



APPROVED 11/18/13

Indiana Connections Academy (INCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, October 21, 2013 at 4:30 p.m.

Held at the following location and via teleconference:
6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

Ms. Taylor noted that a quorum of the Board was not yet present, so those present requested that Ms. Brown begin her Principal's Report. She further noted that the meeting would be called to order once a quorum of the Board was present.

Oral Report

- a. Principal's Report
 - i. Principal's State of the School Report

Ms. Brown provided the Board a state of the school report. She discussed last year's targeted enrollment goals with the Board, and reviewed the current enrollment for the school year. Ms. Brown reviewed the school's goals that were included in the Board materials in detail. Ms. Brown commented that the goals are created with the intention of making the school a better experience for students and to allow for better outcomes and student achievements. The Board discussed the goals in detail. The Board thanked Ms. Brown for her thoroughness and partnership in the educational process.

I. Call to Order

Ms. Taylor called the meeting to order at 4:58 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor, Robbie Rhinesmith, Theresa Bayt (in person);

Board Members Absent: Richard Ellery;

Guests Present: Melissa Brown and Tony Brose, School Principals; Kim McMahan, School staff member; Allison Reaves, Connections Education Staff (in person); Shawn Soltz, Brenda Little, Laura Karns and Megann Arthur, Connections Education staff (via phone).

VI. Oral Report

a. Principal's Report (continued)

ii. School Activities Update

Ms. Brown discussed with the Board recent school activities for students and staff members.

iii. Enrollment and Staffing Update

Ms. Brown reviewed the school's current enrollment numbers with the Board, including withdrawal and performance data. She also reviewed staffing changes made at the school based on enrollment.

III. Public Comment

There were no public comments at this time.

IV. Audit Committee, Committee of the Entire Board

a. Review and Acceptance of the 2012-2013 Fiscal Year Audit Report

Mr. Soltz reminded the Board of the timeline for the past school year's audit period of January 1, 2012 through June 30, 2012. Ms. Little reviewed the audit report for the fiscal year ending June 30, 2012, as included in the Board materials. She advised that the report was the best result the school can achieve. Board members discussed the audit report, and expressed their satisfaction with the school and Connections for the results. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, that Robbie Rhinesmith, Board Treasurer, as the Board designee to finalize the acceptance of the Audit Report for January 1, 2012 to June 30, 2012, as discussed, is hereby approved.

The motion passed unanimously.

V. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 21, 2013 meeting of the Board of Directors of Indiana Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

VI. Oral Report

a. Principal's Report

i. Principal's State of the School Report

This report was provided earlier in the meeting.

ii. School Activities Update

This report was provided earlier in the meeting.

iii. Enrollment and Staffing Update

This report was provided earlier in the meeting.

b. Financial Report

Ms. Little reviewed the financial information contained in the Board materials and discussed relevant changes from the previous month's financial statements. She reviewed the balance sheet, and the school's revenue and expense statements.

VII. Consent Agenda

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the September 16, 2013 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Curriculum Strategy for the 2014-2015 School Year; and
- d. Approval of Case Management Invoice(s); are hereby approved.

The motion passed unanimously.

VIII. Action Items

a. Approval of Connections Academy of Indiana, LLC Invoice for September

Mr. Rhinesmith reviewed in detail the September invoice as drawn from the financial report provided in the Board materials. He asked the Board members whether they had any questions on their invoice or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoice for September, in the amount of \$1,615,146.02, as presented, is hereby approved.

The motion passed unanimously.

IX. Information Items

a. State Relations Update

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

b. Board Academy Feedback

Mr. Rhinesmith provided the Board with an update on his recent trip to Board Academy in Baltimore, Maryland. He thanked the Board for the opportunity to attend the training and noted the value of the information that was presented. Mr. Rhinesmith encouraged the Board to participate in future training opportunities.

c. Board Recruitment

Ms. Arthur reminded the Board members of the Board member vacancy and discussed with the Board recruitment efforts of Board members and school personnel.

X. Executive Session - School Leader Performance Review – IC§ 5-14-1.5-6.1(b)(9) to discuss job performance evaluation of individual employees

The Board entered into Executive Session at 6:07 p.m. via a roll call vote to discuss the job performance evaluation of the School Leader - IC § 5-14-1.5-6.1(b)(9). Board members present were: Stacy Taylor, Robbie Rhinesmith and Theresa Bayt. Guests present were: Allison Reaves, Laura Karns and Megann Arthur. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session at 6:11 p.m. No action was taken during closed session.

XI. Approval of School Principal Bonus Payout for the 2012-2013 School Year

Ms. Taylor reviewed the proposed school principal bonus payout with the Board. She reviewed the previously Board-approved staff incentive plan, and asked the Board to consider the bonus payout of \$12,450 or 100% of the Principal's bonus potential for the 2012-2013 school year, based on performance and school goals results. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the school principal bonus payout for the 2012-2013 school year, as presented, is hereby approved.

The motion passed unanimously.

XII. Adjournment and Confirmation of Next Meeting on Monday, November 18, 2013 at 4:30 p.m. ET

The next meeting is scheduled for November 18, 2013 at 4:30 p.m. A motion was made and seconded to adjourn the meeting at 6:12 p.m. The motion passed unanimously.