

Alpaugh Academies
A California Nonprofit Public Benefit Corporation

ANNUAL BOARD MEETING

Thursday, June 25, 2009
12:00 p.m. PT

Principal Location:
916 West Oak Street
Visalia, CA 93291

Telephone Conference Call Locations:
1300 S. Gateway Dr., Madera, CA 93637
201W. Adrian Way, Hanford, CA 93230
5805 W. Vassar Avenue, Visalia, CA 93277

This meeting is open to the public. Members of the public have access to (and may participate in) the meeting at any of the telephone conference locations). For information about this meeting or for members of the public who require special accommodations to attend, contact Jonathan Horowitz at (949) 492-9131 x 356 at least 24 hours prior to the meeting. The Board packet is available for public review at the school offices prior to the Board meeting in compliance with California open meeting law.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment

The Board welcomes participation by the public. To be recognized by the Chairperson, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairperson or Secretary. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. If requested, the Chairperson may grant additional time to individuals, circumstances permitting. The Chairperson will then announce the person's name at the appropriate time during the meeting. The Board may limit the public comment period on any single item to 30 minutes. Members of the public are invited to submit comments in writing. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the Secretary no later than 10:00 a.m., 14 days, prior to the Board meeting to coincide with the agenda timeline and shall not exceed 15 minutes in duration. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. No items can be added to the agenda on the day of the meeting as per the Brown Act requirements. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early.

- IV. Routine Business
 - a. Approval of Agenda – D. Souza
- V. Closed Session: Brown Act § 54954.5 (e) – PUBLIC EMPLOYEE END OF THE YEAR PERFORMANCE EVALUATION AND JOB DESCRIPTION DISCUSSION; Title: Principal (attached) – E. Grier

- VI. Oral Reports
 - a. Principal's Report (MSR attached) – J. Horowitz
 - i. Update on End of the Year Activities and Graduation
 - ii. Update on Summer School
 - iii. 2009-2010 Enrollment Update
 - iv. Staffing Update
 - b. Financial Report (attached) – F. Sassin
 - i. Update on State Budget
 - ii. Update on SB740 Regulations

- VII. Consent Agenda
 - a. Approval of Minutes from the April 28, 2009 Board Meeting (attached)
 - b. Approval of Board Meeting Schedule for the 2009-2010 School Year (attached)
 - c. Approval to Complete and Submit the Consolidated Application Part I for the 2009-2010 School Year (attached)
 - d. Approval of Renewal of OCDE STRS Contract (attached)
 - e. Ratification of Annual Charter School Funding Survey (to follow)
 - f. Approval of School Employee Handbook (attached)
 - g. Approval of Trademark Agreement with Connections Academy (attached)

- VIII. Action Items
 - a. Approval of the Connections Academy Invoices for April and May (attached) -- F. Sassin
 - b. Approval of CapoCA Invoices for April and May for CenCA (attached) – F. Sassin
 - c. Approval of Directors (attached) – H. Woodward
 - d. Approval of Officers – H. Woodward
 - e. Approval of Board Committees (attached) – H. Woodward
 - f. Approval of the Board Governance and Administrative Policy Manual (to follow) – H. Woodward
 - g. Approval to Seek Waiver from Independent Study Regulation for Student Teacher Ratio – F. Sassin
 - h. Approval of Teacher Project – J. Horowitz/C. Nakamura

- IX. Information Items
 - a. Update on Amendment to the Professional Services Agreement – F. Sassin
 - b. Board Member Access to the LMS – H. Woodward
 - c. Review of Parent Satisfaction Survey (attached) – J. Horowitz

- X. Adjournment and Next Meeting Date – August 25, 2009 at 12:00 p.m. PT

Agenda publicly posted:

