

## PARENT/LEGAL GUARDIAN (CARETAKER) AGREEMENT

Welcome to National Connections Academy! As a parent/guardian, you will play a significant role in your student's online school experience, though your level of involvement will vary based on your student's grade and level of independence. Our private school will provide you and your student with more flexibility than you would find in a traditional school; however, we still have specific expectations for student behavior and participation. National Connections Academy also requires students be in a safe and secure environment. Check your state law to determine the age when a child can be left unattended. The School Handbook, available in the Virtual Library in the Learning Management System (LMS), explains in detail our school policies and expectations for student conduct. Please review the following requirements, be sure you fully understand them, then check the box to sign the agreement.

If you have any questions about parent/guardian responsibilities or the Agreement, please contact the Academic Program Advisor.

- I believe that all of the information that I have provided about my student and my family during the enrollment process is accurate. I understand that I am responsible for reviewing my and my student's information in the LMS, and I will notify the school immediately of any errors, omissions, or changes.
- I will take responsibility for ensuring that my student completes the assigned coursework and for logging student work hours into the Attendance System.
- I agree that I am responsible for providing all necessary computer equipment (including hardware, software, printer, and Internet connection) that my student will need while enrolled in National Connections Academy, and that National Connections Academy is **not** responsible for providing any computer equipment to my student or household.
- I agree that my computer equipment meets all minimum requirements as specified in the Technology section of the website and in the School Handbook. In addition, I acknowledge that if I have more than one student enrolled in National Connections Academy, I will provide sufficient computer equipment for all enrolled students in my household to be able to complete their coursework.
- I agree that I am responsible for paying tuition and fees on the schedule agreed upon during enrollment, and that failure to pay tuition and fees in the agreed-upon manner will jeopardize my student's enrollment in the school and may result in legal action to collect unpaid tuition and fees.
- I agree that my student is bound by the rules and other provisions set out in the School Handbook as well as the Terms of Use, Acceptable Use, and Privacy Policy, which are included on the website and may be updated from time to time.
- I understand that in order to successfully complete their lessons and fully benefit from the online school experience, students enrolled in National Connections Academy will need some assistance from a parent/ legal guardian or designated representative. The amount of assistance will vary by grade level and each student's capabilities to be self-directed and to comprehend the materials. I therefore agree to adhere to the following supervision parameters for students by grade level:
  - **Elementary School Assistance level: Substantial.** The parent/legal guardian or designated representative will need to provide substantial support to the student throughout the school day and should be with the student physically all day.
  - **Middle School Assistance level: Moderate.** The parent/legal guardian or designated representative should be available to provide assistance to the student as needed throughout the day. The parent should be in the same general location all day but may not need to be with the student at all times, depending on the student.
  - **High School Assistance level: Minimal.** Students are expected to perform their school work independently in high school. However, a parent/ legal guardian or designated representative must still monitor progress and ensure that the student completes required course work. This adult is also expected to be available for teacher conferences. While students may not need adult supervision during the school day, they must still be in a safe and secure environment.
- I understand that I have the right to designate another qualified adult to be my student's Learning Coach, but to do so I must complete the Designated Learning Coach Agreement (DCLA).

*Once your student is enrolled and you have access to our LMS, you will be asked to formally agree to these terms.*