



Indiana Connections Academy
Board Meeting
August 20, 2012
4:30 p.m. ET

To Be Held at the Following Location (and via teleconference):
6640 Intech Boulevard
Suite 250
Indianapolis, IN 46278

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Melissa Brown at 317-550-3188. Requests should be made as early as possible to arrange the accommodation; no later than twenty-four (24) hours prior to the meeting.

BOARD REVISED AGENDA

- I. Call to Order – J. Windle
- II. Roll Call – J. Windle
- III. Interview with Board Member Candidate(s) – J. Windle
- IV. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- V. Routine Business – J. Windle
 - a. Approval of Agenda

- VI. Executive/Closed Session – School Leader Performance Review- ICS 5-14-1.5-6.1(b)(9) to discuss job performance evaluation of individual employees – R. Lambert

- VII. Action Resulting from Closed Session
 - a. Approval of Action(s) Necessary based on Closed Session – J. Windle

- VIII. Oral Report
 - a. Principal's Report (MSR) – M. Brown
 - i. Back to School Activities, Staffing and Training Update
 - ii. Enrollment Update
 - b. Financial Report (attached) – C. Heck/S. Soltz
 - i. School Loan Update
 - ii. 2011-2012 Fiscal Year Audit Update
 - iii. 2012-2013 Treasurer Duties

- IX. Consent Agenda
 - a. Approval of Minutes from the June 6, 2012 Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Amendments to 2012-2013 School Year State Specific School Handbook: Kindergarten Admissions and Duplicate Coursework Policies (attached)
 - d. Approval of 2012-2013 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
 - e. Approval of Federal Title Funding Plans for the 2012-2013 School Year (attached)

- X. Action Items
 - a. Approval of Connections Academy of Indiana, LLC Invoice for June (attached) – C. Heck
 - b. Approval of Board Designee on Connections Education Curriculum Advisory Panel – M. Arthur
 - c. Approval of Connections Academy Professional Development Plan for the 2012-2013 School Year (attached) – R. Lambert
 - d. Approval of Board Meeting Schedule Change – M. Arthur
 - e. Approval of Board Designee to Act as a Second Signor on the School's Bank Accounts until a New Board Treasurer is Appointed – S. Soltz

- XI. Information Items
 - a. State Relations Update – S. Stagner
 - b. Conflicts of Interest Statements (attached) – M. Arthur

- XII. Adjournment and Confirmation of Next Meeting on Monday, September 17, 2012 at 4:30 p.m. ET

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the June 6, 2012 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Arthur

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of the Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Staffing Report as provided with the Board materials outlines the candidates that are recommended for hire. The Staffing Report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Approval of Amendments to 2012-2013 School Year State Specific School Handbook: Kindergarten Admissions and Duplicate Coursework Policies

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is a memo detailing proposed revision(s) to the 2012-2013 school year State Specific School Handbook. Board approval of the revision(s) is requested.

d. Approval of 2012-2013 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The report included with the Board materials contains the employee's name, position with the school, base salary, and bonus potential. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

e. Approval of Federal Title Funding Plans for the 2012-2013 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Brown

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As a condition of receiving federal funding known as Title Funds, the school must annually update and evaluate an LEA/consolidated plan along with a parent plan/compact. The Board is asked to approve the Title plan and the parent involvement plan for 2012-2013 including the accompanying budget. The LEA Plan is consistent with the goals laid out in the school's charter as well as the school's annual goals. Further revisions, as needed, to the overall LEA Plan and the parent compact will happen during the school year based on your feedback, parent feedback, and the results of the parent satisfaction and employee surveys. The Board is asked to approve the attached documentation supporting the school's federal title funding plans for the 2012-2013 school year.

Motion: _____ **Second:** _____

Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of Connections Academy of Indiana, LLC Invoice for June

PRESENTER: Carl Heck

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Heck will review the invoices as they relate to the financial report reviewed earlier in the meeting. He will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Board Designee on Connections Education Curriculum Advisory Panel

PRESENTER: Megann Arthur

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Arthur will review the panel with the Board and seek a Board member to assume the role of Board Designee on the Connections Education Curriculum Advisory Panel.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Connections Academy Professional Development Plan for the 2012-2013 School Year

PRESENTER: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the Professional Development Plan for the 2012-2013 school year, as required by the agreement between Connections and the school. Mr. Lambert will review this Plan with the Board, and seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval Board Meeting Schedule Change

PRESENTER: Megann Arthur

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The current Board meeting schedule includes a meeting scheduled on January 21, 2013, an observed federal holiday. Ms. Arthur will discuss alternative January meeting dates with the Board, and seek Board approval of a Board meeting schedule change.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Approval of Board Designee to Act as a Second Signor on the School's Bank Accounts until a New Board Treasurer is Appointed

PRESENTER: Shawn Soltz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As the Board has been notified that the current Board Treasurer intends to step down within the next month, the Board is asked to appoint a Designee to act as the second signor on the school's bank accounts until a new Board Treasurer can be appointed. The Board President is the other signor on the school's accounts.

Motion: _____ Second: _____

Ayes: _____ Nays: _____