On: Monday, June 22, 2009

At: 916 West Oak Street, Visalia, CA 93291
 By: Tiffany Carrasco

At: 1300 S. Gateway Dr., Madera, CA 93637
 By: Dave Souza

At: 201 W. Adrian Way, Hanford, CA 93230
 By: Becky Hudson

At: 5805 W. Vassar Avenue, Visalia, CA 93277
 By: Stewart Elkin

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the April 28, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Board Meeting Schedule for the 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Attached to the Board package is the proposed 2009-2010 Board meeting schedule as previously reviewed and discussed with the school's Principal. Board approval is requested.

c. Approval to Complete and Submit the Consolidated Application Part I for the 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is required to complete the Consolidated Application Part I by June 30. The Board is requested to authorize Dr. Sassin to complete the application and to submit it by the deadline.

d. Approval of Renewal of OCDE STRS Contract

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As the Board may recall, for the 2008-2009 year, the school entered into a contract with the OCDE for STRS reporting. We are seeking Board approval to renew this contract for the school for the 2009-2010 school year.

e. Ratification of Annual Charter School Funding Survey

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Annual Charter School Funding Survey has been completed by Dr. Horowitz and Dr. Sassin on behalf of the school and submitted by the May 31 deadline. The survey is completed annually by all charter schools and was split into two reports for this year. The second part of the report is due in July. Board ratification of May submission of the Annual Charter School Survey is requested and authorization for Dr. Sassin to complete and submit the report due in July is requested.

f. Approval of School Employee Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The School Employee Handbook, with revisions redlined for Board review and consideration, is included in the Board package. Board approval of the revised Handbook and for dissemination to all school employees at the beginning of the school year is being requested.

g. Approval of Trademark Agreement with Connections Academy

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Trademark License Agreement governs the use of CA's trademarks by CenCA. The Trademark License Agreement was approved on execution of the Professional Services Agreement as an exhibit. CA has recently updated this Agreement to reflect the new trademarks and is requesting approval of the revised Agreement. The Agreement was provided to Board Counsel, for review. The changes provided by the Board Counsel have been redlined in the version presented and included in the Board materials for the Board's review and consideration.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

ACTION ITEMS

a. Approval of Connections Academy Invoices for April and May

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoices as they relate to the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Capistrano Connections Academy Invoices for April and May for CenCA

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review and present the CapoCA invoices to CenCA that includes payment for shared teaching and administrative services, and will seek Board approval for payment of the invoices presented.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Directors

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws, or as per agreement by the Board. Additional members may also be presented for Board consideration and approval.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Officers

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for the 2009-2010 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Approval of Board Committees

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review the recommended Board Committee designations as provided in the Board materials and will seek Board approval of the designations.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Approval of Board Governance and Administrative Policy Manual

PRESENTER: Heather Woodward/Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Standard Board governance policies have been developed and organized into a manual for Board review and consideration for approval. These ensure that the Board has set adequate policies for effective governance. This is a start of the Board creating a Policy Manual. The establishment and updating of the policies are based on the review of national corporate governance standards. These policies govern the Board operations, those in the School Handbook govern the school and the students, and those in the Employee Handbook govern the school staff.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

g. Approval to Seek Waiver from Independent Study Regulation for Student Teacher Ratio

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: California law allows independent study programs to seek a waiver on the student teacher ratio cap, with the increase not to exceed 10%. After researching the process, feasibility and impact on the school, we would like to begin the process to seek such a waiver for the 2009-2010 school year from the California State Board of Education. If the Board is in agreement, approval would allow Franci Sassin to begin work with the California Department of Education staff to complete all necessary waiver documents and requirements, with further approval by the Board as required. Approval of such a waiver would impact the school staffing as well as the overall budget.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

h. Approval of Teacher Project

PRESENTER: Jonathan Horowitz/Christine Nakamura

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Nakamura and Dr. Horowitz will discuss her educational project with the Board and will seek Board approval for Ms. Nakamura to proceed with her plans.

Motion: _____ Second: _____

Ayes: _____ Nays: _____