



Utah Connections Academy  
Board Meeting  
August 19, 2013  
5:30 p.m. MT

Held at the Following Location:  
596 West 750 South  
Suite 110  
Woods Cross, Utah

And Via Teleconference:  
800-747-5150; code: 172-9385#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Persons with a disability may request a reasonable accommodation by contacting Linda Harless at (801) 298-6660. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

#### BOARD AGENDA

- I. Call to Order – D. Brown
- II. Roll Call – D. Brown
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – D. Brown
  
- V. Oral Reports
  - a. Principal Report (MSR) – L. Harless
    - i. Back to School Activities, Staffing and Training Update
    - ii. Enrollment Update
    - iii. SIS2000 Program Update
  - b. Financial Report (attached) – B. Little
    - i. 2012-2013 Unaudited Actuals Update
    - ii. USOE Fiscal Policies Compliance
  
- VI. Consent Items
  - a. Approval of Minutes from the June 26, 2013 Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of 2013-2014 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
  - d. Approval of Revised Fiscal Controls Policy (attached)
  - e. Approval of Revised Employee Handbook (attached)
  
- VII. Action Items
  - a. Approval of Connections Academy of Utah, LLC Invoice for June (attached) – S. Kinney
  - b. Approval of Professional Development Plan for the 2013-2014 School Year (to follow) – J. Dukek
  - c. Approval of Board Designee on Connections Education Curriculum Advisory Panel – M. Arthur
  
- VIII. Information Items
  - a. State Relations Update (to follow) – D. Hutchison
  - b. Non-Profit Status Update (attached) – M. Arthur
  - c. Board Training Update – M. Arthur
  
- IX. Adjournment and Confirmation of Next Meeting – September 16, 2013 at 5:30 p.m. MT