

Reporting

Date of Approval: April 20, 2016

Reporting

The background checks will be valid for five (5) years. In the interim between checks, each Board member has an affirmative obligation to inform the Board chair of any incident that would compromise a clean background check and/or would indicate that the Board member does not meet the qualifications set forth for members of the Board.

Board members who are arrested for or convicted of any felony or misdemeanor offense have a legal duty to report the offense within one business day to the Board Chair. If the Board Chair receives notice of an arrest or conviction of a misdemeanor or felony of a Board member, the Board Chair will provide the information directly to Board Counsel to determine whether the Board member may continue service on the Board. If Board Counsel determines that the Board member is disqualified from serving on the Board, the Board member's position on the Board will be declared vacant.

Arrest and conviction records shall be maintained with Board Counsel in accordance with Board Counsel's record retention policy.

Related Documents

None