



# Ohio Connections Academy (OCA) Annual Board Meeting

Friday, June 25, 2010 at 9:00 a.m.

To be held in person at 500 West Wilson Bridge Road, Suite 130, Worthington, Ohio 43085

- I. Call to Order – G. Schuster
- II. Roll Call – G. Schuster
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – G. Schuster
- V. Executive Session – To discuss Principal Bonus for the 2009-2010 School Year and Principal Compensation for 2010-2011 School Year (attached) - P. Robertson
- VI. Approval Items
  - a. Approval of Bonus for the School Principal for the 2009-2010 School Year and Compensation for the School Principal for the 2010-2011 School Year – P. Robertson
- VII. Oral Reports
  - a. Principal's Report (MSR attached and Principal's Report attached) – R. Lambert
  - b. OCCS Sponsor Organizational Changes (attached) – R. Lambert
  - c. Financial Report (attached) – S. Millard/T. Ochs
    - i. Bank Reconciliation
    - ii. 2008-2009 Audit Update

- VIII. Consent Items
  - a. Approval of Minutes from the May 28, 2010 Meeting (attached)
  - b. Approval of Staffing Report (to follow)
  - c. Approval of Bank Reconciliation (attached)
  - d. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Credit Flexibility Policy (to follow)
  - e. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Response to Intervention Policy (to follow)
  - f. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Missing Child Policy (to follow)
  - g. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Revisions to Student Harassment, Intimidation and Bullying Policy (to follow)
  - h. Approval Authorizing the Board President to Work with CA on Renewal of Directors' & Officers' (D&O) Insurance
  - i. Approval of Board Meeting Schedule for the 2010-2011 School Year (attached)
  
- VI. Action Items (cont.)
  - b. Approval of CA Invoice for May (attached) – S. Millard
  - c. Approval of Directors and Confirmation of Classes (attached) – H. Woodward
  - d. Approval of Officers – H. Woodward
  
- IX. Information Items
  - a. Legislative Update – M. Revenaugh
  - b. Results of Parent Satisfaction Survey (attached) – R. Lambert
  - c. Amendment to Professional Services Agreement with CA – T. Ochs
  - d. Buckeye Charter School Board Association Update – G. Schuster
  
- X. Adjournment and Next Meeting Date – Friday August 27, 2010 at 9:00 a.m.

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the May 28, 2010 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ray Lambert

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**c. Approval of Bank Reconciliation**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Millard and CA independently prepare a bank reconciliation, Board approval is requested.

**d. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Credit Flexibility Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ray Lambert

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is the draft policy for Board consideration and approval. Board approval of the policy is requested.

**e. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Response to Intervention Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ray Lambert

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is the draft policy for Board consideration and approval. Board approval of the policy is requested.

**f. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Missing Child Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ray Lambert

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is the draft policy for Board consideration and approval. Board approval of the policy is requested.

**g. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: Approval of Revisions to Student Harassment, Intimidation and Bullying Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ray Lambert

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is the draft policy for Board consideration and approval. Board approval of the policy is requested.

**h. Approval of Revision to State Specific Handbook for the 2010-2011 School Year: (Other from FE)**

**PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Included in the Board materials is the draft policy for Board consideration and approval. Board approval of the policy is requested.

**i. Approval of Board President to Work with CA on Renewal of Directors' and Officers' (D&O) Insurance**

**PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** The school is requesting the Board President be authorized to work with CA on the renewal of D&O Insurance for the school. The terms and conditions of this insurance coverage are not expected to change from those in the D&O policy for the Board for the 2009-2010 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between the school and CA.

**j. Approval of Board Meeting Schedule for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Attached to the Board package is the proposed 2010-2011 Board meeting schedule as previously reviewed and discussed with the school's leader and with the Board at the last meeting. Board approval is requested.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_

## ACTION ITEMS

### b. Approval of CA Invoice for May

**PRESENTER:** Stephanie Millard

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Millard will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### c. Approval of Directors and Confirmation of Classes

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws, or as per agreement by the Board. Additional members may also be presented for Board consideration and approval. The Board will also be confirming the designation of each Board member into Class 1, Class 2 and Class 3 in accordance with the school's Bylaws.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

### d. Approval of Officers

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for the 2010-2011 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_