



APPROVED 4/19/2017

South Carolina Connections Academy (SCCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, February 15, 2017 at 3:00 p.m.

Held at the following location and via teleconference:
220 Stoneridge Drive, Suite 403
Columbia, SC 29210

I. Call to Order

Mr. Prince called the meeting to order at 3:05 p.m. when all participants were present and able to hear each other. The agenda had been posted in accordance with legal requirements and the school was open to the public to attend the meeting.

II. Roll Call

Board Members Present: Gary Prince, Frank Thomas and Adam Hall (in person); Beth Purcell and Rebecca Battle-Bryant (via phone);

Board Members Absent: Mike Campbell and Meka Childs;

Guests Present: Kyle Michel, Kyle Michel Law Firm; Rachel Graver, Karen Duquette, Tanya Lee, Shon Hocker and Laura Coleman, Connections staff (all via phone).

III. Public Comment

There were no comments at this time.

IV. Audit Committee, Consideration of the Entire Board

a. Review and Consideration of Audit Firm Engagement for 2016-2017 School Year Financial Audit

Ms. Lee reviewed the audit firm's proposed engagement letter to the Board. She noted that the proposed audit firm is the same firm the school had engaged for the previous school year's audit. Board members discussed the audit firm's scope of work and estimated charges, as outlined in the engagement letter. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the engagement of Clark Eustace Wagner, CPA, PA as the school's audit firm for the fiscal year ending June 30, 2017, as presented, is hereby approved.

The motion passed unanimously.

V. Routine Business

a. Approval of Agenda

Mr. Prince asked the Board to review the Agenda distributed prior to the meeting and properly noticed and posted per the legal requirements. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 15, 2017 South Carolina Connections Academy Board of Directors Meeting, as presented, is hereby approved.

The motion passed unanimously.

VI. Oral Reports

a. School Leader's Report

In Ms. Ebel's absence, Ms. Graver reviewed the Executive Director's and Monthly School Reports (MSR) with the Board.

i. Graduation Plans Update

Ms. Graver advised the Board that the high school graduation ceremony is planned for June 9, 2017, and encouraged Board members to attend.

ii. Winter School Leaders' Conference Update

Ms. Graver reported to the Board on the Winter School Leaders' Conference that Ms. Ebel recently attended, including professional development initiatives and networking opportunities.

b. Financial Report

Ms. Lee reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements and changes since the previous meeting's report. She reviewed the balance sheet, including the school's expense statements and revenue. The Board discussed the comparison of the forecast to the budget with Ms. Lee.

VII. Consent Agenda

Mr. Prince asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Consent Items:

- a. Approval of Minutes from the January 18, 2017 Meeting;
- b. Approval of Staffing Report;
- c. Approval of LiveTutor Invoice(s); and
- d. Approval of Revision(s) to 2016-2017 State-Specific Handbook: Maximum Age to Enroll; are hereby approved.

The motion passed unanimously.

VIII. Action Items

a. Approval of Connections Academy of South Carolina, LLC Invoice for January

Mr. Thomas reviewed the invoices for the month of January, as included in the Board package, and derived from the financial report provided earlier in the meeting. He asked the Board members whether they had any questions on the invoice. There being none, he recommended the approval of the invoice to the Board based on his review. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of South Carolina, LLC invoice for January, in the amount of \$1,974,331.04, as presented, is hereby approved for payment pending the availability of funds.

The motion passed unanimously.

IX. Information Items

a. State Relations Update

Ms. Duquette reviewed recent legislative activities that may impact the school.

b. Partner School Leadership Team (PSLT) Update

There was no update at this time.

X. Adjournment and Confirmation of Next Meeting – Wednesday, April 19, 2017 at 3:00 p.m. ET

Mr. Prince noted that the Board was at the end of its agenda and that the next meeting is scheduled for April 19, 2017 at 3:00 p.m. ET. A motion was made and seconded to adjourn the meeting at 3:26 p.m. The motion passed unanimously.