



Ohio Connections Academy (OCA) Board Meeting

Friday, March 26, 2010 at 9:00 a.m.

To be held in person at 500 West Wilson Bridge Road, Suite 130, Worthington, Ohio 43085

- I. Call to Order – G. Schuster
- II. Roll Call – G. Schuster
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – G. Schuster
- V. Oral Reports
 - a. Principal's Report (MSR attached and Principal's Report to follow) – R. Lambert
 - b. Financial Report (attached) – S. Millard/T. Ochs
 - i. FY 09 Audit Update
 - ii. Update on 2010-2011 Draft Budget
- VI. Audit Committee, Committee of the Entire Board
 - a. Review and Acceptance of the 2007-2008 Fiscal Audit (attached with memo to follow) – S. Millard/T. Ochs

- VII. Consent Items
 - a. Approval of Minutes from the January 15, 2010 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Bank Reconciliation (attached)
 - d. Approval of Offering Summer School to Students (attached)
 - e. Approval of Amendment to Agreement between OCCS and OCA (attached)
 - f. Approval of Driver's Ed Form (attached)
 - g. Approval of OCA Standards Assessment Report for 2009-2010 (attached)
 - h. Approval of Updated Adjunct Faculty Offer Letter (attached)

- VIII. Action Items
 - a. Ratification of CA Invoice for January (attached) – S. Millard
 - b. Approval of CA Invoice for February (attached) – S. Millard
 - c. Approval of Graduation Expenditure (attached) – R. Lambert
 - d. Approval of Student Outreach Plan for the 2010-2011 School Year (attached) – S. Fancher

- IX. Information Items
 - a. Legislative Update – M. Revenaugh
 - b. OCCS Sponsor Update – C. Monahan
 - c. Update on Buckeye Charter School Boards Association – G. Schuster
 - d. Board Recruitment Update – G. Schuster

- X. Adjournment and Meeting Date – Friday April 23, 2010 at 9:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the January 15, 2010 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Bank Reconciliation

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard and CA independently prepare a bank reconciliation, Board approval is requested.

d. Approval of Offering Summer School to Students

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Last year the Board authorized the school leader to work with National Connections Academy, an affiliate of Connections Academy, to review the enrolled students who could benefit from taking Summer School courses through National Connections Academy. The memo outlines the benefits of the program and seeks Board approval for Connections Academy to communicate the details about the summer school opportunity to the school's students and families.

e. Approval of Amendment to Agreement between OCCS and OCA

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials for Board review and consideration is a proposed amendment to the agreement between OCCS and OCA in which the enrichment grant provisions are more clearly defined for the parties. Board approval of the amendment and authorization for the Board President to sign the amendment on behalf of the Board is requested.

f. Approval of Driver's Ed Form

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: OCA is subject to compliance with Section 3321.13, 4507.061, 4510.32, 2923.122 (A), (B), (D) and (E) (1) of the Ohio Revised Code and therefore required to report to the Ohio Department of Public Safety – Bureau of Motor Vehicle in several circumstance as outlined on the forms included in the Board package. The Board is requested to confirm the school's compliance with the code and authorize the school's Principal to complete and execute the filings on behalf of the school.

g. Approval of OCA Standards Assessment Report for 2009-2010

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials for Board approval is the SAR report for the 2009-2010 school year completed by necessary school personnel. Board approval of the report is requested.

h. Approval of Updated Adjunct Faculty Offer Letter

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is an updated offer letter in which the school the school would like to clarify certain terms of the employment relationship. Board approval is requested.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Ratification of CA Invoice for January

PRESENTER: Stephanie Millard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard will review the ratification of the invoice as payment has been made to Connections Academy in accordance with the Board of Directors' prior approval and direction concerning the advancing of funds for payment of CA invoice by the Treasurer. Ms. Millard will review the support for payment of the invoice. Ratification of this payment is being requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of CA Invoice for February

PRESENTER: Stephanie Millard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Graduation Expenditure

PRESENTER: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Enclosed in the Board materials is an outline of the school's graduation plans and projected budget allocation for the event. Board review and approval is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Student Outreach Plan for the 2010-2011 School Year

PRESENTER: Susan Fancher

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Fancher will review in detail the 2010-2011 Outreach Plan included in the Board package with the Board, along with the budget allocated for implementation of the plan, and will seek Board approval of the Outreach Plan. The live and recorded LiveLesson® session offered by CA provided detailed information on the Outreach Plan. The Board will review and approve the budget allocation at a later time upon approval of the 2010-2011 school year budget. Board approval of the Outreach Plan will be requested at the meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____