



APPROVED 12/01/14

**Indiana Connections Academy (INCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, October 27, 2014 at 4:30 p.m.**

**Held at the following location and via teleconference:
6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278**

I. Call to Order

Ms. Taylor called the meeting to order at 4:32 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present In Person: Robbie Rhinesmith, Richard Ellery and Cristina Ponto;

Board Members Present Via Phone (does not count towards quorum): Stacy Taylor;

Board Members Absent: Theresa Bayt;

Guests Present: Melissa Brown, School Principal; Tony Brose, Kelly Simone and Kim McMahan, School staff (in person); Allison Reaves, Brenda Little and Laura Karns, Connections staff (via phone).

III. Acceptance of Board Member Resignation: Theresa Bayt

Ms. Taylor reviewed the resignation of Dr. Bayt with the Board. The Board expressed their thanks and gratitude for Dr. Bayt's service on the Board. There being no further discussion, the following motion was made and seconded as follows:

RESOLVED, that the acceptance of the resignation of Theresa Bayt, effective immediately, is hereby approved.

The motion was approved unanimously.

IV. Public Comment

There were no public comments at this time.

V. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 27, 2014 meeting of the Board of Directors of Indiana Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

VI. Oral Report

a. Principal's Report

i. Enrollment and Staffing Update

Ms. Brown reviewed the school's current enrollment numbers with the Board, including those students in the pre-approval and approved phases of their applications. She also updated the Board on current school staffing based on enrollment.

ii. State of the School Report

Ms. Brown provided the Board with a state of the school report. She further reviewed the current enrollment and school goals. Ms. Brown reminded Board members that the staff worked closely with Connections staff on establishing this year's school goals, and reiterated that the school goals represent the major driver for the staff incentive plan. Ms. Brown commented that the goals are created with the intention of making the school a better experience for students and to allow for better outcomes and student achievements. The Board thanked Ms. Brown for her thoroughness and partnership in the educational process.

iii. Final Results on 2013-2014 Goals and State Testing

Ms. Brown reviewed the school goals for the 2013-2014 school year, as included in the Board package with the Board. She highlighted areas where the school exceeded expectations, as well as areas for improvement. Ms. Brown further reviewed state testing results.

iv. School Operations Metrics

Ms. Brown presented this item to the Board. She reviewed the data included in the Board materials, highlighting the school's performance as compared with other Connections' partnering schools of similar size and years in operation. Board members discussed the metrics data.

b. Financial Report

Ms. Little reviewed the financial information contained in the Board materials and discussed changes from the previous month's financial statements. She reviewed the balance sheet, and the school's revenue and expense statements.

i. Audit Update

Ms. Little provided the Board with an update on the school's financial audit progress.

VII. Consent Agenda

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the September 15, 2014 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Case Management Invoice(s);
- d. Approval of Revision(s) to the 2014-2015 School Year General School Handbook: Conduct, Due Process and Communication Policy;
- e. Approval of Revision(s) to the 2014-2015 School Year State Specific Handbook: Bullying and Prohibited Behaviors; and
- f. Approval of Curriculum Strategy for the 2015-2016 School Year; are hereby approved.

The motion passed unanimously.

VIII. Action Items

- a. Approval of Connections Academy of Indiana, LLC Invoice for September

Mr. Rhinesmith reviewed in detail the September invoice as drawn from the financial report provided in the Board materials, and reviewed earlier in the meeting. He asked the Board members whether they had any questions on the invoice or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoice for September, in the amount of \$1,801,978.02, as presented, is hereby approved.

The motion passed unanimously.

- b. Approval of Board Designee on Connections Education Curriculum Advisory Panel

Ms. Taylor reviewed the Connections Education Curriculum Advisory Panel with the Board. The Board discussed the purposes of the panel and who would best represent the needs and desires of the students on the panel. Ms. Ponto volunteered to be the Board Designee. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Cristina Ponto as the Board Designee on Connections Education Curriculum Advisory Panel, as discussed, is hereby approved.

The motion was approved unanimously.

IX. Information Items

- a. State Relations Update

Ms. Taylor reminded Board members of the written report on recent legislative activities of potential impact to the school, as provided by Ms. Stagner and included in the Board materials.

- b. Principal Search Update

Ms. Reeves provided the Board with an update on the search for a new High School Principal.

X. **Adjournment and Confirmation of Next Meeting on Monday, November 17, 2014 at 4:30 p.m. ET**

The next meeting is scheduled for November 17, 2014 at 4:30 p.m. A motion was made and seconded to adjourn the meeting at 5:11 p.m. The motion passed unanimously.