



**Arizona Connections Academy (ACA) Annual Board Meeting**  
Pursuant to A.R.S. § 38-431.02., notice is hereby given to the members of the ACA Board and the general public that the ACA Board will hold a meeting open to the public on:

**Date and Time:**

Friday, June 11, 2010 at 8:00 a.m. Arizona time

**Held At:**

Arizona Connections Academy  
1017 South Gilbert Road, Suite 210  
Mesa, AZ 85204

Notices of this meeting have been appropriately posted as required by A.R.S. § 38-431.02. Persons with a disability may request a reasonable accommodation by contacting Linda Harless at (480) 782-5842. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – A. Coe
- II. Roll Call – A. Coe
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Arizona Open Meeting Laws, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – A. Coe
- V. Executive Session – Contract Matter - ARS § 38-431.03.(A)(1). – To receive legal advice from Counsel (to follow) – C. Herf
- VI. Action Items
  - a. Approval of Renewal of Professional Services Agreement with Connections Academy of Arizona (to follow) – A. Coe

- VII. Oral Report
  - a. Principal's Report (MSR) – L. Harless
    - i. Update on Graduation
    - ii. Update on Visit from CA Leadership
    - iii. Science Camp
    - iv. Potential Washington, DC Field Trip (attached)
    - v. Kindergarten Enrollment Policy Change
  - b. Financial Report (attached) – T. Ochs
    - i. Estimated Counts Funding
    - ii. Financial Audit Plan
  
- VIII. Consent Items
  - a. Approval of Minutes from the May 14, 2010 Meeting (attached)
  - b. Approval of Legal Invoice (to follow)
  - c. Approval of Staffing Report (to follow)
  - d. Approval of Board President to Work with CA on Renewal of Directors' & Officers' (D&O) Insurance
  - e. Approval of Board Meeting Schedule for the 2010-2011 School Year (attached)
  - f. Approval of Revision to 2010-2011 State Specific School Handbook: Kindergarten Enrollment (attached)
  - g. Approval of Fall Science Camp Trip Expenditure (attached)
  - h. Approval of Supplemental Curriculum Invoice from Connections Academy (attached)
  
- IX. Executive Session - Personnel Matter - ARS § 38-431.03.(A)(1). – Discussion of Bonus Compensation for Principal for 2009-2010 School Year and Compensation for the 2010-2011 School Year (attached) – P. Robertson
  
- X. Action Items (Contd.)
  - b. Approval of CA Invoice for May (attached) – E. Danielson
  - c. Approval of School Principal Bonus for 2009-2010 School Year and Compensation for the 2010-2011 School Year – P. Robertson
  - d. Approval of Directors (attached) – H. Woodward
  - e. Approval of Officers (attached) – H. Woodward
  
- XI. Information Items
  - a. Legislative Update – M. Revenaugh
  - b. EMO Evaluation Update– H. Woodward
  - c. On-Site Board Training – August 14, 2010 – H. Woodward
  
- XII. Adjournment and Confirmation of Next Meeting – August 13, 2010 at 8:00 a.m.

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the May 14, 2010 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Legal Invoice**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The invoice for legal services rendered for the school is being presented for Board approval.

**c. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**d. Approval of Board President to Work with CA on Renewal of Directors' and Officers' (D&O) Insurance**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The school is requesting the Board President be authorized to work with CA on the renewal of D&O Insurance for the school. The terms and conditions of this insurance coverage are not expected to change from those in the D&O policy for the Board for the 2009-2010 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between the school and CA.

**e. Approval of Board Meeting Schedule for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Attached to the Board package is the proposed 2010-2011 Board meeting schedule as previously reviewed and discussed with the school's Principal. Board approval is requested.

**f. Approval of Revision to 2010-2011 State Specific School Handbook: Kindergarten Enrollment**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials are the proposed revisions to the state specific school handbook. Board approval of the item is requested.

**g. Approval of Fall Science Camp Trip Expenditure**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Board previously approved expenditure for a science camp and due to the overwhelming results of the camp, the school would like to request the expenditure to participate in the Science Camp Trip again in the fall of the 2010-2011 school year. Further information about the camp is included in the Board materials and Board approval of the school offering the field trip is requested.

**h. Approval of Supplemental Curriculum Invoice from Connections Academy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is an invoice for the supplemental curriculum derived from the agreement the Board passed in an earlier meeting. Board approval for payment of the invoice is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**b. Approval of CA Invoice for May**

**PRESENTER:** Elizabeth Danielson

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Danielson will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make wire payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of School Principal Bonus for the 2009-2010 School Year and Compensation for the 2010-2011 School Year**

**PRESENTER:** Peter Robertson

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Robertson will review performance of school principal during Executive Session, Ms. Linda Harless, with the Board and seek Board approval of a bonus for Ms. Harless for the 2009-2010 school year. Mr. Grier will also discuss Ms. Harless' compensation for the 2010-2011 school year and will seek Board approval of the compensation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Directors**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws and agreement by the Board. The "Classes" of the Directors per the bylaws, will also be confirmed. Additional members may also be presented for Board consideration and approval.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Approval of Officers**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for the 2010-2011 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_