



**APPROVED 10/27/14**

**Indiana Connections Academy (INCA)  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
Monday, September 15, 2014 at 4:30 p.m.**

**Held at the following location and via teleconference:  
6640 Intech Boulevard, Suite 250  
Indianapolis, IN 46278**

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**I. Call to Order**

Ms. Taylor called the meeting to order at 4:34 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

**II. Roll Call**

Board Members Present: Stacy Taylor, Robbie Rhinesmith and Cristina Ponto (in person);

Board Members Absent: Richard Ellery and Theresa Bayt;

Guests Present: Melissa Brown, School Principal; Tony Brose, Kelly Simone and Christy Kessler, School staff (in person); Allison Reaves, Susan Stagner, Brenda Little and Laura Karns, Connections staff (via phone).

**III. Public Comment**

There were no public comments at this time.

**IV. Routine Business**

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 15, 2014 meeting of the Board of Directors of Indiana Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

## V. Oral Report

### a. Principal's Report

#### i. Enrollment and Staffing Update

Ms. Brown reviewed the school's current enrollment numbers with the Board, including those students in the pre-approval and approved phases of their applications. She also updated the Board on staffing updates and recruitment based on enrollment.

#### ii. School Activities Update

Ms. Brown discussed with the Board recent school activities, including successful orientations with students, families and staff.

### b. Financial Report

Ms. Little reviewed the financial information contained in the Board materials and discussed changes from the previous month's financial statements. She reviewed the balance sheet, and the school's revenue and expense statements.

#### i. Audit Update

Ms. Little provided the Board with an update on the school's financial audit progress.

## VI. Consent Agenda

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 18, 2014 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of State Testing Services Contract;
- d. Approval of the Employee Evaluation Policy;
- e. Approval of Connections Academy of Indiana, LLC Title I: Summer School Invoice;
- f. Approval of Connections Academy of Indiana, LLC Title I: Intervention Software Invoice; and
- g. Approval of Board President as the Board Designee for Annual School Handbook Review; are hereby approved.

The motion passed unanimously.

## VII. Action Items

### a. Approval of Connections Academy of Indiana, LLC Invoices for July and August

Mr. Rhinesmith reviewed in detail the July and August invoices as drawn from the financial report provided in the Board materials. He asked the Board members whether they had any questions on the invoices or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoices for July, in the amount of \$1,671,110.55, and August, in the amount of \$1,773,893.18, as presented, are hereby approved.

The motion passed unanimously.

#### **VIII. Information Items**

##### **b. 2014-2015 Items for Board Consideration**

Ms. Karns reviewed the outline of items planned to be presented for Board consideration throughout the current school year. She further advised the Board that the document was fluid, and items may be included, omitted, or considered on a varied timeline based on a number of factors, including state submission and enrollment deadlines, as well as school need for student support.

[Ms. Stagner joined the meeting at 4:51 p.m.]

##### **a. State Relations Update**

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

#### **IX. Adjournment and Confirmation of Next Meeting on Monday, October 20, 2014 at 4:30 p.m. ET**

The next meeting is scheduled for October 20, 2014 at 4:30 p.m. A motion was made and seconded to adjourn the meeting at 5:00 p.m. The motion passed unanimously.