



**APPROVED 2/27/2017**

Indiana Online Learning Options, Inc. (IOLLO)

**GOVERNING BOARD for:  
Indiana Connections Academy (INCA)  
Indiana Connections Career Academy (INCC)**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
Monday, January 23, 2017 at 4:30 p.m.

**Held at the following location and via teleconference:**  
6640 Intech Boulevard, Suite 250  
Indianapolis, IN 46278

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**I. Call to Order**

Ms. Taylor called the meeting to order at 4:33 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

**II. Roll Call**

Board Members Present: Stacy Taylor and McKenzie Rogers (both in person); Richard Ellery and Shelly Reberg (via phone);

Guests Present: Melissa Brown, School Principal; Tony Brose, Leanne Tacosik and Austin Andrick, School staff (all in person); Susan Stagner, Allison Reaves, Brenda Little, Shon Hocker and Laura Coleman, Connections staff (via phone).

**III. Confirmation of Potential Board Member: McKenzie Rogers**

Ms. Taylor reminded the Board of their November Board meeting appointment of McKenzie Rogers to the Board, pending her acceptance and successful completion of the background check requirements. Ms. Coleman reviewed Ms. Rogers' subsequent acceptance and successful background check. There being no further discussion, the Board confirmed Ms. Rogers' appointment to the Indiana Online Learning Options Board as a Class 2 Director, for a term to the June 2017 Annual Meeting.

**IV. Public Comment**

There were no public comments at this time.

**V. Routine Business**

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that the Agenda for the January 23, 2017 meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

The motion was approved unanimously.

## VI. Oral Report

### a. School Leader's Report

Ms. Brown reviewed the Monthly School Report (MSR) with the Board, highlighting enrollment trends. The Board discussed the data in detail with Ms. Brown.

#### i. School Activities Update

Ms. Brown updated the Board on recent and upcoming school activities, including field trips, prom planning and National Honor Society events.

#### ii. School Operations Metrics

Ms. Brown reviewed the data included in the Board materials, highlighting the school's performance as compared with other Connections' partnering schools of similar size and years in operation. Board members discussed metrics data with Ms. Brown.

[Mr. Hocker joined the meeting at 5:01 p.m.]

#### iii. State Testing Update

Ms. Brown introduced Mr. Brose to review with the Board the upcoming state testing preparations by the school staff members.

Ms. Brown further reviewed with the Board the preparations thus far for the new Career Technical Education (CTE) school, Indiana Connections Career Academy (INCC).

### b. Financial Report

Ms. Little reviewed the revenue and expense statements included in the Board materials. She reviewed the changes in the financials and the forecasted expenses since last meeting's statements, enrollment funding, projected fund balance and specific expenses. The Board discussed the Treasurer position, who would best serve the Board and school in this role and requested to revisit this item during the next Board meeting.

## VII. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the November 14, 2016 Board Meeting;
- b. Approval of Staffing Report; and
- c. Approval of Case Management Invoice(s); are hereby approved.

The motion was approved unanimously.

## VIII. Action Items

### a. Approval of Connections Academy of Indiana, LLC Invoices for November and December

Ms. Taylor reviewed in detail the November and December invoices as drawn from the financial report provided in the Board materials, and reviewed earlier in the meeting. She asked the Board members whether they had any questions on the invoice or if any items required further explanation. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Ellery as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoices for November, in the amount of \$2,151,626.30, and December, in the amount of \$2,291,718.08 as presented, are hereby approved.

The motion was approved unanimously.

### b. Approval of Funded Enrollment Target for the 2017-2018 School Year for INCA

Ms. Brown reviewed the proposed enrollment target for the 2017-2018 school year of 4,600 students and sought Board input in regards to the number. The Board had a discussion and agreed that this was a good target to set for the upcoming school year based on staffing and budget. Ms. Taylor made the following motion and it was seconded by Ms. Rogers as follows:

RESOLVED, that funded enrollment target for the 2017-2018 school year for INCA, as discussed, is hereby approved.

The motion was approved unanimously.

## IX. Information Items

### a. State Relations Update

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

### b. Partner School Leadership Team (PSLT) Update

Ms. Reaves presented to the Board on behalf of Connections' School Leadership Team. She provided the Board with information on the upcoming Winter School Leader's Retreat and Ms. Brown's planned involvement.

### c. Upcoming LiveLesson® Sessions

Ms. Coleman presented this item to the Board. She reminded the Board that they will soon be receiving link soon to a LiveLesson® session presentation intended to provide a more in-depth look at the Outreach plans for the upcoming school year prior to the next Board meeting's documentation and review. Ms. Coleman further reminded the Board of the timing of the upcoming Curriculum Town Hall presentation as part of the annual review process.

**X. EXECUTIVE SESSION - IC § 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees**

The Board entered into Executive Session at 5:40 p.m. upon a motion made by Ms. Taylor, seconded by Mr. Ellery and confirmed via a roll call vote of all Board members present, pursuant to Indiana Code IC § 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees. Board members in attendance to begin the session were: Stacy Taylor, Richard Ellery, Shelly Reberg and McKenzie Rogers. Guests invited by the Board to attend were: Allison Reaves and Laura Coleman. All others left the meeting at this time.

The Board ended Executive Session and entered into open session at 5:52 p.m. upon a motion made by Ms. Taylor, seconded by Mr. Ellery and confirmed via a roll call vote of all Board members present. No action was taken during Executive Session.

**XI. Adjournment and Confirmation of Next Meeting - Monday, February 27, 2017 at 4:30 p.m. ET**

The next meeting is scheduled for February 27, 2017 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Mr. Ellery to adjourn the meeting at 5:52 p.m. The motion passed unanimously.