



Maine Connections Academy, Inc. (MCA)  
BOARD MEETING

Pursuant to the Maine Open and Public Meeting Laws, notice is hereby given to the members of the MCA Board and the general public that the MCA Board will hold a meeting open to the public on:

**Date and Time:**

Friday, August 28, 2015 at 10:00 a.m.

**Held at the following location:**

75 John Roberts Road, Suite 11B  
South Portland, ME 04106

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Karl Francis at 207-805-3254.

**BOARD AGENDA**

- I. Call to Order and Roll Call – A. Volk
- II. Public Comment – A. Volk
- III. Routine Business – A. Volk
  - a. Approval of Agenda
  - b. Approval of Minutes from the June 5, 2015 Board Meeting (attached)
  - c. Approval of Minutes from the August 21, 2015 Board Meeting (attached)
  - d. Approval of Staffing Report (attached)
- IV. Oral Reports
  - a. Principal's Report (MSR) (Principal's Report attached) – K. Francis
    - i. Update on Back to School Activities and Staffing
    - ii. Update on Maine Charter School Commission Annual Charter Report (attached)
    - iii. School Operations Metrics (attached)
    - iv. Approval of Advanced Ed as Accrediting Body
    - v. Approval of International Trip: Italy (attached)
    - vi. Ratification of School Doctor and Nurse for the 2015-2016 School Year (attached)
    - vii. Approval of Professional Development Plan for the 2015-2016 School Year (attached) – R. Graver
    - viii. Approval of Revision(s) to the 2015-2016 School Year State Specific School Handbook (to follow)
    - ix. Approval of School Goals for the 2015-2016 School Year (to follow)

- b. Financial Report (attached) – N. McGee/H. Neal
  - i. Review and Approval of Connections Academy of Maine, LLC Invoice for May and June (attached)
  - ii. Review and Approval of Connections Academy of Maine, LLC Invoice for Reimbursement of Capital Expenditures (attached)
  - iii. Approval of Revised Fiscal Controls Policy and Procedures (attached)
  - iv. Approval of Travel and Expense Reimbursement Policy (attached)
  - v. Approval of Fiscal Officer Agreement (to follow)
  - vi. Approval of 2015-2016 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
  - vii. Approval of Title I: Parent Involvement Policy (attached)
  
- V. Action Items
  - a. Approval of Board Training and Conference Attendance for the 2015-2016 School Year – H. Woodward
  
- VI. Information Items
  - a. Legislative Update – A. Volk
  - b. Update on Conflict of Interest Statements – A. Linscott
  - c. Review of Background Check Policy (attached) – A. Linscott
  - d. Curriculum Review Update (attached) – H. Woodward
  
- VII. Adjournment and Next Meeting – October 2, 2015 at 10:00 a.m.