



Utah Connections Academy (UCA)  
BOARD MEETING

**Date and Time:**

Wednesday, January 17, 2018 at 5:30 p.m. MT

**Held at the Following Location:**

687 West 700 South, Suite D  
Woods Cross, UT 84087

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Persons with a disability may request a reasonable accommodation by contacting Jeffrey Herr at (801) 298-6660. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – S. Kinney
- II. Roll Call – S. Kinney
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

“Utah Connections Academy is a pioneering virtual public charter school whose mission is to maximize academic achievement for students in grades K-12 throughout the state of Utah who need an alternative to the traditional classroom.”

- IV. Routine Business
  - a. Approval of Agenda – S. Kinney
  
- V. Oral Report
  - a. School Leader's Report (Principal's Report and MSR attached) – J. Herr
    - i. School Activities Update
    - ii. Staffing Update
    - iii. School Operations Metrics (attached)
    - iv. Annual Review of the UCA Charter Document
  - b. Financial Report (attached) – B. Little
  
- VI. Consent Agenda
  - a. Approval of Minutes from the November 15, 2017 Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Connections Education Invoices for November and December (attached)
  - d. Approval of Revision(s) to the 2017-2018 School Year General School Handbook: Clubs and Activities Policy (attached)
  - e. Approval of the 2018-2019 School Year General School Handbook (attached)
  - f. Approval of the 2018-2019 School Year State Specific School Handbook (attached)
  - g. Approval of Board President as Board Designee to work with School Leadership and Pearson Online and Blended Learning (POBL) to Finalize and Submit any necessary Charter Amendment Request
  
- VII. Action Items
  - a. Approval of Funded Enrollment Target for the 2018-2019 School Year – J. Herr
  
- VIII. Information Items
  - a. State Relations Update – J. Daniels
  - b. Partner School Leadership Team (PSLT) Update – J. Dukek
  - c. State LAND Trust Training Discussion – Board Members
  - d. Upcoming LiveLesson® Sessions – L. Coleman
  - e. Budget Development Process Update – J. Daniels/ B. Little
  
- IX. EXECUTIVE SESSION – Personnel Matter – Utah Code §§ 52-4-205(1)(a) – to discuss an individual's character and professional competence (attached) – J. Dukek
  
- X. Adjournment and Confirmation of Meeting - Wednesday, February 21, 2018 at 5:30 p.m. MT

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