



APPROVED 08/29/2017

Maine Connections Academy, Inc. (MCA)
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING
Monday, July 10, 2017 at 12:00 p.m.

Held at the following location and via teleconference:
75 John Roberts Road, Suite 11B
South Portland, ME 04106

I. Call to Order and Roll Call

Ms. Linscott called the meeting to order at 12:04 p.m. when all participants were present and able to hear each other. The meeting was open to the public.

Board Members Present: Amy Linscott, Carol Weston, John Larouche and Bernice Stockley (in person);

Board Members Joined During Meeting: Amy Volk (in person);

Board Members Absent: Nick McGee;

Guests: Doug Bourget, School Leader; Amy Trunnell, potential Financial Consultant; Rachel Graver, Connections staff (in person); Shawn Soltz, Amanda Jay, Heather Woodward, Laura Coleman and Megann Arthur, Connections staff (via phone).

II. Public Comment

There were no comments at this time.

III. Routine Business

a. Approval of Agenda

Ms. Linscott asked the Board if there were any changes to the Agenda. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the July 10, 2017 Maine Connections Academy Board of Directors Special Meeting, as presented, is hereby approved.

The motion passed unanimously.

IV. EXECUTIVE SESSION: Pursuant to MRS A Title 1, Chapter 13, Section 405-6, discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment – Financial Consultant

The Board entered into Executive Session at 12:04 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board Members present pursuant to MRSA Title 1, Chapter 13, Section 405-6, for discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment – Financial Consultant. Board members in attendance were Amy Linscott, Carol Weston, John Larouche and Bernice Stockley. The Board invited the following into Executive Session based on their work on this matter: Doug Bourget, Amy Trunnell, Rachel Graver, Shawn Soltz, Amanda Jay, Heather Woodward, Laura Coleman and Megann Arthur.

[Ms. Volk joined the meeting at 12:05 p.m.]

[Ms. Trunnell left the meeting at 12:23 p.m.]

After the Board concluded their discussion, the Board resumed their open session at 12:53 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board Members present. No action was taken during closed session.

Approval of Contract Offer to Financial Consultant and Board President as Board Designee to Negotiate and Finalize the Contract

The Board expressed their desire to offer a contract to potential Financial Consultant, Amy Trunnell, and the appointment of the Board President as Board Designee to Negotiate and Finalize the Contract. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Amy Trunnell will receive an offer as Financial Consultant and the Board President as Board Designee to Negotiate and Finalize the Contract, as discussed, is hereby approved.

The motion passed unanimously.

[Ms. Trunnell re-joined the meeting at 12:55 p.m.]

Approval of Additional Signatory on Bank Account

The Board discussed financial services and the current Board composition. The Board expressed a desire to add an additional signatory to the bank account, particularly a Board member that resides close to the School location. The Board discussed the best candidate and nominated Ms. Amy Volk based on her proximity to the School location. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Amy Volk is appointed as an additional signatory on the bank account, as discussed, is hereby approved.

The motion was approved unanimously.

V. Adjournment and Next Meeting Date – September 1, 2017 at 10:00 a.m.

Ms. Linscott noted that the Board was at the end of its agenda. The Board being at the end of its agenda, the meeting was adjourned at 12:57 p.m.

VI. Annual MCSC Site Visit Meeting with Board Members to Follow at 2:00 p.m.