



**APPROVED 06/20/2018**

**South Carolina Connections Academy (SCCA)  
MINUTES OF THE BOARD OF DIRECTORS MEETING**  
Wednesday, May 16, 2018 at 3:00 p.m.

**Held at the following location and via teleconference:**  
220 Stoneridge Drive, Suite 403  
Columbia, SC 29210

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**I. Call to Order**

Mr. Prince called the meeting to order at 3:04 p.m. when all participants were present and able to hear each other. The agenda had been posted in accordance with legal requirements and the school was open to the public to attend the meeting.

**II. Roll Call**

Board Members Present: Gary Prince, Adam Hall and Frank Thomas (in person); Meka Childs, Rebecca Battle-Bryant, Joe Baxter and Ashley Hinson (via phone);

Guests Present: Amanda Ebel, School Leader (in person); Kyle Michel, Kyle Michel Law Firm; Brian Rosta, Tanya Lee, Brian Packer and Laura Coleman, Pearson Online & Blended Learning (POBL) staff (all via phone).

**III. Public Comment**

There were no comments at this time.

**IV. Routine Business**

a. Approval of Agenda

Mr. Prince asked the Board to review the Agenda distributed prior to the meeting and properly noticed and posted per the legal requirements. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the May 16, 2018 South Carolina Connections Academy Board of Directors Meeting, as presented, is hereby approved.

The motion passed unanimously.

**V. Oral Reports**

a. School Leader's Report

i. Graduation Reminder and End of Year Activities Update

Ms. Ebel advised the Board of the school's planning for the upcoming high school graduation ceremony and encouraged Board members to attend. She further reviewed recent end of year activities, including staff appreciation week and student dances.

Ms. Ebel also reviewed with the Board the ongoing state testing preparations by staff members and participation rates.

b. Financial Report

Ms. Lee reviewed the financial materials included in the Board materials. She reviewed the changes in the financials and the forecasted expenses since the last meeting's statements, enrollment funding, projected fund balance, employee benefits and specific expenses.

**VI. Consent Agenda**

Mr. Prince asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Consent Items:

- a. Approval of Minutes from the April 18, 2018 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoice for April;
- d. Approval of Revision(s) to the Employee Handbook: Work at Home Policy; and
- e. Approval of Board President as Board Designee to Approve Summer Staffing Decisions for the 2018-2019 School Year; are hereby approved.

The motion passed unanimously.

**VII. Action Items**

- a. Approval of Budget and Fee Schedule for the 2018-2019 School Year from Connections Academy of South Carolina, LLC

Ms. Lee reviewed the proposed 2018-2019 school year budget outline and Budget notes document with the Board, also reminding them of the budget development process to date that included the school leader, Board Treasurer and/or other Designee(s) and POBL staff. She further reviewed the accompanying fee schedule from Connections Academy of South Carolina, LLC with the Board. Ms. Lee advised the Board that the 2018-2019 Fee Schedule being presented summarizes the basis for all charges from POBL to the school under the Educational Products and Services Agreement (EPSA), and that the basis for all charges is drawn directly from the Budget. Board members discussed the budget, including related staffing and other specific expenses for the school, as well as the fee schedule and all services provided by POBL under the schedule. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the proposed budget for the 2018-2019 school year and all assumptions provided therein and the fee schedule for the 2018-2019 school year, as presented, is hereby approved.

The motion passed unanimously.

[Mr. Michel joined at 3:19 p.m.]

b. Approval of School Facility Lease

Ms. Ebel introduced Mr. Packer to provide the Board with an update on the school facility search. Mr. Packer reviewed the progress completed to date to identify a new school facility. He further reviewed landlord discussion, negotiations and timeline expected to present the final lease for Board consideration. The Board discussed the timeline and moving logistics in detail with Ms. Ebel and Mr. Packer. There being no further discussion and no lease for Board consideration, this item was tabled.

**VIII. Information Items**

a. State Relations Update

The Board reviewed the written State Relations Report included in the Board meeting materials and discussed recent legislative activities which may impact the school in detail with Mr. Michel.

b. Partner School Leadership Team (PSLT) Update

Dr. Rosta presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) Partner School Leadership Team.

i. School Leader Review Process Update

Dr. Rosta outlined the annual school leader review process with the Board. He reminded Board members that the process includes feedback from the Board through a survey. Dr. Rosta further reminded the Board that Ms. Ebel's final review will take place during the Board's Annual Meeting in June. He also reiterated the importance of Board member participation in the review process.

**IX. Adjournment and Confirmation of Next Annual Meeting – Wednesday, June 20, 2018 at 3:00 p.m. ET**

Mr. Prince noted that the Board was at the end of its agenda and that the annual meeting is scheduled for June 20, 2018 at 3:00 p.m. ET. A motion was made and seconded to adjourn the meeting at 3:45 p.m. The motion passed unanimously.