



Utah Connections Academy (UCA)  
BOARD MEETING

**Date and Time:**

Wednesday, November 20, 2019 at 5:30 p.m. MT

**Held at the Following Location:**

687 West 700 South, Suite D  
Woods Cross, UT 84087

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Persons with a disability may request a reasonable accommodation by contacting Erin Taylor at (385) 489-0444. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – S. Kinney
- II. Roll Call – S. Kinney
- III. Mission Statement – S. Kinney

Utah Connections Academy is a pioneering virtual public charter school whose mission is to maximize academic achievement for students in grades K-12 throughout the state of Utah who need an alternative to the traditional classroom.

- IV. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- V. Audit Committee, Committee of the Entire Board
  - a. Ratification of the 2018-2019 Fiscal Year Audit Report (to follow) – T. Gianoni/ K. Jeppesen
- VI. Routine Business
  - a. Approval of Agenda – S. Kinney
- VII. Oral Report
  - a. Utah State Charter School Board Presentation (attached) – M. Steffensen/ J. Lambert
  - b. School Leader's Report (Principal's Report to follow) (MSR attached)– E. Taylor
    - i. School Activities Update
    - ii. Staffing Update
    - iii. Turnaround Status Update
    - iv. Student Intervention Efforts – Tier 1 and Tier 2
  - c. Financial Report (attached) – T. Gianoni
- VIII. Consent Agenda
  - a. Approval of Minutes from the October 16, 2019 Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Pearson Online & Blended Learning (POBL) Invoice for October (attached)
  - d. Approval of Revision(s) to the Employee Handbook: Paid Time Off (PTO) Update (attached)
  - e. Approval of Federal Title Funding Documentation: Local Education Agency (LEA) Plan (attached)
  - f. Approval of Board President as Board Designee to Negotiate, Finalize and Execute the New School Facility Lease
- IX. Action Items
- X. Information Items
  - a. State & Strategic Client Relations (SSCR) Update – E. Sigmund
    - i. Benefits Program Update(s) (attached)
    - ii. School Facility Update
  - b. Partner School Leadership Team (PSLT) Update – J. Dukek
    - i. School Leader Review Process Reminder
  - c. Board Relations Update – L. Coleman
    - i. State LAND Trust Training Reminder
    - ii. In-Person Governance Training – December 11, 2019
- XI. Adjournment and Confirmation of the Governance Training – Wednesday, December 11, 2019 at 9:00 a.m. MT and Next Regular Board Meeting - Wednesday, January 15, 2020 at 5:30 p.m. MT