



North Carolina for Quality Virtual Education, Inc. (NCCA)  
BOARD MEETING

Pursuant to the North Carolina Open and Public Meeting Laws, notice is hereby given to the members of the NCCA Board and the general public that the NCCA Board will hold a meeting open to the public on:

**Date and Time:**

Thursday, November 17, 2016 at 9:00 a.m.

**Held at the following location:**

2700 Meridian Parkway, Suite 300  
Durham, NC 27713

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Nathan Currie at (919) 224-4040. Requests should be made as early as possible to arrange the accommodation.

**BOARD AGENDA**

- I. Call to Order – B. Setser
- II. Roll Call – B. Setser
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Audit Committee, Committee of the Entire Board
  - a. Review and Acceptance of the 2015-2016 Fiscal Year Audit Report (to follow) – B. Little
  
- V. Routine Business – B. Setser
  - a. Approval of Agenda
  
- VI. Oral Reports
  - a. Principal's Report (MSR attached) – N. Currie
    - i. Student Activities Update
    - ii. Student Intervention Efforts Update – Tier 1 and Tier 2
    - iii. Live Tutor Update – N. Currie/ H. Bessette
    - iv. School Improvement Plan Update
    - v. State Testing Update
    - vi. Future Facility Plans Discussion
  - b. Financial Report (attached) – B. Little
    - i. Financial Dashboard Review (to follow)
    - ii. Monthly Cash Flow (attached)
  
- VII. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.
  - a. Approval of Minutes from the October 27, 2016 Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Live Tutor Proposal (to follow)
  
- VIII. Action Items
  - a. Approval of Connections Academy of North Carolina, LLC Invoice for October (attached) – E. Strother
  - b. Approval of Enrollment Freeze Policy (to follow) – N. Currie/ M. Nelson
  
- IX. Information Items
  - a. State Relations Update – K. Duquette
  - b. Partner School Leadership Team Update – M. Nelson
    - i. School Leader Review Process Reminder
  - c. Future Funded Enrollment Growth – N. Currie
  - d. Curriculum Audit Update (attached) – B. Setser
  - e. Staff Compensation Review Process – B. Setser
  
- X. CLOSED SESSION – N.C. Gen. Stat. §143.318.11(a)(6) – to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee – N. Currie
  
- XI. Approval of Action(s) Necessary Based on Executive Session – B. Setser
  
- XII. Adjournment and Confirmation of Next Meeting – Thursday, January 26, 2017 at 9:00 a.m.