



Ohio Connections Academy (OCA) Board Meeting

Friday, November 20, 2009 at 9:00 a.m.

To be held in person at 500 West Wilson Bridge Road, Suite 130, Worthington, Ohio 43085

- I. Call to Order – G. Schuster
- II. Roll Call – G. Schuster
- III. Routine Business
 - a. Approval of Agenda – G. Schuster
- IV. Oral Reports
 - a. Principal's Report (MSR and Principal's Report attached) – R. Lambert/M. Hanna
 - b. Financial Report (attached) – S. Millard/T. Ochs
 - i. FY08 Audit Update
 - ii. FY09 Audit Update
- V. Consent Items
 - a. Approval of Minutes from the October 23, 2009 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Bank Reconciliation (attached)
 - d. Approval of Revision to the 2009-2010 School Year General Handbook – Teacher Grading Policy (attached)
 - e. Ratification of Board Governance and Administrative Policy Manual (attached)
 - f. Approval of Agreements for Student Enrollment for the 2010-2011 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement (to follow)
 - g. Approval of Policy for Withholding of Grades and Transcripts for Failure to Return School Property (to follow)
- VI. Action Items
 - a. Approval of CA Invoice for October (attached) – S. Millard
 - b. Approval of Renewal of Fiscal Officer Agreement (to follow) – G. Schuster/G. Rooney
 - c. Approval to Advance Funds for Payment of Funds for CA Invoice by Treasurer – T. Ochs
- VII. Information Items
 - a. Discussion of Curriculum Plan for the 2010-2011 School Year (attached) – S. Guttentag/ P. Hoge
 - b. Legislative Update – M. Revenaugh
 - c. OCCS Sponsor Update – C. Monahan
 - d. 2009-2010 Board Approval Calendar (attached) – G. Schuster
- VIII. Adjournment and Meeting Date – Friday January 22, 2010 at 9:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the October 23, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Bank Reconciliation

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard and CA independently prepare a bank reconciliation, Board approval is requested.

d. Approval of Revision to the 2009-2010 School Year General Handbook – Teacher Grading Policy

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Teacher Grading Policy has been as redlined and included in the Board materials and the school leader is seeking approval of such policy.

e. Ratification of the Board Governance and Administrative Policy Manual

PRESENTER IF MOVED TO ACTION ITEMS: Gene Schuster

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board had previously adopted a draft of the Board Governance and Administrative Policy Manual. The policies have been reviewed by OCA Board Counsel, as well as Counsel for other CA schools, and are being presented for final approval.

f. Approval of Agreements for Student Enrollment for the 2010-2011 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement, and Eligible Student Agreement

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Parent Agreements, consisting of the Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement (PLCA) and Designated Learning Coach Agreement for the 2010-2011 school year are being presented for Board approval. These have not changed in substance from the forms approved by the Board for the 2009-10 school year, but merely update the school year and contain minor format and typographical corrections. Board approval of these Parent Agreements and the new Eligible Student Agreement, the same form as the PLCA, but for students who are over 18 or emancipated, is requested.

g. Approval of Policy for Withholding of Grades and Transcripts for Failure to Return School Property

PRESENTER IF MOVED TO ACTION ITEMS: Ray Lambert/Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is requesting approval to withhold grades and transcripts for students who fail to return school property to the extent permitted by the laws and practices instituted at Ohio schools. Mr. Lambert and Mr. Ochs are recommending the Board approve such a policy.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Approval of CA Invoice for October

PRESENTER: Stephanie Millard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard will review the invoice as it relates to the financial report provided earlier in the meeting. She will request approval of the invoice, and authorization for payment to be made to CA based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Renewal of Fiscal Officer Agreement

PRESENTER: Gene Schuster/George Rooney

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Schuster and Mr. Rooney will review with the Board the proposed renewal agreement with Ms. Millard, Board Fiscal Officer. Board consideration and approval will be sought.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Review and Acceptance of the 2007-2008 Fiscal Audit

PRESENTER: Stephanie Millard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Millard will review with the Board the draft June 30, 2008 year ended audit report and will seek Board acceptance thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____