



APPROVED 09/28/2021

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

- CalCA Central Coast**
- CalCA Central Valley**
- CalCA Monterey Bay**
- CalCA North Bay**
- CalCA Ripon**
- CalCA Southern California**

Tuesday, August 24, 2021 at 3:30 p.m. PT

Meeting to be held:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

I. Call to Order

Ms. Pavlich called the meeting to order at 3:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Adam Pulsipher, and Paul Hedrick (all via phone);

Board Members Joined During Meeting: Brooke Watkins (via phone);

Board Members Absent: Mike Henjum and Dave Souza;

Guests Present: Richard Savage, Executive Director; Marcus White, Kara Mannix, Heather Tamayo, Richie Romero, Franci Sassin, and LaChelle Carter, School staff; Alfonso Gamino, Cuyama Joint Unified School District Superintendent; Melissa Brown, Laura Johnson, Donna Kozub, Eileen Sigmund, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by August 20, 2021 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 24, 2021 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

[Ms. Tamayo joined the meeting at 3:35 p.m.]

V. Oral Reports

a. Executive Director's Report

i. Back to School Activities Update

Dr. Savage provided the Board with an update on back to school activities, including staff professional development.

ii. Enrollment and Staffing Update

Dr. Savage reviewed with the Board the current enrollment including the enrollment distribution across grades and increased special education population at the High School level. Dr. Savage further reviewed staffing efforts with the Board.

[Ms. Watkins joined the meeting at 3:38 p.m.]

iii. Connections Academy Summer Leadership Conference Update

Dr. Savage discussed the Connections Leadership Retreat, held virtually. He reviewed the collaborative opportunities for him and other school leadership team members. Dr. Savage also reviewed with the Board a recent visit from Mr. Andy Bird, Pearson's Chief Executive Officer.

[Ms. Mannix and Mr. Gamino joined the meeting at 3:39 p.m.]

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included in the written report within the Board meeting materials.

i. Special Education Service Contracts Update

Ms. Carter provided the Board with an update on contracts to meet the needs of the special education student population for the school year.

ii. Unaudited 2020-2021 Financial Results

Ms. Carter reviewed the unaudited financial results from the previous school year with the Board. She further reviewed the intra-organizational loans, as presented as an Action Item for the Board's consideration, for CalCA Central Coast and CalCA Monterey Bay with CalCA Southern California.

iii. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. CalCA Ripon Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ix. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

d. Policy and Compliance Report

Dr. Sassin provided the Board with an update on Policy and Compliance items, as included in the Board meeting materials.

i. Prop 39 Energy Grant Update

Dr. Sassin provided the Board with an update on the Prop 39 Energy Grant final reports and project completion.

ii. Audit Update

Dr. Sassin provided the Board with an update on the 2020-2021 Annual Audit process completed to date, the ongoing efforts, and expected timeline for Board consideration.

iii. Office Reopening Update

Dr. Sassin advised the Board of the reopening date of the school offices, as well as the ongoing efforts to ensure schedules meet COVID-19 precautions.

Dr. Sassin further reviewed the revisions to the COVID-19 Safety Plan, as included in the Board meeting materials for consideration within the Consent Items.

VI. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the June 22, 2021 Annual Board Meeting;
- b. Approval of Minutes from the August 3, 2021 Special Board Meeting;
- c. Approval of Staffing Report;
- d. Approval of Pearson Invoice(s) (#91000008501, 91000008502, 91000008493, 91000008488, 91000008487, 91000008481);
- e. Approval of Year End Financial Statements;
- f. Approval of Unaudited Actuals for Fiscal Year Ending June 30, 2021 and Authorization of California Director of Finance to Submit to the Appropriate Parties;
- g. Approval of Education Protection Account (EPA) Expenditure Plans for the 2021-2022 School Year;
- h. Approval of Uniform Complaint Procedure (UCP) and Annual Notices for the 2021-2022 School Year;
- i. Approval of Revision(s) to the 2021-2022 School Year School Supplement: Various Updates;
- j. Approval of Revision(s) to the COVID-19 Safety Plan; and
- k. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Master Contract and List of Special Education Providers and Authorization of the Director of Finance to Negotiate, Finalize, and Execute Contracts Listed and Any Future Providers for the 2021-2022 School Year

Ms. Carter reviewed with the Board the master contract and list of service providers for Special Education, as included in the Board meeting materials for Board consideration. She reviewed the history of this item and benefit for the Board to authorize herself to finalize and execute contracts with the providers listed, as well as any future providers when needed. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Master Contract and List of Special Education Providers and Authorization of the Director of Finance to Negotiate, Finalize and Execute Contracts Listed and Any Future Providers for the 2021-2022 School Year, as presented, is hereby approved.

