



APPROVED 08/16/2018

**Floridians for Quality Virtual Education, Inc. (FCA)
MINUTES OF THE BOARD MEETING**

Thursday, June 21, 2018 at 9:00 a.m.

Held at the following location:
7320 East Fletcher Avenue
Tampa, FL 33637

I. Call to Order

In Ms. Hudspath's absence, Mr. Grant called the meeting to order at 9:02 a.m. when all participants were present.

Board Members Present: John Grant, Paula Cate and Becky Bergue;

Board Members Absent: Star Hudspath and Chris Bates;

Guests: Marcie Trombino, School Leader; Karen Duquette, Missy Nelson, April Greeson, Heather Woodard, Brenda Little and Megann Arthur, POBL staff.

II. Routine Business

a. Approval of Agenda

Mr. Grant asked the Board to review the Agenda distributed prior to the meeting. There being no changes made, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 21, 2018 Floridians for Quality Virtual Education, Inc. Board Meeting, as presented, is hereby approved.

The motion passed unanimously.

III. Oral Reports

a. School Leader Report

i. Update on School Facility

Ms. Trombino provided the Board with an update on the school facility. She advised that the lease negotiations were nearly concluded, and that the school staff would likely only be operating from the temporary space for a couple of months.

ii. Update on Enrollment

Ms. Trombino provided the Board with an update on the number of students in all stages of the enrollment pipeline, and the anticipated timing for those in the final stage to be fully enrolled for the 2018-2019 school year. She further advised the Board as to the primary geographic locations of students who've enrolled.

iii. Update on Staff Recruitment

Ms. Trombino provided the Board with an update on staff recruitment since the last Board meeting, included the specific positions left to fill prior to the start of the school year.

iv. Update on School and Employee Handbooks

Ms. Trombino advised the Board that the school and employee handbooks had been reviewed thoroughly by herself, representatives from POBL and the Board's Designee, and were included for consideration later in the agenda.

b. Financial Report

Ms. Little provided the Board with an introduction to the financial services the Board will be receiving from POBL, as well as the anticipated timeline the school should expect funding to begin from the state.

i. Update on Bank Account Opening

Ms. Little further advised that she was working with the Board Treasurer to locate a banking institution and they expected to finalize the opening of the account in the next week.

IV. Strategic Plan Report

Ms. Trombino advised the Board on the current progress toward completion of the draft Strategic Plan to present for Board review. She related that she was working with Ms. Woodward on specific action planning in support of the goals established at the May Board Retreat, and that she would have a Plan for review at a future meeting.

V. Consent Items

Mr. Grant asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Item:

- a. Approval of Minutes from the May 31, 2018 Board Meeting;
- b. Approval of Minutes from the May 31, 2018 Board Retreat;
- c. Approval of Staffing Report;
- d. Approval of the Board Meeting Schedule for the 2018-2019 School Year;
- e. Approval of the School Handbook for the 2018-2019 School Year;
- f. Approval of the State Specific School Handbook for the 2018-2019 School Year; and
- g. Approval of Employee Handbook; are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Directors and Staggering Terms

Ms. Woodward advised the Board that all Board member terms were up for renewal at this meeting, and reviewed the traditionally recommended process of staggering Board member terms. She further inquired as to whether the Board may wish to delay the staggering of terms, due to the absence of two Board members from this meeting. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment(s) of Star Hudspath, Chris Bates, John Grant, Paula Cate and Becky Burgue to the Florida Connections Academy, Inc. Board of Directors for one (1) year terms to the 2019 Annual Meeting, are hereby approved.

The motion passed unanimously.

Board members had discussion regarding staggering terms, and expressed their intent to wait to stagger Board member terms to the next meeting, when the remaining Board members could be contacted regarding term or would be present at the meeting. Ms. Cate reminded the Board of her intent to step down once a suitable replacement can be identified; she also expressed her strong support of the candidate being a parent of a student enrollment at FCA.

b. Approval of Officers for the 2018-2019 School Year

Ms. Woodward presented this item to the Board. She reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2019. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of:

Star Hudspath, Board President;
Chris Bates, Board Treasurer; and
John Grant, Board Secretary, as presented, is hereby approved.

The motion passed unanimously.

c. Approval of Revised Budget for the 2018-2019 School Year

Ms. Little reviewed the proposed revisions to the school's budget, following changes made since the original budget was submitted with the Charter application. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the revised budget for the 2018-2019 school year, as presented, is hereby approved.

The motion passed unanimously.

Ms. Duquette further noted for all in attendance that the school has opted to not take the mental health allocation outlined in SB 7026. Board members acknowledged the action, and expressed no objections.

VII. Information Items

a. Board Member Fingerprinting Update

Ms. Trombino highlighted the fingerprint requirements, and her efforts to get the Board members set up to be processed through Hillsborough County. Board members discussed the requirements, and their anticipated timeline to have the process completed.

b. Update on Required Board Member Training

Ms. Woodward reviewed with the Board upcoming opportunities for Board member development and training, including the Florida Charter Schools Conference planned for October 16-18, 2018. She further advised that Board consideration of training and conference attendance will be slated for the August meeting agenda.

VIII. Adjournment and Confirmation of Next Meeting – Thursday, August 16, 2018 at 9:00 a.m.

Mr. Grant noted that the Board was at the end of its agenda and that the next meeting was scheduled to be held Thursday, August 16, 2018. At 9:23 a.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the Floridians for Quality Virtual Education, Inc. June 21, 2018 Board meeting, is hereby approved.

The motion was approved unanimously.