



APPROVED 11/13/2017

Indiana Online Learning Options, Inc. (IOLO)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS MEETING

Monday, September 25, 2017 at 4:30 p.m.

Held at the following location and via teleconference:

6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:33 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor, McKenzie Rogers, and Richard Ellery (in person); Shelly Reberg (via phone);

Guests Present: Melissa Brown, Executive Director; Tony Brose, Stephanie Chi, and Christie Kessler, School staff (in person); Chandre Sanchez Reyes, School staff; Ray Lambert, Susan Stagner, Brenda Little, and Kristin DeGroff, Pearson Online & Blended Learning (POBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. The Board added Action Item (c) Acceptance of Board Member Resignation, Shelly Reberg, and Action Item (d) Approval of Officers for the 2017-2018 School Year: Board Treasurer. There being no further changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that the Agenda for the September 25, 2017 Meeting of the Board of Directors of Indiana Online Learning Options, as amended, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. School Leader's Report

i. Back to School Activities, Staffing, and Enrollment Update: INCA

Ms. Brown introduced Mr. Brose to the Board, who reviewed the current enrollment numbers for the school, noting trends and projections for the coming month. Mr. Brose also reviewed current staffing levels for INCA, as well as projected staffing needs.

Ms. Sanchez Reyes provided an update on back to school activities for INCA and INCC, including an upcoming Fall Fest.

ii. Back to School Activities, Staffing, and Enrollment Update: INCC

Ms. Chi discussed with the Board current enrollment numbers for the school, noting trends and projections for the coming month. Ms. Chi also reviewed current staffing levels for INCC.

b. Financial Report

i. INCA Financial Report

Ms. Little reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the changes in the financials and the forecasted expenses since last meeting's statements, enrollment funding, projected fund balance, and specific expenses.

ii. INCC Financial Report

Ms. Little reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

VI. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Ms. Rogers as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 21, 2017 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Connections Education Invoices for July and August: INCA;
- e. Approval of Connections Education Invoices for July and August: INCC; and
- f. Approval of Case Management Invoice(s): INCA; are hereby approved.

The motion was approved unanimously.

VII. Action Items

a. Approval of School Focus Goals for the 2017-2018 School Year: INCA and INCC

Ms. Brown reviewed the school focus goals for the 2017-2018 school year included in the Board package with the Board. She advised that the staff worked closely with school leadership and Pearson Online & Blended Learning (POBL), formerly Connections Education, on establishing the school goals. She further advised the Board that the school goals represent the major driver for the staff incentive plan. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that the school focus goals for the 2017-2018 school year for INCA and INCC, as presented, are hereby approved.

The motion passed unanimously.

b. Approval of Math Time to Talk Proposal and Contract for INCA

Ms. Brown introduced Mr. Brose, who reviewed the Math Time to Talk Proposal and proposed contract for INCA with the Board. Mr. Brose discussed the proposed use of trained math specialists to engage in small group discourse with students needing additional assistance in mathematics. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Ms. Rogers as follows:

RESOLVED, that the Math Time to Talk Proposal and Contract for INCA, as presented, is hereby approved.

The motion passed unanimously.

c. Acceptance of Board Member Resignation, Shelly Reberg

Ms. Taylor reviewed Ms. Reberg's resignation letter with the Board. Ms. Reberg thanked Ms. Brown and Board members for their continued work with the school. There being no further discussion, a motion was made by Ms. Taylor and seconded by Mr. Ellery as follows:

RESOLVED, the resignation of Shelly Reberg from the Indiana Online Learning Options Board of Directors, as presented, is hereby accepted, effective immediately.

The motion passed unanimously.

d. Approval of Officers for the 2017-2018 School Year: Board Treasurer

Ms. Taylor reviewed with the Board the Officer position of Treasurer as set out in the Board-adopted Bylaws, and advised the Board that the position would be for a term until the Annual Meeting 2018. Board members discussed the timing of the Board's next meeting, as well as current recruitment efforts to secure at least two Board member candidates. Board members noted their support of tabling the item pending additional Board recruitment.

This item was tabled.

The Board held additional discussion on the school's current banking institution, and asked Ms. Little to provide information on alternate institutions at a future meeting.

VIII. Information Items

a. State Relations Update

Ms. Stagner provided the Board with an update on recent legislative activities which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Mr. Lambert presented to the Board on behalf of Pearson Online & Blended Learning's (POBL), formerly Connections Education, School Leadership Team.

i. Quarterly Metrics Update

Mr. Lambert reviewed the document outlining the planned format and data to be included in the school year's School Metrics reports.

c. Board Recruitment Update

Ms. Taylor provided the Board with an update regarding ongoing Board recruitment.

d. 2017-2018 Items for Board Consideration

Ms. DeGross reviewed the outline of items planned to be presented for Board consideration throughout the current school year. She further advised the Board that the document was fluid, and items may be included, omitted, or considered on a varied timeline based on a number of factors, including state submission and enrollment deadlines, as well as school need for student support.

e. Curriculum Town Hall Reminder

Ms. DeGross reminded the Board of the timing of the upcoming Curriculum Town Hall presentation, and encouraged Board members to attend.

IX. Adjournment and Confirmation of Next Meeting - Monday, October 16, 2017 at 4:30 p.m. ET

The next meeting is scheduled for October 16, 2017 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Mr. Ellery to adjourn the meeting at 5:22 p.m. The motion passed unanimously.