



## Ohio Connections Academy (OCA) Board Meeting

Friday, May 28, 2010 at 9:00 a.m.

To be held in person at 500 West Wilson Bridge Road, Suite 130, Worthington, Ohio 43085

- I. Call to Order – G. Schuster
- II. Roll Call – G. Schuster
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – G. Schuster
- V. Consideration and Approval of Board Member Candidate for a One Year Term For The 2010-11 School Year, Pending OCCS Approval – Colleen Grady – G. Schuster
- VI. Oral Reports
  - a. Principal's Report (MSR attached and Principal's Report to follow) – M. Hanna
  - b. Financial Report (attached) – S. Millard/T. Ochs
    - i. Bank Reconciliation
    - ii. 2008-2009 Audit Update

- VII. Consent Items
  - a. Approval of Minutes from the April 23, 2010 Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Bank Reconciliation (attached)
  - d. Ratification of Five Year Forecast (attached)
  - e. Approval of Renewing Membership to Ohio Alliance of Public Charter Schools
  
- VIII. Action Items
  - a. Approval of CA Invoice for April (attached) – S. Millard
  - b. Approval of the Budget for 2010-2011 School Year (attached) – T. Ochs
  - c. Approval of Fee Schedule for the 2010-2011 School Year (attached) – T. Ochs
  - d. Approval of Board Designee to Work with CA and School to Secure a Worthington Facility Lease in Substantially the Same Terms as Provided in the Board Materials(attached) – B. Pouliot
  - e. Approval of Worthington Facility Build Out Expenditure (attached) – B. Pouliot
  
- IX. Information Items
  - a. Legislative Update – M. Revenaugh
  - b. OCCS Sponsor Update – C. Monahan
  - c. Buckeye Charter School Board Association Update – G. Schuster
  - d. Board Planning for the 2010-2011 School Year - H. Woodward
    - i. Proposed Meeting Schedule (attached)
    - ii. Board Composition (attached)
  
- X. Adjournment and Annual Meeting Date – Friday June 25, 2010 at 9:00 a.m.

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the April 23, 2010 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ray Lambert

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**c. Approval of Bank Reconciliation**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Millard and CA independently prepare a bank reconciliation, Board approval is requested.

**d. Ratification of Five Year Forecast**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** At the last meeting the Board review and approved the five year forecast in the format previously prescribed by OCCS. However, since approval the school has been notified that the format has changed, accordingly ratification of the Five Year Forecast in the new format is requested.

**e. Approval of Renewing Membership to Ohio Alliance of Public Charter Schools**

**PRESENTER IF MOVED TO ACTION ITEMS:** Mickey Revenaugh

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** OCA has been a member of the Ohio Alliance of Public Charter Schools and the school would like to renew its membership for the upcoming year. Board approval for renewal of the membership and for payment by CA for membership is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of CA Invoice for April**

**PRESENTER:** Stephanie Millard

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Millard will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of the Budget for 2010-2011 School Year**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will provide a detailed review of the budget outline for the 2010-2011 school year that was compiled with the Board designee, and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of the Fee Schedule for the 2010-2011 School Year**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will review the fee schedule for the 2010-2011 school year with the Board that is derived directly from the budget for the 2010-2011 school year, and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Board Designee to Work with CA and School to Secure a Worthington Facility Lease in Substantially the Same Terms as Provided in the Board Materials**

**PRESENTER:** Bob Pouliot

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Pouliot will review the proposed Worthington facility and terms of the lease for the school's location with the Board and seek Board approval of a Board designee to work with the school leader and CA to finalize and execute the lease in substantially the same form as the terms included in the Board materials.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Approval of Worthington Facility Build Out Expenditure**

**PRESENTER:** Bob Pouliot

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Pouliot will review the school's desire build out of the proposed school facilities and will seek Board approval of the projected expenditure.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_