



APPROVED 04/25/2018

**Oklahoma Connections Academy
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING**

Wednesday, February 28, 2018 at 4:00 p.m. CT

Held at the following location and via Teleconference:
1437 South Boulder Ave., Suite 700
Tulsa, OK 74119

I. Call to Order

Mr. Sullivan called the meeting to order at 3:07 p.m., when all participants were present and able to hear each other.

II. Statement of Compliance with the Open Meeting Act

Mr. Sullivan confirmed the Board Meeting Agenda had been posted in accordance with the Oklahoma Open Meeting Act.

III. Roll Call

Board Members Present: Bob Sullivan, John Tidwell, and Aubrey Lakey (in person);

Board Members Absent: D'Andre Fisher and Charlie Daniels;

Guests: Tammy Shepherd, School Leader; Linda Hosey, School staff; Tanya Lee, Pearson Online & Blended Learning staff; Eric Bledsoe, Sanders, Bledsoe & Hewett (in person); Kristin DeGross and Andrew Pasquinilli, Pearson Online & Blended Learning staff (via phone).

IV. Public Comment

There were no comments at this time.

V. Audit Committee, Committee of the Entire Board

a. Review and Acceptance of 2016-2017 Fiscal Year Audit Report

Mr. Bledsoe presented this item to the Board. He reviewed the audit report for the fiscal year ending June 30, 2017, as included in the Board materials. Mr. Bledsoe highlighted key aspects of the report, and related to the Board that the audit firm indicated an adverse opinion with no findings; he advised that the report was the best result the school can achieve. He further advised that due to the accounting style required by the Department of Education, all public schools in the state receive an adverse opinion. Additionally, Mr. Bledsoe congratulated the school on receiving no material or immaterial findings, as this is a rare achievement for public schools in the state. Board members discussed the audit report, and expressed their satisfaction with the school and POBL for the results. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, the Audit Report for the fiscal year ending June 30, 2017, as presented, is hereby accepted. The motion passed unanimously.

b. Approval of Contract for Audit of Public Schools and Audit Firm Engagement for the 2017-2018 School Year

Ms. Lee reviewed the audit firm engagement letter, as provided at the Board meeting. She highlighted key aspects of the proposal, including the scope of work and estimated charges and indicated support of the consideration of Sanders, Bledsoe & Hewett as the school's audit firm for the 2017-2018 school year financial audit.

RESOLVED, the contract for audit of public schools and audit firm engagement of Sanders, Bledsoe & Hewett for the 2017-2018 school year financial audit, as presented, is hereby accepted.

The motion passed unanimously.

[Mr. Bledsoe left the meeting at 4:23 p.m.]

VI. Routine Business

a. Approval of Agenda

Mr. Sullivan asked the Board to review the Agenda distributed prior to the meeting. He asked whether the Board requested any changes be made to the agenda. There being no changes requested, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 28, 2018 Oklahoma Connections Academy Board of Directors Meeting, as presented, is hereby approved.

The motion passed unanimously.

VII. Financial Presentation

Ms. Lee presented this item to the Board. She discussed the roles and responsibilities of all school designees regarding financial materials. Ms. Lee further reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. She reviewed the revenue and expense statements, and discussed specific line items of interest with the Board. Board members discussed the format of all financial documents in detail.

VIII. Oral Reports

a. Principal's Report

i. Update on Charter Renewal

Ms. Shepherd advised the Board on the five-year charter renewal that was recently awarded to the school. The Board congratulated Ms. Shepherd and Mr. Adams for their hard work on the renewal preparations and presentation to the Statewide Virtual Charter School Board (SVCSB).

ii. Update on State Testing

Ms. Shepherd reviewed with the Board the upcoming state testing preparations by school staff. Board members discussed testing plans in detail.

iii. Update on Graduation Plans

Ms. Shepherd advised the Board that the high school graduation ceremony is planned for May 20, 2018, and encouraged Board members to attend.

iv. Winter Leadership Retreat

Ms. Shepherd reported to the Board on the Winter Leadership Retreat that she recently attended, including professional development initiatives and networking opportunities. She also highlighted the mentoring opportunities available with veteran virtual school leaders.

v. Update on Pulse Survey

Ms. Shepherd provided the Board with an update on this item. She advised the Board of a recent staff meeting discussion regarding her role at the school, as well as the corresponding staff survey results. Board members thanked Ms. Shepherd for her leadership.

vi. Student Spotlight

This item was not presented.

b. Financial Report

This item was discussed earlier in the meeting.

IX. Consent Items

Mr. Sullivan asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 24, 2018 Regular Board Meeting;
- b. Approval of Staffing Report; and
- c. Approval of Connections Education Invoices for January; are hereby approved.

The motion passed unanimously.

X. Action Items

There were no action items at this time.

XI. Information Items

a. Legislative Update

In Mr. Adams's absence, this item was not presented.

b. Partner School Leadership Team Update

Mr. Pasquinilli presented to the Board on behalf of Pearson Online & Blended Learning's (POBL), School Leadership Team, and noted that no update was necessary at this time.

c. Curriculum and Outreach Additional Planning Tools for 2018-2019 School Year

Ms. DeGross reminded the Board of the additional information recently sent on the Outreach plans for the upcoming school year via email. She further reminded the Board of the timing of the upcoming Curriculum Town Hall presentation as part of the annual review process. She advised the Board that additional information on the presentation would be sent via email.

XII. Extended Public Comment (limited to agenda items only)

There were no comments at this time.

XIII. New Business

There was no new business at this time.

XIV. Adjournment and Confirmation of Next Meeting Date – April 25, 2018 at 4:00 p.m. CT

The Board confirmed the next Board Meeting was to be held on April 25, 2018 at 4:00 p.m. CT. The Board, being at the end of its agenda, a motion was made and seconded to adjourn the meeting at 5:18 p.m. The motion passed unanimously.

Submitted by

Approved by

Name: Kristin DeGross
Board Minute Clerk

Name: Bob Sullivan
Board President