



Maine Connections Academy, Inc. (MCA)  
BOARD MEETING

Pursuant to the Maine Open and Public Meeting Laws, notice is hereby given to the members of the MCA Board and the general public that the MCA Board will hold a meeting open to the public on:

**Date and Time:**

Friday, November 6, 2015 at 10:00 a.m.

**Held at the following location:**

75 John Roberts Road, Suite 11B  
South Portland, ME 04106

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Karl Francis at 207-805-3254.

**BOARD AGENDA**

- I. Call to Order and Roll Call – A. Volk
- II. Public Comment – A. Volk
- III. Routine Business – A. Volk
  - a. Approval of Agenda
  - b. Approval of Minutes from the October 2, 2015 Board Meeting (attached)
  - c. Approval of Staffing Report (attached)
  - d. Approval of Open Application Dates of February 1– March 2, 2016 and Authorization for the School Leader to Close Enrollment for the 2015-2016 School Year on March 1, 2016
- IV. Oral Reports
  - a. Principal's Report (MSR and Principal's Report) – K. Francis
    - i. Update on School Activities and Staffing
    - ii. Update on School Growth Plan
    - iii. Approval of Agreement for Student Enrollment for 2016-2017 School Year: Parent /Legal Guardian (Caretaker) Acknowledgement (attached)
    - iv. Approval of Restraint and Seclusion Policy (attached)

- b. Financial Report (attached) – N. McGee/H. Neal
  - i. Review and Approval of Connections Academy of Maine, LLC Invoice for September (attached)
  - ii. Review and Consideration of Revision(s) to Fiscal Policies and Procedures (attached)
  - ii. Ratification of Fiscal Officer Agreement (to follow)
  
- V. Information Items
  - a. Legislative Update – A. Volk
  - b. School Leadership Team (SLT) Update – R. Graver
    - i. School Operations Metrics (attached)
    - ii. Introduction of SLT Representative, Dave Potts
  
- VI. EXECUTIVE SESSION: Pursuant to MRSA Title 1, Chapter 13, Section 405-6, discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment – A. Volk
  
- VII. Adjournment and Next Meeting – December 4, 2015 at 10:00 a.m.