



APPROVED 08/20/2018

Indiana Online Learning Options, Inc. (IOLo)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS ANNUAL MEETING

Monday, June 25, 2018 at 4:30 p.m.

Held at the following location and via teleconference:

6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:34 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor and Ravi Shah (in person); Richard Ellery (via phone);

Guests Present: Melissa Brown, Executive Director; Chandre Sanchez Reyes, School staff; Ray Lambert, Susan Stagner, Brenda Little, and Kristin DeGross, Pearson Online & Blended Learning (POBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Shah as follows:

RESOLVED, that the Agenda for the June 25, 2018 Annual Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. School Leader's Report

i. INCA Report

1. Update on End of Year Activities

Ms. Brown provided a brief update on the school's end of year activities for staff and families. Ms. Sanchez Reyes discussed the recent high school graduation ceremony, including number of graduates with the Board. Ms. Taylor thanked Ms. Brown and Ms. Sanchez Reyes for hosting a successful ceremony.

ii. INCC Report

1. Update on End of Year Activities

Ms. Brown discussed the school's end of year activities for staff and families.

b. Financial Report

i. INCA Financial Report

Ms. Little reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the financials and the forecasted expenses since last meeting's statements, enrollment funding, projected fund balance, and specific expenses.

ii. INCC Financial Report

Ms. Little reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

iii. Update on Revised Budgets

Ms. Little reviewed the revised budget for the 2017-2018 school year, and reminded the Board that the consideration of the revisions is included later in their agenda.

VI. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Shah as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 21, 2018 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Connections Education Invoices for May: INCA;
- e. Approval of Connections Education Invoices for May: INCC;
- f. Approval of Case Management Invoice(s): INCA;
- g. Approval of Board Meeting Schedule for the 2018-2019 School Year;
- h. Approval of Board Treasurer Advancing Funds for Payment of Connections Invoice(s);
- i. Approval of Revised Budget for the 2017-2018 School Year for INCA; and
- j. Approval of Revised Budget for the 2017-2018 School Year for INCC; are hereby approved.

The motion was approved unanimously.

VII. Action Items

a. Approval of Directors

Ms. DeGross advised the Board that one (1) Board member's term was up for renewal at this meeting, Ravi Shah. Following Mr. Shah's confirmation that he wished to continue on the Board, discussion was held on the renewal of his term. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Shah as follows:

RESOLVED, that the appointment of Ravi Shah to the Indiana Online Learning Options, Inc. Board of Directors, as a Class 3 Director, for a term of three (3) years to the 2021 Annual Meeting, as discussed, is hereby approved.

The motion passed unanimously.

b. Approval of Officers for the 2018-2019 School Year

Ms. DeGross presented this item to the Board. She reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2019. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Shah as follows:

RESOLVED, that the appointment of:

Stacy Taylor, Board President;
Ravi Shah, Board Treasurer; and
Richard Ellery, Board Secretary; as discussed, are hereby approved.

The motion was approved unanimously.

VIII. Information Items

a. State Relations Update

Ms. Stagner provided the Board with an update on recent legislative activities which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Mr. Lambert presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) School Leadership Team.

c. Results of the Parent Satisfaction Surveys for INCA and INCC

Ms. Brown reviewed the results of the Parent Satisfaction Surveys, included in the Board materials, in detail with the Board. She noted that a third party independent vendor conducted the surveys. A copy of the results of each survey was sent to the school Board's President directly from the third party vendor. The Board reviewed the results in detail.

d. Board Recruitment Update

Ms. Taylor provided the Board with an update on ongoing Board recruitment efforts.

e. Board Support Update

Ms. DeGross provided an update on Board support, advising of the final stages of organizational redesign within Pearson Online & Blended Learning (POBL), including the alignment of departments and processes to better serve the school and Board. She reminded the Board of discussion earlier in the year regarding changes of the brand name from Connections Education to POBL, and further noted that no expected changes to Board Relations support was expected for the upcoming school year.

i. Agenda Planning Discussion

Ms. DeGross presented this item to the Board. She reviewed the current format of the Board's agenda, including the inclusion of background support pages for all items slated for approval. Board members advised of their support of continuing the use of background support pages on the agenda for the upcoming school year.

IX. EXECUTIVE SESSION – IC § 5-14-1.5-6.1(b)(9) School Leader Performance Review – to discuss job performance evaluation of individual employees

The Board entered into Executive Session at 5:07 p.m. upon a motion being made by Ms. Taylor, seconded by Mr. Shah and confirmed via a roll call vote of all Board members present to discuss School Leader Performance Review pursuant to IC § 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees. Board members present were: Ms. Taylor, Mr. Ellery and Mr. Shah. Guests present were: Ray Lambert and Kristin DeGross. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session at 5:16 p.m. upon a motion being made by Ms. Taylor, seconded by Mr. Shah and confirmed via roll call vote of all Board members present. No action was taken during Executive Session.

X. Approval of Action(s) Necessary Based on Executive Session

a. Approval of School Leader Compensation for the 2018-2019 School Year

Ms. Taylor reminded the Board of the discussion regarding the School Leader compensation during the Executive Session, and requested Board approval. There being no further discussion, Ms. Taylor made a motion and it was seconded by Mr. Shah as follows:

RESOLVED, that the School Leader compensation for the 2018-2019 school year in the amount of \$105,001.35 with a 20% bonus potential, as discussed, is hereby approved.

The motion passed unanimously

XI. Adjournment and Confirmation of Next Meeting - Monday, August 20, 2018 at 4:30 p.m. ET

The next meeting is scheduled for August 20, 2018 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Mr. Shah to adjourn the meeting at 5:17 p.m. The motion passed unanimously.