



Approved 3/28/19

North Carolina for Quality Virtual Education, Inc.
MINUTES OF THE BOARD OF DIRECTORS MEETING
Thursday, February 21, 2019 at 5:00 p.m.

Held at the following location and via teleconference:
2800 Meridian Parkway, Suite 150
Durham, NC 27713

I. Call to Order

Pursuant to public notice, the meeting commenced at 5:20 pm with a Call to Order by Board Chair Bridget Phifer.

II. Roll Call

Board Members Present: Bridget Phifer, Leland Davis, Jenene Seymour, Jill Hammergren and Avery Staley, establishing quorum.

Guests Present: Nathan Currie, Superintendent; Donna Rascoe, Board Legal Counsel; Natasha Miller, Board Relations Coordinator; Megan Holston, POBL; Mindy Whisman, POBL; Tonya Bass and Charles Baldwin, Board Financial Consultant and Dr. Maurice Fleury.

III. Public Comment

There were no public comments at this time.

IV. Routine Business

- Approval of Agenda

MOTION: The Board reviewed the agenda prior to the start of the meeting. A motion to move Consent Item (g) Approval of Board Member Reimbursements to Action Item was made by Jill Hammergren, seconded by Jenene Seymour.

The motion passed unanimously.

V. Financial Report

- Financial Dashboard Review
- Monthly Cash Flow
- January Invoices
- Consultant Report

Megan Holston of POBL reviewed the financial information included in the board package. POBL did not have further information on documentation of the furniture purchase under the lease. Financial Consultants had no findings regarding the financial report from POBL, and are still awaiting some of the requested information from Pearson Online Blended Learning.

VI. Oral Reports

a) Board Chair Report - Chair Report Delayed

b) Superintendent Report – Dr. Currie

- DPI Visit for Beginning Teacher Support Program audit which was very positive.
- Thanks to teacher Eric Rowe for coordinating the Beginning Teacher Support Program.
- Recent Face-to-Face sessions were well attended.
- ACT Testing will be ending tomorrow.
- Board member Dr. James Davis' participation in the State Middle School conference in Greensboro where some of our teachers will also be presenting.

c) Principal Updates

There were no Principal updates as principals are out of the office and involved in testing.

VII. Closed Session

MOTION: The Board entered into Closed Session upon a motion being made by Jill Hammergren, seconded by Leland Davis at 6:05 p.m., pursuant to North Carolina General § 143-318.11(a)(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. § 143-318.11(a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

The motion passed unanimously.

There was a motion by Jill Hammergren and second by Leland Davis to end the closed session. The motion passed unanimously and the board returned to open session.

VIII. Approval of Action(s) Necessary Based on Closed Session

No Action was taken in closed session.

IX. Consent Items

- Approval of Minutes of the January 3, 2019 Special Board meeting- with edit regarding resuming open session.
- Approval of Minutes of the January 24, 2019 Board meeting- Noted changed did not approve D, approved a, b and d.
- Approval of Minutes of the February 1, 2019 Special Board meeting-Approved.
- Approval of Minutes of the February 7, 2019 Special Board meeting- with edit regarding resuming open session.
- Approval of Monthly Staffing Report for January, 2019.
- Approval of CA of North Carolina, LLC Invoices.

MOTION: A motion to defer payment of CA of North Carolina, LLC Invoices until requested information is received from POBL was made by Jill Hammergren, seconded by Jenene Seymour.

The motion passed unanimously.

MOTION: A motion to accept Consent Items a) through e), with noted changes was made by Jill Hammergren, seconded by Bridget Phifer.

The motion passed unanimously.

X. Action Item(s)

a) Approval of Board Member Reimbursements

Board Member Leland Davis' November expenses for standard travel/hotel at the Face-to-Face events in Greensboro, Charlotte and Asheville is consistent with the previous policy. Board members are reminded to adhere to the new Board Member Reimbursement Policy that went into effect in January 2019.

Board Chair requests approval for February reimbursement and travel to March board meetings including mileage and hotel.

MOTION: A motion was made by Jill Hammergren, seconded by Jenene Seymour. The motion passed by a vote of 4-1.

b) Personnel

There was discussion of recommended changes in duties for personnel. There was a motion by Leland Davis and second by Jill Hammergren to approve the following new assignments with corresponding stipends to be paid one-half in March 2019 and one-half in June 2019:

- K. Kremer Interim Assistant Principal
- V. Norton Interim Assistant Principal
- L. D'Elia Master Teacher
- G. Connor Director of HR/Testing/Principal
- D. Blount Interim Director of Academic Services/Principal
- C. Robinson Director of School Operations
- T. Crutchfield Interim Senior Director of Support Services
- N. Miller Interim Senior Office Executive/Board Relations/EC

c) Consultants

There was a discussion of the services proposal received from Phillips Managed Support Services for technology and enrollment support. There was a motion by Jenene Seymour and second by Avery Staley to approve the engagement of Phillips to provide student technology and distribution services as well as enrollment call center services. The motion passed unanimously.

There was a discussion of the services proposal received from Media Partners, Inc. including their experience with other educational institutions. There was a motion by Leland Davis and second by Jill Hammergren to approve the engagement of MPI to provide marketing services. The motion passed unanimously.

There was a discussion of the proposal for consultant services with JM Hill Company to assist with the charter amendment process. There was a motion by Avery Staley and second by Jill Hammergren to approve the engagement with JM Hill Company. The motion passed unanimously.

d) Name Change

There was a discussion of the need to include a requested school name change in the charter amendment request. Ms. Hammergren shared her recommendations and other board members offered their input. There was a motion by

Jill Hammergren and second by Leland Davis to change the school name to North Carolina Cyber Academy beginning July 1, 2019 and pending approval by the State Board of Education. The motion passed unanimously.

XI. Adjournment and Confirmation of Next Board Meeting

MOTION: The Board Chair noted that the Board was at the end of the agenda and a motion to adjourn was made at 8:55 p.m., by Jill Hammergren, seconded by Leland Davis. The motion passed unanimously. There being no further business to discuss, the meeting was adjourned. The next board meeting is scheduled for Thursday, March 14, 2019 at 5:00 p.m.