



Oklahoma Connections Academy (OKCA)
SPECIAL BOARD MEETING

Notice is hereby given to the members of the OKCA Board and the general public that the OKCA Board will hold a meeting open to the public on:

Date and Time:

Monday, September 11, 2017 at 4:00 p.m. CT

Held at the following location:

1437 South Boulder Ave., Suite 700
Tulsa, OK 74119

Notices of this meeting have been appropriately posted as required by law. Persons with a disability may request a reasonable accommodation by contacting Tammy Shepherd at (918) 977-3286. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – B. Sullivan
- II. Statement of Compliance with the Open Meeting Act – B. Sullivan

This regularly scheduled meeting of the Oklahoma Connections Academy Board of Directors has been convened in accordance with the Oklahoma Open Meeting Act. This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State ten days prior to the meeting date. Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting at the principal office of the Oklahoma Connections Academy, located at 2425 Nowata Place, Suite 202, Bartlesville, Oklahoma, and at the meeting location.

- III. Roll Call – B. Sullivan
- IV. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.connectionsacademy.com

- V. Routine Business – B. Sullivan
 - a. Approval of Agenda

- VI. Oral Reports
 - a. Principal's Report (MSR) – T. Shepherd
 - i. Back to School Update
 - ii. Enrollment and Staffing Update
 - iii. Connections Academy Summer Leadership Conference
 - iv. ACT Review (attached)
 - v. School Operations Metrics (attached)
 - vi. Student Spotlight
 - b. Financial Report (attached) – T. Lee
 - i. Unaudited 2016-2017 Financial Results

- VII. Consent Items
 - a. Approval of Minutes from the June 14, 2017 Annual Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Connections Education, LLC Invoices for June (attached)
 - d. Approval of Revision(s) to Board Meeting Schedule for the 2017-2018 School Year (attached)
 - e. Approval of 2017-2018 Base Salaries and Incentive Percentage, and Career Ladder Positions (attached)
 - f. Approval of Employee Handbook Revision(s): Work at Home Stipend (attached)
 - g. Approval of Federal Title Funding Documentation: Revision(s) to Parent and Family Engagement Policy (attached)

- VIII. Action Items
 - a. Consideration of Estimate of Needs (attached) – T. Lee
 - b. Consideration of Application for Hourly School Year Calculation – T. Shepherd
 - c. Consideration of Board Designee for Annual School Handbook Review – T. Shepherd
 - d. Consideration of Officers for the 2017-2018 School Year: Encumbrance Clerk – K. DeGross
 - e. Consideration of Board Training and Conference Attendance for the 2017-2018 School Year – K. DeGross

- IX. Information Items
 - a. Legislative Update – B. Adams
 - b. Attendance Policy Discussion (attached) – T. Shepherd
 - c. Board Member Recruitment Update – B. Sullivan
 - d. Partner School Leadership Team Update – B. Rosta
 - i. Teacher Professional Development Products and Services for the 2017-2018 School Year (attached)
 - ii. Quarterly Metrics Update (attached)
 - e. Conflict of Interest Statements and Background Check Reminders – K. DeGross
 - f. Curriculum Town Hall Reminders – K. DeGross
 - g. 2017-2018 Items for Board Consideration (attached) – K. DeGross

- X. Extended Public Comment (limited to agenda items only)

- XI. Adjournment and Confirmation of Next Meeting Date – September 27, 2017 at 4:00 p.m. CT