, is hereby approved.

The motion passed unanimously.

IX. Information Items

- a. State Account Relations (STAR) Update

Ms. Woods provided the Board with an update on recent legislative activities which may impact the schools.

- b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Online & Blended Learning's (OBL) School Leadership Team. She thanked the Board for their ongoing dedication to the schools. The Board expressed their thanks to School staff and OBL for their continued efforts to improve the schools.

- c. Board Member Recruitment

Ms. Woods updated the Board on ongoing Board member recruitment efforts. Mr. Norris advised he would forward Ms. Woods potential Board Member contact information.

X. Adjournment and Confirmation of Next Meeting - Monday, January 25, 2021 at 4:30 p.m. ET

The next meeting is scheduled for January 25, 2021 at 4:30 p.m. A motion was made by Mr. Norris, and seconded by Ms. Lego to adjourn the meeting at 5:12 p.m. The motion passed unanimously.