



APPROVED 05/21/2018

Indiana Online Learning Options, Inc. (IOLo)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS MEETING

Monday, February 26, 2018 at 4:30 p.m.

Held at the following location and via teleconference:

6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:38 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor and Richard Ellery (in person);

Board Members Absent: McKenze Rogers;

Guests Present: Tony Brose and Stephanie Chi, School staff (in person); Chandre Sanchez Reyes, School staff; Ray Lambert, Susan Stagner, Brenda Little, and Kristin DeGross, Pearson Online & Blended Learning (POBL) staff (via phone).

III. Review and Consideration of Potential Board Member(s): Ravi Shah

Ms. Taylor reminded the Board of Mr. Shah's attendance at a previous Board meeting, and reviewed his qualifications and experience. Board members discussed the current Board composition, and the qualifications of Mr. Shah. Board members expressed their desire for Mr. Shah to fill the current vacancy on the Board. There being no further discussion, Mr. Ellery made the following motion and it was seconded by Ms. Taylor as follows:

RESOLVED, that the appointment of Board member candidate Ravi Shah, as a Class 3 Director for a term to the 2018 Annual Meeting, pending a successful background check clearance, is hereby approved.

The motion passed unanimously.

IV. Public Comment

There were no public comments at this time.

V. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that the Agenda for the February 26, 2018 Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

The motion was approved unanimously.

VI. Oral Reports

a. School Leader's Report

i. INCA Report

1. Update on State Testing

In Ms. Brown's absence, Mr. Brose reviewed with the Board the upcoming state testing preparations for INCA by school staff.

2. Update on Graduation Plans

Ms. Sanchez Reyes advised the Board that the high school graduation ceremony is planned for June 4, 2018, and encouraged Board members to attend.

3. Update on Accreditation

Mr. Brose provided the Board with an update on the school's recent accreditation visit, and noted that the visit was well received.

ii. INCC Report

1. Update on State Testing

Ms. Chi reviewed with the Board the upcoming state testing preparations for INCC by school staff.

2. Winter Leadership Retreat

In Ms. Brown's absence, this item was not presented.

b. Financial Report

i. INCA Financial Report

Ms. Little reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the changes in the financials and the forecasted expenses since last meeting's statements, enrollment funding, projected fund balance, and specific expenses.

ii. INCC Financial Report

Ms. Little reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

1. Deficit Funding Update

Ms. Little provided the Board with an update on this item. She advised of the projected enrollment data provided to the state upon the school's opening, as well as the state funding calculations used to provide funding to the school. Ms. Little noted that based on actual enrollment at the school, a funding deficit was expected to be returned to the state.

VII. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. The Board tabled Consent Item (g) Approval of Revision(s) to Fiscal Controls Policy, as the document was not yet available for review. There being no further items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 22, 2018 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Connections Education Invoices for January: INCA;
- e. Approval of Connections Education Invoices for January: INCC;
- f. Approval of Case Management Invoice(s): INCA;
- h. Approval of Revised Lottery Policy: INCA;
- i. Approval of Revised Lottery Policy: INCC; and
- j. Approval of Federal Title Funding Documentation: Parent and Family Engagement Policy: INCC; are hereby approved.

The motion was approved unanimously.

VIII. Action Items

- a. Approval of Funded Enrollment Target for the 2018-2019 School Year: INCA

In Ms. Brown's absence, Mr. Lambert reviewed the proposed enrollment target for the 2018-2019 school year: INCA of 4,999 students and sought Board input in regards to the number. The Board had a discussion and agreed that this was a good target to set for the upcoming school year based on staffing and budget. Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that funded enrollment target for the 2018-2019 school year for INCA, as discussed, is hereby approved.

The motion was approved unanimously.

b. Approval of Funded Enrollment Target for the 2018-2019 School Year: INCC

Ms. Chi reviewed the proposed enrollment target for the 2018-2019 school year: INCC of 350 students and sought Board input in regards to the number. The Board had a discussion and agreed that this was a good target to set for the upcoming school year based on staffing and budget. Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that funded enrollment target for the 2018-2019 school year for INCC, as discussed, is hereby approved.

The motion was approved unanimously.

c. Approval of Officers for the 2017-2018 School Year: Board Treasurer

Ms. DeGross reviewed the open position of Board Treasurer for the 2017-2018 school year. She reviewed with the Board the position as set out in the Board-adopted Bylaws, and advised the Board that the position would be for a term until the Annual Meeting 2018. Ms. DeGross further reviewed Mr. Shah's interest in the position. Nominations were opened for the position of Board Treasurer. Following the closure of nominations, and there being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, the appointment of Ravi Shah as Board Treasurer, as discussed, is hereby approved.

The motion was approved unanimously.

IX. Information Items

a. State Relations Update

Ms. Stagner provided the Board with an update on recent legislative activities which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Mr. Lambert presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) School Leadership Team. He provided additional information in regards to the recent accreditation visit at INCC, as well as reviewed the timeline for data accumulation from an ongoing parent satisfaction survey.

c. Curriculum and Outreach Additional Planning Tools for 2018-2019 School Year

Ms. DeGross reminded the Board of the additional information recently sent on the Outreach plans for the upcoming school year via email. She further reminded the Board of the timing of the upcoming Curriculum Town Hall presentation as part of the annual review process. She advised the Board that additional information on the presentation would be sent via email.

d. Board Recruitment Update

Ms. Taylor provided the Board with an update on ongoing Board recruitment efforts.

X. Adjournment and Confirmation of Next Meeting - Monday, April 16, 2018 at 4:30 p.m. ET

The next meeting is scheduled for April 16, 2018 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Mr. Ellery to adjourn the meeting at 5:16 p.m. The motion passed unanimously.