



Approved 05/23/2019

North Carolina for Quality Virtual Education, Inc.
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING
Wednesday, May 8, 2019 at 4:00 p.m.

Held at the following location and via teleconference:
5420 Wade Park Blvd. Suite #300
Raleigh, NC 27607

I. Call to Order

Pursuant to public notice, the meeting commenced at 4:05 p.m. with a Call to Order by Board President, Bridget Phifer.

II. Roll Call

Board Members Present: Bridget Phifer, Leland Davis, Jill Hammergren, and Jenene Seymour, establishing quorum.

Others Present: Nathan Currie, Superintendent, Donna Rascoe, Board Legal Counsel, Michael Cohen, Board Legal Counsel, Natasha Miller, Board Relations Coordinator, Jamaal Livan, Board Member Candidate, Charles Baldwin, Consultant, Martez Hill, Consultant, Chrissy Pearson, Consultant and Matthew Lowe, Consultant.

III. Routine Business

a) Approval of Agenda

MOTION: A motion was made to approve the presented agenda by Jill Hammergren, seconded by Leland Davis. The motion passed unanimously.

b) Superintendent Report

Superintendent Currie discussed with the board the oversight of our Federal Programs and the proposed consultation with Ms. Sue Hatley. Ms. Hatley's delayed billing consultation fee will not be due until July 31, 2019. Additionally, he informed the board of Ms. Hatley's hourly rate as well as monthly billing rate. Mr. Currie also, advised the Board that there is a need to hire a Director of Federal Programs for NCCA. The Board acknowledged and noted that Mr. Currie has the authority to engage with Ms. Hatley as proposed regarding oversight of NCCA's Federal Programs.

Superintendent Currie notified the Board that Ms. Katrina Kremer, Counseling Manager, has submitted her resignation effective May 17, 2019. Ms. Kremer received her doctorate degree two weeks ago and has opted to take a position with a software development firm and that there is a need for an interim for this Counseling Manager position.

Mr. Currie informed the Board that he had received an email that the next State Board meeting has been scheduled for Monday, May 13, 2019 at 8:40 a.m.

c) NCCA By Laws

The Board discussed amending their current By Laws Article II Section 2 (a) Number of Directors that limits the number of board members to no less than 5 nor more than 7 to a range of no less than 5 nor more than 11.

MOTION: A motion to was made by Leland Davis and seconded by Jill Hammergren to amend NCCA By Laws to reflect expansion of Board Members from “no more than seven (7)” to “no more than eleven (11) pending approval by the Office of Charter Schools. The motion passed unanimously.

IV. Board Member Election- Jamaal Livan

Mr. Livan was introduced to the Board and spoke about his interest and passion for being a Board Member with NCCA Board of Directors. Mr. Livan notified the Board of his experience and involvement with the community for more than 25 years.

MOTION: A motion was made to elect Mr. Jamaal Livan as the newest North Carolina for Quality Virtual Education Board Member by Leland Davis, seconded by Jill Hammergren. The motion passed unanimously.

V. National and State Charter School Conferences

- a) <https://ncsc.publiccharters.org/>
- b) <https://ncpubliccharters.org/2019-conference/>

There were no discussions regarding the National and State Charter School Conferences, Board members have the links to these conferences.

VI. PNC Bank

The Board was introduced to Ms. Chrissy Pearson and Mr. Matthew Lowe from PNC Bank and discussed their services as it relates to Direct Deposits, ACH, money wires and a one file simple format for bringing financial services in-house. Mr. Lowe discussed lending, financing options of computers and laptops as well as equipment for NCCA. PNC has the ability to execute ACH and paying vendors directly. The systems used in conjunction with Simon-Crair Group CPA's will be able to communicate with one another. The board will continue to review this information and consider action steps at a later meeting.

VII. Closed Session

MOTION: The Board entered into Closed Session upon a motion being made by Leland Davis, seconded by Jill Hammergren at 4:25 p.m., pursuant to § 143-318.11(a)(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, and § 143-318.11(a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. The motion passed unanimously.

MOTION: A motion to resume Open Session was made by Jill Hammergren, seconded by Leland Davis at 5:52 p.m. The motion passed unanimously.

No action was taken in closed session.

VIII. Adjournment

MOTION: There being no further business to discuss, the Board President noted that the Board was at the end of the agenda and a motion to adjourn was made at 5:58 p.m. by Jill Hammergren, seconded by Leland Davis. The motion passed unanimously. The next regularly scheduled Board meeting is on Thursday, May 23, 2019 at 5:00 p.m.

Board Secretary