



**Friends of California Virtual Education (CalCAR)  
BOARD MEETING**

Pursuant to the California Open and Public Meeting Laws, notice is hereby given to the members of the CalCAR Board and the general public that the CalCAR Board will hold a meeting open to the public on:

**Date and Time:**

Wednesday, April 25, 2012 at 3:00 p.m.

**Held at the following locations:**

Capistrano Connections Academy  
26800 Aliso Viejo Parkway, Suite 120  
Aliso Viejo, CA 92656

and

Central California Connections Academy  
4020 S. Demaree St., Suite B  
Visalia, CA 93277

and

**Telephone Conference Call location:**

5047 Staghorn Drive, Vallejo, CA 94591  
9004 Sand Field Court, Sacramento, CA 95829  
1550 Technology Drive, San Jose, CA 95110  
7 Hall Court, Napa, CA 94558

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Heather Woodward at 443-867-2287.

**BOARD REVISED AGENDA**

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment
- IV. Board Member Oath of Office: Jamin Brown (attached) – F. Sassin
- V. Routine Business – T. Batiuk
  - a. Approval of Agenda

In setting policy pursuant to subdivisions (a) and (b) of Education Code section 51747, the local governing board shall consider, in a public hearing, the scope of its existing or prospective use of independent study as

an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of pupils or adult education students.

The CalCAR Board welcomes participation by the public during the Public Hearing. If you wish to address the Board please follow the Public Comment policy of the Board as set out below.

- VI. Oral Reports
  - a. Update on Start of School Activities – B. Crockett/J. Wilks
    - i. Facility Update
    - ii. Outreach Update
  - b. Update on Principal Search – J. Wilks
  
- VII. Consent Items
  - a. Approval of Minutes from the March 28, 2012 Board Meeting (attached)
  - b. Approval of School Compensation Plan for the 2012-2013 School Year (attached)
  - c. Approval of Revision(s) to the 2012-2013 School Year General School Handbook: Alternative Communications for Deaf Families (attached)
  - d. Approval of Employee Alert Hotline (attached)
  - e. Approval of Revised California Attendance Calendar (attached)
  - f. Approval of Employee Handbook (to follow)
  
- VIII. Action Items
  - a. Approval of Enrollment Target for the 2012-2013 School Year – S. Soltz
  
- IX. Information Items
  - a. Legislative Update – D. Hutchison
  - b. Student-Teacher Ratio Waiver Update – F. Sassin
  - c. May Board Meeting and Dinner in Ripon – M. Arthur
  
- X. Adjournment and Confirmation of Next Meeting on May 23, 2012 at 3:00 p.m. PT.

Agenda publicly posted:

On: Friday, April 20, 2012

At: Capistrano Connections Academy  
26800 Aliso Viejo Parkway, Suite 120  
Aliso Viejo, CA 92656

At: 5047 Staghorn Drive, Vallejo, CA 94591

At: 7 Hall Court, Napa, CA 94558

At: 9004 Sand Field Court, Sacramento, CA 95829

At: 1550 Technology Drive, San Jose, CA 95110

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the March 28, 2012 Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Arthur

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of School Compensation Plan for the 2012-2013 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Wilks

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The School Compensation Plan for the 2012-2013 school year outlines the base salaries and additional incentives for teachers. The School Compensation Plan has been reviewed and agreed to by the school leadership, and Board adoption of the School Compensation Plan for the 2012-2013 school year is requested.

**c. Approval of Revision(s) to the 2012-2013 School Year General School Handbook: Alternative Communications for Deaf Families**

**PRESENTER IF MOVED TO ACTION ITEMS:** Bill Crockett

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is a memo outlining proposed revision(s) to the 2012-2013 school year general school handbook. Board approval of the proposed revision(s) are requested.

**d. Approval of Employee Alert Hotline**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Wilks

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is information regarding the implementation of a Connections Education Ethics Hotline. If approved, the hotline would be made available to all school employees. Board approval to implement the hotline is requested.

**e. Approval of Revised California Attendance Calendar**

**PRESENTER IF MOVED TO ACTION ITEMS:** Bill Crockett

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Board approved the attendance calendar for the 2012-13 school year at the March meeting. Due to the fact that CalCAR will have new teaching staff starting, a change was made to the CalCAR teacher calendar so that teachers would have more work days prior to the first day of school for the students. The change was made in alignment with the total number of teacher work days as per the School Compensation Plan that is also on the April agenda for approval. The student calendar has not been changed in this updated version. Board approval of this revised calendar is requested.

**f. Approval of Employee Handbook**

**PRESENTER IF MOVED TO ACTION ITEMS: Bill Crockett**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Included in the Board materials is the proposed Employee Handbook for the school, as reviewed by school leadership and Connections Education personnel. Board approval of the handbook is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

a. **Approval of Enrollment Target for the 2012-2013 School Year**

**PRESENTER:** Shawn Soltz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Soltz will review the proposed enrollment target with the Board and seek Board approval of a set funded enrollment target.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_