



Ohio Connections Academy (OCA) Board Meeting

Friday, February 25, 2011 at 9:00 a.m.

To be held in person at 130 East Wilson Bridge Road, Suite 25, Worthington, Ohio 43085

- I. Call to Order – G. Schuster
- II. Roll Call – G. Schuster
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – G. Schuster
- V. Oral Reports
 - a. Principal's Report (MSR attached and Principal's Report attached) – R. Lambert
 - b. Update on Internet Safety – P. Robertson
 - c. Financial Report (attached) – S. Millard/T. Ochs
- VI. Consent Items
 - a. Approval of Minutes from the January 28, 2011 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Bank Reconciliation (attached)
 - d. Approval of the 2011-2012 School Year General School Handbook (attached)
 - e. Approval of the 2010-2011 School Year General School Handbook: Internet Safety (attached)
 - f. Approval of Student Enrollment Reporting Policy (attached)
 - g. Approval for Board Members to Attend the National Charter School Conference (attached)

- VII. Action Items
 - a. Approval of Connections Academy Invoice for January (attached) – S. Millard
 - b. Approval of Graduation Plans and Expenditure (attached) – Ray Lambert
 - c. Approval of the 2011-2012 School Year State Specific School Handbook (to follow) – R. Lambert/
R. Staron
 - d. Approval of Amendment to Professional Services Agreement with Connections Academy (to follow)
– G. Schuster

- VIII. Information Items
 - a. Legislative Update – P. Laystrom
 - b. Buckeye Charter School Board Association Update – G. Schuster
 - c. OCCS Representative Update – L. Schafer/M. Trzcinski
 - d. Upcoming LiveLesson® Sessions (attached) – H. Woodward

- IX. Adjournment and Next Meeting Date – Friday, March 25, 2011 at 9:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the January 28, 2011 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Bank Reconciliation

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard and CA independently prepare a bank reconciliation, Board approval is requested.

d. Approval of the 2011-2012 School Year General School Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the General School Handbook. The redlined version of the General School Handbook outlines the changes made to the document since the Board approved the previous version last year. Last year's version had also been approved by all of CA partnering Boards. This version has been reviewed by the Board designee, school leader, and CA. In order to make sure the school is ready in time for the commencement of enrollment for the 2011-2012 school year, we are bringing the final version to the Board for formal approval at this meeting.

e. Approval of the 2010-2011 School Year General School Handbook: Internet Safety

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials for review and consideration is a revision to the school's Internet Safety policy. Board approval of the revised policy is requested.

f. Approval of Student Enrollment Reporting Policy

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials for review and consideration is the Student Enrollment Reporting Policy. Board approval of the revised policy is requested.

g. Approval for Board Members to Attend the National Charter School Conference

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board is requested to authorize up to five Board members to attend the National Charter School Conference in June in Atlanta, GA and the Board approve reimbursing expenses for the Board members incurred in attending the Conference. Information on the Conference is included in the Board package.

Motion: _____ **Second:** _____
Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of Connections Academy Invoice for January

PRESENTER: Stephanie Millard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Graduation Plans and Expenditure

PRESENTER: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Enclosed in the Board materials is an outline of the school's graduation plans and projected budget allocation for the event. Board review and approval is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of the 2011-2012 School Year State Specific School Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert/Ray Staron

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the State Specific School Handbook that sets out any state specific school policies that supplement the General School Handbook. The memo attached to the State Specific Handbook outlines all changes made to the document since the Board approved the previous version. The State Specific Handbook has been reviewed by the Board designee, school Principal/Director and CA staff. In order to make sure we are ready in time for the commencement of enrollment for the 2011-2012 school year, we are bringing the final version to the Board for formal approval.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Amendment to Professional Services Agreement with Connections Academy

PRESENTER: Gene Schuster

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Schuster will review the suggested Amendment to the Professional Services Agreement with Connections Academy that has been reviewed with Board Counsel. Approval will be requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____