



Capistrano Connections Academy Charter School  
Board Meeting  
Tuesday, October 26, 2010 at 3:30 p.m. PT

**Principal Location:**

Capistrano Connections Academy  
26800 Aliso Viejo Parkway, Suite 120  
Aliso Viejo, CA 92656

**Telephone Conference Call Locations:**

317 Wilcox Street, Oceanside, CA 92054  
23091 Arden Street, Lake Forest CA 92630  
821 E. Claiborne Drive, Long Beach, CA 90807  
32161 Via Barrida, San Juan Capistrano, CA 92675

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Dr. Jonathan Horowitz at (949) 461-1667 x 356 at least 24 hours prior to the meeting. The Board package is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

**REVISED AGENDA**

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – T. Batiuk
  
- V. Oral Reports
  - a. Principal's Report (MSR attached) – J. Horowitz
    - i. SELPA Transfer Update
  - b. Financial Report (attached) – F. Sassin
    - i. Audit Update
    - ii. State Budget Update
  
- VI. Consent Agenda
  - a. Approval of Minutes from the September 28, 2010 Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Revised Budget for the 2010-2011 School Year (attached)
  - d. Approval of Amendment to the State Specific Handbook – Diploma Policy (attached)
  
- VII. Action Items
  - a. Approval of the Connections Academy Invoice for September (attached) – F. Sassin
  - b. Approval of School Goals for the 2010-2011 School Year (attached) – J. Horowitz
  - c. Approval of Revised Fee Schedule for the 2010-2011 School Year (attached) – J. Marhefka
  - d. Approval of Curriculum Strategy for the 2011-2012 School Year (attached) – P. Hoge
  
- VIII. Information Items
  - a. Legislative Update – M. Revenaugh
  
- IX. Adjournment and Confirmation of Next Meeting on November 16, 2010 at 3:00 p.m. PT.

Agenda publicly posted:

On: Friday, October 22, 2010

At: Capistrano Connections Academy  
 26800 Aliso Viejo Parkway  
 Aliso Viejo, CA 92656  
 By: Dr. Jonathan Horowitz

At: 23091 Arden Street, Lake Forest CA 92630  
 By: Elaine Pavlich

At: 317 Wilcox Street, Oceanside, CA 92054  
 By: Beth Ann Hall

At: 821 E. Claiborne Drive, Long Beach, CA 90807  
 By: Brenda Breen

At: 32161 Via Barrida, San Juan Capistrano, CA 92675  
 By: Tim Batiuk

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the September 28, 2010 Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Wrisley

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**c. Approval of Revised Budget for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The annual budget cycle typically includes a budget revision in October once factors such as enrollment and funding levels are more certain. The revised budget is then included in the financial reports that will be due to the district. The financial statements have been updated with several key items, including the reflection of new enrollment projections, as well as an update based on negotiations with CUSD regarding special education funding. Because the state budget was adopted so late this year, revised charter school funding rates have not been included yet, but the Board will be updated as information is available. The Board is requested to review the column on the financial statements labeled "10-11 Forecast" and adopt that as the revised budget.

**d. Approval of Amendment to State Specific Handbook – Diploma Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board package for Board consideration is a revision to the State Specific Handbook's current Diploma Policy. Board approval of the changes is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of CA Invoice for September**

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of 2010-2011 School Goals**

**PRESENTER:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Horowitz will review the proposed 2010-2011 school goals with the Board and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of Revised Fee Schedule for the 2010-2011 School Year**

**PRESENTER:** Janet Marhefka

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Marhefka will review the revised fee schedule with the Board and seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Curriculum Strategy for the 2011-2012 School Year**

**PRESENTER:** Steven Guttentag/Pat Hoge

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Guttentag or Dr. Hoge will review the proposed curriculum strategy for the 2011-2012 school year with the Board and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_