



Wisconsin Connections Academy
Annual Board Meeting
Agenda
June 8, 2009
Call-in at 7:30 a.m. CT
Via Teleconference: 1-866-365-4406; code 445-2828#

- I. Call to Order – J. Kummer-Meyer
- II. Roll Call – J. Kummer-Meyer
- III. Routine Business
 - a. Approval of Agenda – J. Kummer-Meyer
- V. Oral Reports
 - a. School Report (Monthly School Report) – M. Mueller
 - i. Open Enrollment and Enrollment Update
 - b. Treasurer's Report (attached) – A. Enterline
- VI. Consent Items
 - a. Approval of Minutes from the March 9, 2009 Board Meeting (attached)
 - b. Approval of Board Meeting Schedule for the 2009-2010 School Year (attached)
 - c. Approval of Curriculum for the 2009-2010 School Year (attached)
 - d. Approval of Renewal of Directors' and Officers' (D&O) Insurance (attached)
 - e. Approval Authorizing Board Counsel Review of the Trademark Agreement between WCA and CA (attached)
- VII. Action Items
 - a. Approval of Directors (attached) – H. Woodward
 - b. Approval of Officers – H. Woodward
 - c. Approval of the 2009-2010 School Year Budget (attached) – M. Mueller
 - d. Approval of Offering Summer School to Students (attached) – M. Mueller
 - e. Approval Authorizing Board Counsel Review of the Board Governance and Administrative Policy Manual – H. Woodward
- VIII. Information Items
 - a. Board Counsel Update – J. Kummer-Meyer
 - b. Review of Parent Satisfaction Survey (attached) – M. Mueller
 - c. Board Access to the LMS – H. Woodward
 - d. Update on Board Training – H. Woodward/M. Mueller
- IX. Adjournment and Next Meeting Date – September 14, 2009 at 7:30 a.m. CT

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion, if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the Consent agenda.

a. Approval of Minutes from the March 9, 2009 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Board Meeting Schedule for the 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Attached to the Board package is the proposed 2009-2010 Board meeting schedule as previously reviewed and discussed with the school's Principal. The proposed meeting schedule has quarterly meetings to occur on the second Monday of the month at 7:30 a.m. Board approval is requested.

c. Approval of Curriculum for the 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Pat Hoge

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Hoge has prepared a memo to the Board detailing the curriculum offering for the 2009-2010 school year, as done each year, and is requesting Board approval.

d. Approval of Renewal of Directors' and Officers' (D&O) Insurance

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Attached in the Board package is the documentation of the terms for the renewal of D&O Insurance policy for the Board. The terms and conditions of this insurance coverage will not change from those in the D&O policy for the Board for the 2008-2009 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between the school and CA.

e. Approval Authorizing Board Counsel Review of the Trademark Agreement between WCA and CA

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: CA and the school had agreed in the Professional Services Agreement that WCA will execute CA's Trademark License Agreement. The Trademark License Agreement governs the use of CA's trademarks by WCA.. The Agreement is included in the Board package and authorization to provide to Board Counsel for review is requested.. The Agreement will then be brought for full Board review and approval at a subsequent meeting.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Approval of Directors

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws, or as per agreement by the Board. Additional members will also be presented for Board consideration and approval.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

b. Approval of Officers

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for the 2009-2010 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

c. Approval of the 2009-2010 School Year Budget

PRESENTER: Michelle Mueller

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mueller will review the draft 2009-2010 school year budget that was compiled with the Board designee, Ms. Enterline, and will seek Board approval thereof.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

d. Approval of Offering Summer School to Students

PRESENTER: Michelle Mueller

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mueller will review the opportunity for enrolled students to take Summer School courses through National Connections Academy. She will review the benefits of the program and seek Board approval for Connections Academy to communicate the details about the summer school opportunity to the school's students and families, for credit of course funds to be allocated to the school, and for the school leadership to allocate these funds to students based on academic and a financial need basis.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

e. Approval of Authorizing Board Counsel Review of the Board Governance and Administrative Policy Manual

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Standard Board governance policies have been developed and organized into a manual for Board review and consideration for approval. These ensure that the Board has set adequate policies for effective governance. This is a start of the Board creating a Policy Manual. The establishment and updating of the policies are based on the review of national corporate governance standards. These policies govern the Board operations, those in the School Handbook govern the school and the students, and those in the Employee Handbook govern the school staff. We are seeking Board approval to provide these to Board Counsel for review to ensure that these meet state laws.

Motion: _____ Second: _____

Ayes: _____ Nays: _____