



APPROVED 02/08/16

**Indiana Connections Academy (INCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, January 11, 2016 at 4:30 p.m.**

**Held at the following location and via teleconference:
6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278**

I. Call to Order

Ms. Taylor called the meeting to order at 4:37 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor, Robbie Rhinesmith and Erika Wise (all in person);

Board Members Absent: Richard Ellery

Guests Present: Melissa Brown, School Principal; Tony Brose, School staff; Wayne Turner and Mike Limrick, Hoover, Hull and Turner, LLP (all in person); Susan Stagner, Allison Reaves, Brenda Little, Allison Bazin and Laura Coleman, Connections staff (via phone).

III. Acceptance of Board Member Resignation: Robbie Rhinesmith

Ms. Taylor reviewed the resignation of Mr. Rhinesmith with the Board. The Board expressed their thanks and gratitude for Mr. Rhinesmith's service on the Board. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Rhinesmith as follows:

RESOLVED, that the acceptance of the resignation of Robbie Rhinesmith, effective at the conclusion of the month of January, is hereby approved.

The motion was approved unanimously.

IV. Review and Consideration of Potential Board Member

This item was tabled.

V. Public Comment

There were no public comments at this time.

VI. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Rhinesmith as follows:

RESOLVED, that the Agenda for the January 11, 2016 meeting of the Board of Directors of Indiana Connections Academy, as presented, is hereby approved.

The motion was approved unanimously.

VII. Oral Report

a. Principal's Report

Ms. Brown reviewed the Monthly School Report with the Board, highlighting enrollment trends. She further reviewed recent and upcoming school activities including field trips.

i. School Operations Metrics

This item was tabled as documentation was not available before the Board meeting.

ii. Charter Renewal Update

Ms. Brown provided the Board with an update on the anticipated timeline for consideration of the school's Charter Renewal submission by Ball State University.

iii. Course Selection Review Process Update

Ms. Brown provided the Board with an update on the recent course selection review process completed by school staff to prepare the curriculum for the upcoming school year. The Board discussed the course selection and state testing changes.

b. Financial Report

Ms. Little reviewed the revenue and expense statements included in the Board materials. She reviewed the changes in the financials and the forecasted expenses since last month's statements, enrollment funding, projected fund balance and specific expenses.

VIII. Consent Agenda

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Rhinesmith as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the November 16, 2015 Board Meeting;
- b. Approval of Minutes from the December 4, 2015 Special Board Meeting;
- c. Approval of Staffing Report;
- d. Approval of Case Management Invoice(s);
- e. Approval of School Enrollment Opening for the 2016-2017 School Year;
- f. Approval of 2016-2017 School Year General School Handbook; and
- g. Approval of 2016-2017 School Year State-Specific School Handbook; are hereby approved.

The motion was approved unanimously.

IX. Action Items

a. Approval of Connections Academy of Indiana, LLC Invoice for November

Mr. Rhinesmith reviewed in detail the November invoice as drawn from the financial report provided in the Board materials, and reviewed earlier in the meeting. He asked the Board members whether they had any questions on the invoice or if any items required further explanation. There being no further discussion, Mr. Rhinesmith made the following motion and it was seconded by Ms. Taylor as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoice for November, in the amount of \$1,916,103.17, as presented, is hereby approved.

The motion was approved unanimously.

b. Approval of Officers for the 2015-2016 School Year

Ms. Coleman reminded the Board of Mr. Rhinesmith's resignation and that the Board would need to elect a new Treasurer. Prior to the meeting, Mr. Ellery volunteered to assume the role of Board Treasurer in the interim until a new Board member with a financial background could be appointed to the Board. There being no further nominations and no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Rhinesmith as follows:

RESOLVED, that the appointment of Rich Ellery as Board Treasurer effective February 1, 2016, as discussed, is hereby approved.

The motion was approved unanimously.

c. Approval of Funded Enrollment Target for the 2016-2017 School Year

Ms. Brown reviewed the proposed enrollment target for the 2016-2017 school year of 3,900 students and sought Board input in regards to the number. The Board had a discussion and agreed that this was a good target to set for the upcoming school year based on staffing and budget. Ms. Taylor made the following motion and it was seconded by Mr. Rhinesmith as follows:

RESOLVED, that funded enrollment target for the 2016-2017 school year, as presented, is hereby approved.

The motion was approved unanimously.

X. Information Items

a. State Relations Update

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

b. School Leadership Team Update

Ms. Reaves presented to the Board on behalf of Connections' School Leadership Team. She reviewed the sessions for the upcoming Annual Winter School Leadership Retreat.

c. Board Recruitment Update

Ms. Coleman provided the Board with an update on the continued search for a new Board member. Board members discussed current Board composition, as well as their preferred background and credentials for the next candidate for the Board.

d. Upcoming LiveLesson® Sessions

Ms. Coleman presented this item to the Board. She reminded the Board that they will soon be receiving link soon to a LiveLesson® session presentation intended to provide a more in-depth look at the Outreach plans for the upcoming school year prior to the next Board meeting's documentation and request for approval. Ms. Coleman further reminded the Board of the timing of the upcoming Curriculum Town Hall presentation as part of the annual review process for Curriculum consideration.

e. EMO Evaluation Update

Ms. Taylor reviewed the results of the Board members' recently completed Educational Management Organization (EMO) evaluation for the 2014-2015 school year. The Board noted that they were pleased with the results and that there were no significant items for further discussion.

XI. EXECUTIVE SESSION

a. IC § 5-14-1.5-6.1(b)(2)(B) to discuss initiation of litigation

b. IC § 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees

The Board entered into Executive Session at 5:09 p.m. upon a motion made by Ms. Taylor, seconded by Mr. Rhinesmith and confirmed via a roll call vote of all Board members present, pursuant to Indiana Code IC § 5-14-1.5-6.1(b)(2)(B) to discuss initiation of litigation. Board members in attendance to begin the session were: Stacy Taylor, Robbie Rhinesmith and Erika Wise. Guests invited by the Board to attend were: Melissa Brown, Wayne Turner, Mike Limrick, Susan Stagner, Allison Reaves and Laura Coleman. All others left the meeting at this time.

[Allison Bazin joined the meeting at 5:23 p.m.]

[Ms. Brown, Mr. Turner, Mr. Limrick, Ms. Stagner and Ms. Bazin left the meeting at 5:39 p.m.]

The Board continued Executive Session pursuant to Indiana Code IC § 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

The Board ended Executive Session and entered into open session at 5:49 p.m. upon a motion made by Ms. Taylor, seconded by Mr. Rhinesmith and confirmed via a roll call vote of all Board members present. No action was taken during Executive Session.

XII. Adjournment and Confirmation of Next Meeting - Monday, February 8, 2016 at 4:30 p.m. ET

The next meeting is scheduled for February 8, 2016 at 4:30 p.m. A motion was made by Ms. Taylor, seconded by Mr. Rhinesmith adjourn the meeting at 5:50 p.m. The motion passed unanimously.