



APPROVED 1/26/2017

North Carolina Connections Academy
MINUTES OF THE BOARD OF DIRECTORS MEETING
Thursday, December 8, 2016 at 9:00 a.m.

Held at the following location and via teleconference:
2700 Meridian Parkway, Suite 300
Durham, NC 27713

I. Call to Order

Dr. Setser called the meeting to order at 9:03 a.m. when all participants were present and able to hear each other. The meeting location was open for the public to attend.

II. Roll Call

Board Members Present: Bryan Setser and Bridget Phifer (in person); Eric Strother, Donna Sullivan (via phone);

Board Members Absent: Kristin Cuilla and Catherine Edmonds;

Guests Present: Nathan Currie, School leader (in person); Melissa Nelson, Jay W. Ragley, Karen Duquette, Brenda Little, Shon Hocker, Heather Woodward and Laura Coleman, Connections staff (all via phone)

III. Public Comment:

There were no public comments at this time.

Routine Business

At the request of the Board, this item was moved up on the agenda.

a. Approval of Agenda

Dr. Setser asked the Board to review the Agenda distributed prior to the meeting. The Board requested to move the Action Items up on the agenda and to begin with Action Item (b) Approval of Contract with Curriculum Auditor for Phase 1. There being no further changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the December 1, 2016 Meeting of the Board of Directors of the North Carolina Connections Academy, as amended, is hereby approved.

The motion passed unanimously.

Action Items

b. Approval of Contract with Curriculum Auditor for Phase 1

Dr. Setser reminded the Board of the presentation and recommendations made by Generation Ready as a result of their recent Curriculum Audit. He reviewed the new professional services agreement from Generation Ready as included in the Board Meeting materials. The Board discussed the services agreement proposal. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Professional Services Agreement with Generation Ready, as presented, is hereby approved.

The motion passed unanimously

a. Approval of Revision(s) to NCCA Board Policy Manual:

i. Approval of Enrollment Freeze Policy

Mr. Currie reviewed the proposed Enrollment Freeze Policy as included in the Board Meeting materials and benefits to freezing the acceptance of new student applications in preparation for state testing. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Enrollment Freeze Policy, as presented, is hereby approved.

The motion passed unanimously

b. Approval of Contract with Curriculum Auditor for Phase 1

This item was presented earlier in the meeting.

IV. Audit Committee, Committee of the Entire Board

a. Ratification of the 2015-2016 Fiscal Year Audit Report

Ms. Little reviewed the audit report for the fiscal year ending June 30, 2016, as included in the Board materials. Ms. Little advised that the audit firm indicated no findings. She further advised the Board that, based on their appointment of the Treasurer as Board Designee for the purpose at their last meeting, the report was filed by the deadline. Board members discussed the audit report, and expressed their satisfaction with the school and Connections for the results. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, the Audit Report for the fiscal year ending June 30, 2016, as presented, is hereby accepted.

The motion passed unanimously.

V. Routine Business

a. Approval of Agenda

This item was presented earlier in the meeting.

VI. Action Items

a. Approval of Revision(s) to NCCA Board Policy Manual:

i. Approval of Enrollment Freeze Policy

This item was presented earlier in the meeting.

b. Facility Discussion and Decision

This item was presented earlier in the meeting.

VII. CLOSED SESSION - N.C. Gen. Stat. §143.318.11(a)(6) – to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee

The Board entered into Closed Session at 9:17 a.m. upon a motion being made, seconded, and confirmed via roll call vote of all Board members present, pursuant to North Carolina General Statute §143.318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. Board members in attendance to begin the session were: Bryan Setser, Eric Strother, Donna Sullivan and Bridget Phifer. Guests invited by the Board to attend were: Nathan Currie, Melissa Nelson and Laura Coleman. All others left the meeting at this time.

The Board ended Closed Session and entered into open session at 9:34 a.m. upon a motion being made, seconded, and confirmed via roll call vote. No action was taken during Closed Session.

VIII. Approval of Action(s) Necessary Based on Closed Session

This item was tabled as there was no action was necessary from the Closed Session discussion.

IX. Adjournment and Confirmation of Next Meeting – Thursday, January 26, 2017 at 9:00 a.m.

Dr. Setser noted that the Board was at the end of its agenda. With no further business to discuss, the meeting was adjourned at 9:53 a.m. The next regular meeting is scheduled for January 26, 2017 at 9:00 a.m. The Board requested a Special Meeting on the budget be arranged in early January.