



Alpaugh Academies
A California Nonprofit Public Benefit Corporation

BOARD MEETING
Tuesday, March 23, 2010
12:00 p.m. PT

Principal Location:
4020 South Demaree Street, Suite B
Visalia, CA 93277

Telephone Conference Call Locations:
1300 S. Gateway Dr., Madera, CA 93637
201 W. Adrian Way, Hanford, CA 93230
5805 W. Vassar Avenue, Visalia, CA 93277

This meeting is open to the public. Members of the public have access to (and may participate in) the meeting at any of the telephone conference locations). For information about this meeting or for members of the public who require special accommodations to attend, contact Jonathan Horowitz at (949) 492-9131 x 356 at least 24 hours prior to the meeting. The Board packet is available for public review at the school offices prior to the Board meeting in compliance with California open meeting law.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – D. Souza

- V. Oral Reports
 - a. Principal's Report (MSR attached) – J. Horowitz
 - i. State Testing
 - ii. Field Trips
 - iii. Academic Intervention
 - iv. Enrollment Update
 - b. Financial Report (attached) – F. Sassin
 - i. Update on 2010-2011 Draft Budget

- VI. Audit Committee, Committee of the Entire Board
 - a. Approval of Audit Firm for the 2009-2010 School Year Annual Financial Audit (attached) – F. Sassin

- VII. Consent Agenda
 - a. Approval of Minutes from the February 9, 2010 Board Meeting (attached)
 - b. Approval of the 2010-2011 School Year Calendar and California Attendance Calendar (attached)
 - c. Approval of Offering Summer School To Students (attached)
 - d. Approval of Revised Budget for the 2009-2010 School Year (attached)
 - e. Ratification of the Second Interim Financial Report (attached)
 - f. Approval of Renewal of Contract with Financial Consultant (attached)

- VIII. Action Items
 - a. Ratification of the Connections Academy Invoice for January (attached) – F. Sassin
 - b. Approval of the Connections Academy Invoice for February (attached) – F. Sassin
 - c. Approval of CapoCA Invoices for January and February (attached) – F. Sassin
 - d. Approval of Graduation Expenditure (attached) – J. Horowitz
 - e. Approval of Student Outreach Plan for the 2010-2011 School Year (attached) – S. Fancher
 - f. Approval of Revised Code of Interest Policy (attached)
 - g. Approval of the 2010-2011 School Year State Specific School Handbook (attached) – J. Horowitz

- IX. Information Items
 - a. Form 700s Filing (attached) – F. Sassin
 - b. California Charter Schools Conference – F. Sassin/ M. Wrisley

- XII. Adjournment and Next Meeting Date – April 27, 2010 at 12:00 p.m. PT

Agenda publicly posted:

On: Friday, March 19, 2010

At: 4020 S. Demaree Street, Visalia, CA 93277

By: Tiffany Carrasco

At: 1300 S. Gateway Dr., Madera, CA 93637

By: Dave Souza

At: 201 W. Adrian Way, Hanford, CA 93230

By: Becky Hudson

At: 5805 W. Vassar Avenue, Visalia, CA 93277

By: Stewart Elkin

AUDIT COMMITTEE ITEM

a. Approval of Audit Firm for the 2009-2010 School Year Annual Financial Audit

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Provided in the Board package for Board review and approval is the engagement letter from M. Green and Company LLP for the annual financial audit for the year ended June 30, 2010, for fees estimated to be \$9, 850 for the audit of the financial statements and the preparation of the information returns. This is the same accounting firm engaged for the annual financial audit for the 2008-2009 school year. Board approval to engage this firm as per the terms of the engagement letter is requested.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the February 9, 2010 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of 2010-2011 School Year Calendar and California Attendance Calendar

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school calendar has been reviewed by the school's leadership team and Connections Academy, and an attendance calendar for use with California attendance reporting has been created. The school seeks Board approval of these documents.

c. Approval of Offering Summer School to Students

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Last year the Board authorized National Connections Academy, an affiliate of Connections Academy the ability to work with the school's leader to review the enrolled students who could benefit from taking Summer School courses through National Connections Academy. The memo outlines the benefits of the program and seeks Board approval for the school leader to work with Connections Academy to communicate the details about the summer school opportunity to the school's students and families.

d. Approval of Revised Budget for the 2009-2010 School Year

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin and the CA financial staff have prepared the revised budget, which is included with the Board materials. Dr. Sassin will review the revisions and request Board approval of the revised budget. The revised budget is shown in the "forecast" line of the monthly financial statements.

e. Ratification of the Second Interim Financial Report

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Second Interim Financial Report, which is based on the financials as of January 31, 2010, is being presented for Board ratification. This report was due to the district and County Office of Education by March 15, and was submitted by Dr. Sassin by the deadline. The state requires that the Board approve the interim report in the format in which it was submitted, therefore, ratification of this report is now requested.

f. Approval of Renewal of Contract with Financial Consultant

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school's contract with Franci Sassin for her services as financial consultant to the school expired on January 31, 2010 and the renewal contract is included in the Board packet for consideration and approval. This contract will continue through the Board's annual meeting in June, at which time the school will seek approval to establish a yearly renewal contract cycle with Dr. Sassin.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Ratification of CA Invoice for January

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the ratification of the invoice as payment has been made to Connections Academy in accordance with the Board of Directors' prior approval and direction concerning the advancing of funds for payment of CA invoice by the Treasurer. Dr. Sassin will review the support for payment of the invoice. Ratification of this payment is being requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of CA Invoice for February

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoices as they relate to the financial report provided earlier in the meeting. She will request approval of the invoices and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Capistrano Connections Academy Invoices for January and February for CenCA

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review and present the CapoCA invoices to CenCA that includes payment to CapoCA for shared teaching and administrative services, and will seek Board approval for payment of the invoice presented.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Graduation Expenditure

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Enclosed in the Board materials is an outline of the school's graduation plans and projected budget allocation for the event. Board review and approval is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Approval of Student Outreach Plan for the 2010-2011 School Year

PRESENTER: Susan Fancher

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Fancher will review in detail the 2010-2011 Outreach Plan included in the Board package with the Board, along with the budget allocated for implementation of the plan, and will seek Board approval of the Outreach Plan. The live and recorded LiveLesson® session offered by CA provided detailed information on the Outreach Plan. The Board will review and approve the budget allocation at a later time upon approval of the 2010-2011 school year budget. Board approval of the Outreach Plan will be requested at the meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Approval of Revised Conflict of Interest Policy

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As a public agency located in California, the school's Conflict of Interest Code is overseen by the Fair Political Practices Commission. The office of the Fair Political Practices Commission is responsible for implementation of all of the Codes and for compliance by all public officials who are designated, including our designated persons. In order to do this, all agencies must adopt a uniform Conflict of Interest Code. Dr. Sassin has received feedback from the Board's legal counsel and is recommending this Code be approved by the Board.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

g. Approval of the 2010-2011 School Year State Specific School Handbook

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the State Specific School Handbook that sets out any state specific school policies that supplement the General School Handbook. The memo attached to the State Specific Handbook outlines all changes made to the document since the Board approved the previous version. The State Specific Handbook has been reviewed by the Board designee, school Principal/Director and CA staff. In order to make sure we are ready in time for the commencement of enrollment for the 2010-2011 school year, we are bringing the final version to the Board for formal approval.

Motion: _____ Second: _____

Ayes: _____ Nays: _____