



**APPROVED 4/24/2017**

Indiana Online Learning Options, Inc. (IOLLO)

**GOVERNING BOARD for:  
Indiana Connections Academy (INCA)  
Indiana Connections Career Academy (INCC)**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
Monday, February 27, 2017 at 4:30 p.m.

**Held at the following location and via teleconference:**  
6640 Intech Boulevard, Suite 250  
Indianapolis, IN 46278

---

**I. Call to Order**

Ms. Taylor called the meeting to order at 4:33 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

**II. Roll Call**

Board Members Present: Stacy Taylor, McKenze Rogers, and Richard Ellery (in person);

Board Members Absent: Shelly Reberg;

Guests Present: Melissa Brown, School Principal; Kelly Simone, School staff; Richard Ostergaard, Anne Ostergaard, Alexis Blake, Stacie Blake, Sophie Taylor, Wyatt Taylor, and Dmitri Taylor, Student and Parent Representatives (all in person); Chandre Sanchez Reyes, School staff; Susan Stagner, Allison Reaves, Brenda Little, Kristin DeGroff, and Laura Coleman, Connections staff (via phone).

**III. Public Comment**

There were no public comments at this time.

**IV. Routine Business**

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. The Board tabled Consent Items (e) Approval of 2017-2018 School Year General School Handbook for INCC, (g) Approval of 2017-2018 School Year State Specific School Handbook for INCC, (h) Approval of Revision(s) to the Employee Handbook for INCA, and (i) Approval of Employee Handbook for INCC. The Board further tabled Action Item (d) Approval of Revision(s) to the Educational Products and Services Agreement (EPSA) for INCA, noting that all tabled documents were not yet available for Board review. There being no further changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that the Agenda for the February 27, 2017 meeting of the Board of Directors of Indiana Online Learning Options, as amended, is hereby approved.

The motion was approved unanimously.

## V. Oral Report

### a. School Leader's Report

#### i. State Testing Update

Ms. Brown reviewed with the Board the upcoming state testing preparations by school staff, as well as the testing currently being administered to students at the school.

#### ii. Graduation Plans Update

Ms. Sanchez Reyes advised the Board that the high school graduation ceremony is planned for June 5, 2017, and encouraged Board members to attend. She further reviewed an honors banquet to be held prior to the graduation ceremony.

#### iii. Winter School Leaders' Conference Update

Ms. Brown reported to the Board on the Winter School Leaders' Conference that she recently attended, including professional development initiatives and networking opportunities.

#### iv. School Facility Update

Ms. Brown provided the Board with an update on the school's current facility lease. She reviewed upcoming renovations to be completed at the facility, and noted that further information on the budget for all renovations would be provided at a future meeting.

#### v. Student Council Update

Ms. Brown introduced Mr. Ostergaard, a student at the school. Mr. Ostergaard reviewed his work with the Student Council, as well as the group's anticipated projects over the coming months. The Board thanked Mr. Ostergaard for his report, and congratulated him on his leadership efforts.

#### vi. INCC School Launch Update

Ms. Stagner provided an update on the timeline for the school's launch, including Connections' ongoing collaboration with Ball State University on all charter documentation. Ms. Brown further reviewed current outreach preparations for the school in detail.

Ms. Stagner advised the Board of the lottery policies to be considered later in the meeting. Board members discussed the lottery policies in detail, and noted their support of the policies for both schools. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, the Lottery Policy for INCC; and

FURTHER RESOLVED, the Lottery Policy for INCA, as presented, are hereby approved.

The motion was approved unanimously.

### b. Financial Report

Ms. Little reviewed the revenue and expense statements included in the Board materials. She reviewed the changes in the financials and the forecasted expenses since last meeting's statements, enrollment funding, projected fund balance and specific expenses.

## VI. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 23, 2017 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Case Management Invoice(s);
- d. Approval of 2017-2018 School Year General School Handbook for INCA; and
- f. Approval of 2017-2018 School Year State Specific School Handbook for INCA; are hereby approved.

The motion was approved unanimously.

## VII. Action Items

- a. Approval of Connections Academy of Indiana, LLC Invoice for January

Ms. Taylor reviewed in detail the January invoice as drawn from the financial report provided in the Board materials, and reviewed earlier in the meeting. She asked the Board members whether they had any questions on the invoice or if any items required further explanation. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Ms. Rogers as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoice for January, in the amount of \$2,171,214.52, as presented, is hereby approved.

The motion was approved unanimously.

- b. Approval of Lottery Policy for INCA

This item was considered earlier in the meeting.

- c. Approval of Lottery Policy for INCC

This item was considered earlier in the meeting.

- d. Approval of Revision(s) to the Educational Products and Services Agreement (EPSA) for INCA

This item was tabled earlier in the meeting.

- e. Approval of Educational Products and Services Agreement (EPSA) for INCC

Ms. Taylor reviewed the Educational Products and Services Agreement (EPSA) for INCC with the Board. The Board noted their intent to consider this item at a future meeting, to allow for additional time for Board review.

This item was tabled.

f. Approval of Revision(s) to Articles of Incorporation (AOI)

Ms. Taylor reviewed the Revision(s) to the Articles of Incorporation (AOI) with the Board. The Board noted their intent to consider this item at a future meeting, to allow for additional time for Board review.

This item was tabled.

g. Approval of Revision(s) to Board Bylaws

Ms. Taylor reviewed the Revision(s) to Board Bylaws with the Board. The Board noted their intent to consider this item at a future meeting, to allow for additional time for Board review.

This item was tabled.

h. Approval of Officers for the 2016-2017 School Year

Ms. Coleman reviewed the open position of Board Treasurer for the 2016-2017 school year. She reviewed with the Board the position as set out in the Board-adopted Bylaws, and advised the Board that the position would be for a term until the Annual Meeting 2017. Ms. Coleman further reviewed Ms. Reberg's interest in the position. Nominations were opened for the position of Board Treasurer. Following the closure of nominations, and there being no further discussion, Ms. Taylor made the following motion and it was seconded by Ms. Rogers as follows:

RESOLVED, the appointment of Shelly Reberg as Board Treasurer, as discussed, is hereby approved.

The motion was approved unanimously.

Approval of Assumed Business Name (ABN)

Ms. Coleman presented this item to the Board. She reviewed the requirement for the legal filing of assumed business names (ABN) for both schools, as Indiana Connections Academy, and Indiana Connections Career Academy, respectively. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, the assumed business names (ABN), as discussed, are hereby approved.

The motion was approved unanimously.

**VIII. Information Items**

a. State Relations Update

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Ms. Reaves presented to the Board on behalf of Connections' School Leadership Team. She reviewed the Monthly School Report (MSR) with the Board. Ms. Reaves also provided an update on Ms. Brown's ongoing compliance work at the school, and further congratulated Ms. Brown on her recent award presented by Connections, in honor of the school's outstanding achievement on school goal attainment.

**IX. Adjournment and Confirmation of Next Meeting - Monday, April 17, 2017 at 4:30 p.m. ET**

The next meeting is scheduled for April 17, 2017 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Mr. Ellery to adjourn the meeting at 5:37 p.m. The motion passed unanimously.