

**Alpaugh Academies**  
A California Nonprofit Public Benefit Corporation

**BOARD MEETING**  
Tuesday, November 18, 2008  
12:00 p.m. PT

**Principal Location:**  
916 West Oak Street  
Visalia, CA 93291

**Telephone Conference Call Locations:**  
1300 S. Gateway Dr., Madera, CA 93637  
201 W. Adrian Way, Hanford, CA 93230

This meeting is open to the public. Members of the public have access to (and may participate in) the meeting at any of the telephone conference locations). For information about this meeting or for members of the public who require special accommodations to attend, contact Jonathan Horowitz at (949) 492-9131 x 356 at least 24 hours prior to the meeting. The Board packet is available for public review at the school offices prior to the Board meeting in compliance with California open meeting law.

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Public Comment

The Board welcomes participation by the public. To be recognized by the Chairperson, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairperson or Secretary. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. If requested, the Chairperson may grant additional time to individuals, circumstances permitting. The Chairperson will then announce the person's name at the appropriate time during the meeting. The Board may limit the public comment period on any single item to 30 minutes. Members of the public are invited to submit comments in writing. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the Secretary no later than 10:00 a.m., 14 days, prior to the Board meeting to coincide with the agenda timeline and shall not exceed 15 minutes in duration. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. No items can be added to the agenda on the day of the meeting as per the Brown Act requirements. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early.

- IV. Routine Business
  - a. Approval of Agenda – D. Souza
- V. Approval of Board Member Candidate (attached) and Oath of Office (attached) – D. Souza/M. Revenaugh

- VI. Oral Reports
  - a. Open Meeting Laws Summary (attached) – H. Woodward/F. Sassin
  - b. Principal's Report (MSR attached)- J. Horowitz
    - i. Principal's Retreat Update
    - ii. 2007-2008 School Goals Report (attached)
    - iii. Update on WASC Team Visit
  - c. Financial Report (attached) - T. Ochs/J. Marhefka
    - i. D&O Policy (attached)
  
- VII. Consent Items
  - a. Approval of Minutes of the August 26, 2008 Meeting (attached)
  - b. Approval Authorizing Board Members Reimbursement For Board Academy 2008 Training
  - c. Approval of First Interim Financial Report (to follow)
  - d. Approval to Request Extension from CUSD for Submission of the Performance Report for 2007-2008 School Year
  - e. Approval of Revision to the School Specific Handbook (attached)
  
- VIII. Action Items
  - a. Approval of Board Treasurer – H. Woodward
  - b. Approval of CA Invoices for CenCA for September and October (attached) – F. Sassin
  - c. Approval of CapoCA Invoices for September and October for CenCA (attached) – F. Sassin
  - d. Review and Acceptance of Audit Report (to follow) – F. Sassin
  - e. Approval of Professional Development Plan for the 2008-2009 School Year (attached) – E. Grier
  - f. Approval of 2008-2009 School Goals (attached) – J. Horowitz
  - g. Approval of Enrollment Deadline for 2008-2009 School Year – J. Horowitz
  - h. Approval of Board Designee to Work with CA on the 2009-2010 School Year General School Handbook, State Specific Handbook and the Parent Agreements Needed for Enrollment for the 2009-2010 School Year – H. Woodward
  
- IX. Information Items
  - a. Revised Information Systems Policy (attached) – H. Woodward
  - b. Board Academy 2008 Training Update – B. Hudson
  - c. NACOL Conference Update – M. Revenaugh
  
- X. Adjournment and Next Meeting Date – January 27, 2009 at 12:00 p.m. PT

Agenda publicly posted:

On: Friday, November 14, 2009

At: 1300 S. Gateway Dr., Madera, CA 93637

By: Dave Souza

At: 201 W. Adrian Way, Hanford, CA 93230

By: Becky Hudson

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the September 23, 2008 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval Authorizing Board Members Reimbursement For Board Academy 2008 Training**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Hudson and Board candidate Mr. Elkin attended Board training in Baltimore on November 10 and 11. Board approval authorizing reimbursement for the costs for travel, accommodations and incidental expenses is requested.

**c. Approval of First Interim Financial Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review the First Interim Financial Report submitted by the school due to CUSD and the County Department of Education by December 15<sup>th</sup>. The report is a restatement of the school's financials into the prescribed format. Board review and approval of the report is requested.

**d. Approval to Request Extension from CUSD for Submission of the Performance Report for 2007-2008 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Board is requested to authorize school personnel to work with Dr. Sassin to request an extension from CUSD for submission of the Performance Report for the 2007-2008 school year.

**e. Approval of Revision to the School Specific Handbook**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Provided with the Board materials is a memo concerning a change to the state specific school handbook concerning Section 9.3.4, *Use of Personal Equipment and Software*. This section incorrectly stated that students who were eligible for the Technology Hardship Scholarship would receive two printer cartridges. Students receive only one cartridge—the one included with the printer—as part of this program. Changes have been implemented pending Board approval of the correction.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

## ACTION ITEMS

### a. Approval of Board Treasurer

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Woodward will review the responsibilities of the Treasurer based on bylaws previously adopted by the Board and will ask the Board appoint a Treasurer for the remainder of the school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### b. Approval of Connections Academy Invoices for September and October

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review the invoices as they relate to the financial report provided earlier in the meeting. She will request approval of the invoices and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### c. Review and Acceptance of Audit Report

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review the draft audit report received by the school. Board acceptance of the report is requested. If accepted by the Board Dr. Sassin will insure the submission of the report to the state by the December 15<sup>th</sup> deadline.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### d. Approval of CapoCA Invoices for September and October for CenCA

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review and present the CapoCA invoices to CenCA that includes payment for shared teaching and administrative services, and will seek Board approval for payment of the invoices presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### e. Approval of Professional Development Plan for the 2008-2009 School Year

**PRESENTER:** Earl Grier

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** As required for each school year, the Board has been presented with the Professional Development Plan for the 2008-2009 school year and we are requesting Board approval of this Plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### f. Approval of 2008-2009 School Goals

**PRESENTER:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Horowitz will review the proposed 2008-2009 school goals with the Board and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**g. Approval of Enrollment Deadline for 2008-2009 School Year**

**PRESENTER:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Horowitz will review with the Board the proposed enrollment deadline date of February 13, 2009 for the school and also to establish December 19<sup>th</sup>, 2008 as the last day to start high school for the first semester, and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**h. Approval of Board Designee to Work with CA on the 2009-2010 School Year General School Handbook, State Specific Handbook and the Parent Agreements Needed for Enrollment for the 2009-2010 School Year**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** In order to make sure we are ready in time for the commencement of enrollment for the 2009-2010 school year, we are requesting the Board designate a member to start the review process with Connections Academy for the General Handbook, State Specific Handbook, and the Parent Agreements (which include the Parent Learning Coach Agreement, the Designated Learning Coach Agreement and the Regulatory Program Guide) needed for Enrollment of students and then a reviewed product be brought to the Board for consideration and approval at the next meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_