



Indiana Connections Academy (INCA)
BOARD MEETING

Notice is hereby given to the members of the INCA Board and the general public that the INCA Board will hold a meeting open to the public on:

Date and Time:

Monday, August 15, 2016 at 4:30 p.m.

Held at the following location:

6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Melissa Brown at 317-550-3188. Requests should be made as early as possible to arrange the accommodation; no later than twenty-four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – S. Taylor
- II. Roll Call – S. Taylor
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – S. Taylor

- V. Oral Report
 - a. School Leader's Report (MSR) (Principal's Report attached) – M. Brown
 - i. Back to School Activities, Staffing and Training Update
 - ii. Enrollment Update
 - iii. State Testing Update
 - iv. CA Leadership Summer Retreat Update
 - v. School Operations Metrics (attached)
 - vi. Charter Renewal Update
 - b. Financial Report (attached) – B. Little
 - i. Unaudited 2015-2016 Financial Results

- VI. Consent Items
 - a. Approval of Minutes from the June 29, 2016 Annual Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Invoice(s) from Connections Education Summer School 2016 (attached)
 - d. Approval of Invoice(s) for Supplemental Educational Products and Services: GradPoint (attached)
 - e. Approval of Federal Title Funding Plans for the 2016-2017 School Year: Written Complaint Procedure Policy (attached)
 - f. Approval of 2016-2017 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
 - g. Approval of Connections Training and Professional Development Offering for the 2016-2017 School Year (to follow)

- VII. Action Items
 - a. Approval of Connections Academy of Indiana, LLC Invoice for June (attached) – S. Taylor
 - b. Approval of School Focus Goals for the 2016-2017 School Year (attached) – M. Brown
 - c. Approval of Board Training and Conference Attendance for the 2016-2017 School Year – L. Coleman

- VIII. Information Items
 - a. State Relations Update – S. Stagner
 - b. Results of the Parent Satisfaction Survey (attached) – M. Brown
 - c. School Leadership Team Update – A. Reaves
 - d. Conflict of Interest and Background Check Reminders – L. Coleman
 - e. Board Recruitment Update – M. Brown/ L. Coleman

- IX. EXECUTIVE SESSION
 - a. IC § 5-14-1.5-6.1(b)(2)(B) to discuss initiation of litigation – S. Taylor

- X. Adjournment and Confirmation of Next Meeting - Monday, September 19, 2016 at 4:30 p.m. ET

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the June 29, 2016 Annual Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Laura Coleman

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Invoice(s) from Connections Education Summer School 2016

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials are invoice(s) from Connections Education for summer school 2016 program expenses. Board approval of the invoice(s) are requested.

d. Approval of Invoice(s) for Supplemental Educational Products and Services: GradPoint

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials are invoice(s) from Connections Education for supplemental educational products and services, specifically GradPoint, to be included within the budgetary limits approved by the Board. Board approval of the invoice(s) are requested.

e. Approval of Federal Title Funding Plans for the 2016-2017 School Year: Written Complaint Procedure Policy

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board meeting materials is a memo in regards to the Written Complaint Procedure Policy. As a condition of receiving Federal Funding known as Title Funds, the Board is asked to approve the attached documentation supporting the school's Federal Funding plans for the 2016-2017 school year.

f. Approval of 2016-2017 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The report included with the Board materials contains the employee's name, position with the school, base salary and bonus potential. The report also identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

g. Approval of Connections Training and Professional Development Offering for the 2016-2017 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Allison Reaves

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the Training and Professional Development Offering from Connections for the 2016-2017 school year, as required by the agreement between Connections and the school. Board approval of this Plan is requested.

Motion: _____ **Second:** _____

Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of Connections Academy of Indiana, LLC Invoice for June

PRESENTER: Stacy Taylor

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Taylor will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of School Focus Goals for the 2016-2017 School Year

PRESENTER: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Brown will review the proposed 2016-2017 school focus goals with the Board and will seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Board Training and Conference Attendance for the 2016-2017 School Year

PRESENTER: Laura Coleman

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Coleman will review this item with the Board. She will review the training opportunities being offered for the upcoming year:

- iNaCOL (San Antonio, TX – October 25-28, 2016)
- National Charter Schools Conference (Washington, DC – June 11-14, 2017)

She will be recommending the Board authorize any interested and available Board members to attend the trainings and the Board approve reimbursing expenses for the Board members incurred in attending these and local opportunities.

Motion: _____ Second: _____

Ayes: _____ Nays: _____