



**NEVADA CONNECTIONS ACADEMY (NCA)  
ANNUAL BOARD MEETING  
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday June 15, 2010 at 6:30 p.m. PT

**Held at the following locations:**

Nevada Connections Academy  
5690 Riggins Ct, Suite B  
Reno, NV 89502

**And via teleconference:**

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comment:

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to

the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – J. Castle
- V. Oral Reports
  - a. Principal's Report (MSR attached) – J. Krummel
    - i. Update on Graduation
    - ii. Update on NVDOE Annual Evaluation
  - b. Assistant Principal Recruitment – S. Stagner
  - c. Financial Report (attached) – T. Ochs
- VI. Closed Session: Pursuant to NRS 241.030(1)(a), a closed session will be held for purposes of discussion of the character and professional competence/performance of Jerry Krummel (attached) – S. Stagner
- VII. Action Items
  - a. Approval of School Principal Bonus for 2009 -2010 School Year – S. Stagner
- VIII. Consent Agenda
  - a. Approval of Minutes from the May 18, 2010 Meeting (attached)
  - b. Approval of Staffing Report (to follow)
  - c. Approval Authorizing the Board President to Work with CA on Renewal of Directors' & Officers' (D&O) Insurance
  - d. Approval of Board Meeting Schedule for the 2010-2011 School Year (attached)
  - e. Approval Authorizing the Board President as the Board Designee to Finalize and Submit NCA Annual Report (to follow)
  - f. Approval of Distance Education Program Renewal Application (attached)
  - g. Approval of Summer School Invoice from Connections Academy of Nevada (attached)
  - h. Approval of Supplemental Curriculum Invoice from Connections Academy of Nevada (attached)
  - i. Ratification of Lease Agreement (to follow)
- VII. Action Items (cont.)
  - b. Approval of Connections Academy of Nevada Invoice for April (attached) – K. Mitchell
  - c. Approval of Connections Academy of Nevada Invoice for May (attached) – K. Mitchell
  - d. Approval of Directors and Confirmation of Classes (attached) – H. Woodward
  - e. Approval of Officers (attached)– H. Woodward
- IX. Information Items
  - a. Legislative and Department Non-Regulatory Guidance Update – C. Butz
- X. Confirmation of Next Meeting and Adjournment – August 17, 2010 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, [www.connectionsacademy.com](http://www.connectionsacademy.com)

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the May 18, 2010 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

**c. Approval Authorizing the Board President to Work with CA on Renewal of Directors' and Officers' (D&O) Insurance**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The school is requesting the Board President be authorized to work with CA on the renewal of D&O Insurance for the school. The terms and conditions of this insurance coverage are not expected to change from those in the D&O policy for the Board for the 2009-2010 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between the school and CA of NV.

**d. Approval of Board Meeting Schedule for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Attached to the Board package is the proposed 2010-2011 Board meeting schedule as previously reviewed and discussed with the school's leader. Board approval is requested.

**e. Approval Authorizing the Board President as the Board Designee to Finalize and Submit NCA Annual Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The school is requesting the Board to authorize the Board President as the Board Designee to work with the school and CA to finalize and submit NCA's Annual Report to NVDOE in accordance with all applicable due dates.

**f. Approval of Distance Education Program Renewal Application**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** NCA's distance education program accreditation expires December 2010. Included in the Board materials for review and consideration is a renewal application that the school would like to submit to the NVDOE. The application is due sixty days prior to the school's distance education program expiration, and Board approval of the renewal application and subsequent submission is requested.

**g. Approval of Summer School Invoice from Connections Academy of Nevada**

**PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Included in the Board materials is an invoice for the summer school expenditure derived from the actions taken at a previous Board meeting concerning offering NCA students summer school courses through NaCA. Board approval for payment of the invoice is requested.

**h. Approval of Supplemental Curriculum Invoice from Connections Academy of Nevada**

**PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Included in the Board materials is an invoice for the supplemental curriculum derived from the action of the Board at a previous meeting. Board approval for payment of the invoice is requested.

**i. Ratification of Lease Agreement**

**PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Included in the Board materials is the lease that Mr. Nilva, as Board designee, has worked with school to finalize. Board ratification of the lease agreement is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**b. Approval of Connections Academy of Nevada Invoice for April**

**PRESENTER:** Kirsten Mitchell

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Mitchell will review the invoice for the month derived from the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of Connections Academy of Nevada Invoice for May**

**PRESENTER:** Kirsten Mitchell

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Mitchell will review the invoice for the month derived from the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Directors and Confirmation of Classes**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws, or as per agreement by the Board. Additional members may also be presented for Board consideration and approval. The Board will also be confirming the designation of each Board member into Class 1, Class 2 and Class 3 in accordance with the school's Bylaws.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Approval of Officers**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for the 2010-2011 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_