



Ohio Connections Academy (OCA) Board Meeting

Friday, September 24, 2010 at 9:00 a.m.

To be held in person at 150 East Wilson Bridge Road, Suite 25, Worthington, Ohio 43085

- I. Call to Order – G. Schuster
- II. Roll Call – G. Schuster
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – G. Schuster
- V. Audit Committee – Review and Acceptance of 2008-2009 Audit Report (attached) – S. Millard
- VI. Update on Board Member Candidates – George Rooney and Ann Sheldon – G. Shuster
- VII. Oral Reports
 - a. Principal's Report (MSR attached and Principal's Report to follow) – R. Lambert
 - b. Financial Report (attached) – S. Millard/T. Ochs
- VIII. Consent Items
 - a. Approval of Minutes from the August 27, 2010 Meeting (attached)
 - b. Approval of Staffing Report (to follow)
 - c. Approval of Bank Reconciliation (attached)
 - d. Approval of Legal Invoice (to follow)
 - e. Approval of Amendment to State Specific Handbook for the 2010-2011 School Year: Approval of Revisions to Student Harassment, Intimidation and Bullying Policy (attached)

- f. Approval of Board President to Work with the Principal to Finalize and Submit the Annual Report to the OCCS (to follow)
 - g. Approval of Five Year Forecast (attached)
- IX. Action Items
- a. Approval of CA Invoices for July and August (attached) – S. Millard
 - b. Approval of the 2010-2011 Professional Development Plan (attached) – P. Robertson
- X. Information Items
- a. Legislative Update – M. Revenaugh
 - b. Buckeye Charter School Board Association Update – G. Schuster
 - c. OCCS Representative Update – M. Trzcinski
 - i. NACSA Conference Presentation
 - d. OAPCS Conference – R. Lambert
 - e. Anonymous Employee Hotline (attached) – T. Ochs
- XI. Adjournment and Next Meeting Date – Friday October 22, 2010 at 9:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the August 27, 2010 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Bank Reconciliation

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard and CA independently prepare a bank reconciliation, Board approval is requested.

d. Approval of Legal Invoice

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Lambert has reviewed the invoice(s) from Kate Clifford, which is being presented for Board approval for payment.

e. Approval of Amendment to State Specific Handbook for the 2010-2011 School Year: Approval of Revisions to Student Harassment, Intimidation and Bullying Policy

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the draft policy for Board consideration and approval. Board approval of the policy is requested.

f. Approval of Board President to Work with the Principal to Finalize and Submit the Annual Report to the OCCS

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Agreement with the OCCS and the Charter Law mandates submission of the Annual Report to the OCCS by October 30. A draft of this report has been sent to the OCCS and is included in this packet for Board review. Board approval is being requested for the Board President to work with the Principal to finalize and submit this annual report to the OCCS by the deadline.

g. Approval of Five Year Forecast

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Five Year Forecast as provided in the Board materials and Board approval thereof is requested.

Motion: _____ **Second:** _____

Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of CA Invoices for July and August

PRESENTER: Stephanie Millard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard will review the invoices as they relate to the financial report reviewed earlier in the meeting. She will request approval of the invoices and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Professional Development Plan for the 2010-2011 School Year

PRESENTER: Earl Grier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Grier will review the Professional Development Plan for the 2010-2011 school year as required by the agreement between CA and the school, and will request Board approval of this Plan.

Motion: _____ Second: _____

Ayes: _____ Nays: _____