The motion passed unanimously.

b. Approval of Interschool Transfers, Intra-Organizational Loans for Fiscal Year Ending June 30, 2021

Ms. Carter reminded the Board of the earlier discussion of this item within her Oral Report. She requested the Board's approval of an Intra-Organizational Loan of \$414,760.54 between the Central Coast and Southern California schools and \$907,872.19 between Monterey Bay and Southern California schools, in accordance with the CalOPS Fiscal Controls Policy. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Interschool Transfers, Intra-Organizational Loans for in the amount of \$414,760.54 between CalCA Central Coast and CalCA Southern California, and \$907,872.19 between CalCA Monterey Bay and CalCA Southern California, as presented, is hereby approved.

The motion passed unanimously.

c. Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College

Dr. Romero reviewed with the Board the ongoing college and career access pathways dual enrollment partnership discussions with Saddleback Community College and expected timeline for Board consideration at a future meeting. There being no further discussion, this item was tabled.

d. Approval of Increased Student Technology

Dr. Savage reviewed with the Board the request for additional student laptops upon request, as included in the Board meeting materials. Dr. Sassin reviewed the associated budget implications in detail. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Increased Student Technology, as presented, is hereby approved.

The motion passed unanimously.

e. Approval of Public Notice of Intent to Hire Interns

Dr. Romero reviewed with the Board the rationale to allow the schools to hire interns, as well as the past successful transitions of interns to teachers. Dr. Sassin reviewed the associated teaching credentials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Public Notice of Intent to Hire Interns, as presented, is hereby approved.

The motion passed unanimously.

f. Approval of Declaration of Need for Fully Qualified Educators

Dr. Sassin reviewed with the Board the Educator Declaration of Need for Fully Qualified Educators, as included in the Board meeting materials. She further reviewed the necessity of the item surrounding potential legislative and authorizer regulations. The Board discussed this item in detail with Ms. Mannix and Dr. Sassin. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Declaration of Need for Fully Qualified Educators, as presented, is hereby approved.

The motion passed unanimously.

g. Approval of Local Teacher Assignment Options: Teacher Listing for 2021-2022 School Year

Dr. Sassin reviewed with the Board the Local Teacher Assignment Options proposal, including the teacher listing for the current school year. Dr. Sassin noted that all the teachers have already agreed to the assignments. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Local Teacher Assignment Options: Teacher Listing for 2021-2022 School Year, as presented, is hereby approved.

The motion passed unanimously.

h. Approval of the Authorization for the Executive Director to Adjust the 2021-2022 School Year Enrollment Limits as Needed

Dr. Savage reminded the Board of the outreach recruitment targets and enrollment limits approved by the Board during their February Board meeting. He further reviewed the ongoing enrollment efforts and benefits of the Board authorizing him to adjust those enrollment limits as needed. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Authorization for the Executive Director to Adjust the 2021-2022 School Year Enrollment Limits as Needed, as discussed, is hereby approved.

The motion passed unanimously.

VIII. Information Items

a. State Accountability Update

i. Elementary and Secondary School Emergency Relief (ESSER) III Update

Dr. Sassin provided the Board with an update on various state accountability measures, specifically Elementary and Secondary School Emergency Relief (ESSER) III funding. She further reviewed the expected timeline for future Board consideration.

b. Legislative Update

Dr. Sassin provided the Board with an update on recent legislative activities in the state.

i. Implementation Update on AB 104 and AB 130

Dr. Sassin provided the Board with a detailed update on efforts to meet Assembly Bill (AB) 104 and 130 regulations.

c. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed Pearson's efforts to assist with back-to-school initiatives.

i. Board Support Update

No update was given at this time.

d. Academic Success Partner (ASP) Update

Ms. Brown presented to the Board on behalf of the Academic Success Partner (ASP) team.

i. School Metrics

Ms. Brown reviewed the school operations metrics included in the Board meeting materials, highlighting the school's performance as compared with other Pearson partnering schools of similar size and years in operation.

e. Board Relations (BR) Update

Ms. Coleman presented to the Board on behalf of Pearson's Board Relations (BR) Team.

i. Technology Statement for General School Handbooks

Ms. Coleman provided an update on the technology statement, as included in the Board meeting materials. She advised that the statement had been included within

the school handbook to provide clarification on access to Connections Academy owned computers upon enrollment withdrawal or graduation.

f. Sponsoring District(s) Update

Dr. Savage reviewed the partnership with Middletown Unified School District (MUSD) on independent study options for elementary students.

Mr. Gamino thanked the Board for their strong governance, communication, and dedication to the CalCA Schools.

i. Charter Renewal Status Updates

Dr. Sassin provided the Board with an update on additional legislation measures, including the automatic 2-year renewal of all charters that were due for renewal which includes the Monterey Bay and Ripon schools. She further reviewed the plans to submit charter amendments for various other schools to address the recent admission language changes.

IX. Adjournment and Confirmation of the Next Meeting on Tuesday, September 28, 2021 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:56 p.m. The next meeting is scheduled for Tuesday, September 28, 2021 at 3:30 p.m. PT.