



Maine Connections Academy, Inc. (MCA)  
BOARD MEETING

Pursuant to the Maine Open and Public Meeting Laws, notice is hereby given to the members of the MCA Board and the general public that the MCA Board will hold a meeting open to the public on:

**Date and Time:**

Friday, February 10, 2017 at 10:00 a.m.

**Held at the following location:**

75 John Roberts Road, Suite 11B  
South Portland, ME 04106

---

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Doug Bourget at 207-805-3254.

**BOARD AGENDA**

- I. Call to Order and Roll Call – A. Linscott
- II. Public Comment – A. Linscott
- III. Audit Committee, Committee of the Entire Board
  - a. Review and Acceptance of 2015-2016 School Year Financial Audit Report (to follow) – R. Smith
- IV. EXECUTIVE SESSION: Pursuant to MRSA Title 1, Chapter 13, Section 405-6, discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment (attached) – A. Linscott
- V. Routine Business – A. Linscott
  - a. Approval of Agenda
  - b. Approval of Minutes from the January 13, 2016 Board Meeting (attached)
  - c. Approval of Minutes from the January 13, 2016 Special Board Meeting (attached)
  - d. Approval of Staffing Report (attached)

- VI. Oral Reports
  - a. School Leader's Report (School Leader's Report and MSR attached) – D. Bourget
    - i. School Operations Metrics (attached)
    - ii. Approval of Funded Enrollment Target for the 2017-2018 School Year
    - iii. Approval of Revision(s) to Employee Handbook: Social Media Policy (attached)
    - iv. Approval of Board Designee for School Handbooks Review – M. Arthur
  - b. Financial Report (attached) – N. McGee/H. Neal
    - i. Review and Approval of Connections Academy of Maine, LLC Invoice for December (attached)
    - ii. Review and Approval of Line of Credit Renewal (attached)
- VII. Information Items
  - a. Legislative Update – C. Weston
  - b. School Leadership Team (PSLT) Update – R. Graver
  - c. Committee Update(s) – A. Linscott
  - d. Strategic Planning Session Update – M. Arthur
- VIII. Adjournment and Next Regular Meeting – March 3, 2017 at 10:00 a.m.