



**Arizona Connections Academy (ACA) Board Meeting**

Pursuant to A.R.S. § 38-431.02., notice is hereby given to the members of the ACA Board and the general public that the ACA Board will hold a meeting open to the public on:

**Date and Time:**

Friday, September 18, 2009 at 8:00 a.m. Arizona time

**Held At:**

Arizona Connections Academy  
1017 South Gilbert Road, Suite 210  
Mesa, AZ 85204

Notices of this meeting have been appropriately posted as required by A.R.S. § 38-431.02. Persons with a disability may request a reasonable accommodation by contacting Linda Harless at (480) 782-5842. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – A. Coe
- II. Roll Call – A. Coe
- III. Routine Business
  - a. Approval of Agenda – A. Coe
- IV. Oral Report
  - a. Principal's Report (MSR attached) – L. Harless
    - i. School Activities Update
    - ii. Facilities Communication Update
    - iii. Enrollment Update
  - b. Financial Report (attached) – T. Ochs
- V. Consent Items
  - a. Approval of Minutes from the August 14, 2009 Meeting (attached)
  - b. Approval of Legal Invoice (attached)
  - c. Approval of Staffing Report (to follow)
  - d. Approval of Designating the School Principal to Complete and Submit the Annual Report Card
  - e. Approval Designating Board Member to Finalize the Annual Financial Report
- VI. Action Items
  - a. Approval of CA Invoice for August (attached) – E. Danielson
  - b. Discussion and Approval of Taking Action Concerning Enrollment – L. Harless
  - c. Approval of Professional Development Plan for the 2009-2010 School Year (to follow) – P. Robertson
  - d. Approval of Declaration of Curricular and Instructional Alignment to Arizona Academic Standards (attached) – L. Harless
  - e. Acceptance of Audit Report (attached) – T. Ochs
- VII. Information Items
  - a. Legislative Update – M. Revenaugh
  - b. Conflict of Interest Policy and Forms (attached) – H. Woodward
  - c. Board Recruitment – H. Woodward
- IX. Adjournment and Confirmation of Next Meeting – October 9, 2009 at 8:00 a.m.

**CONSENT ITEMS**

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the August 14, 2009 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Legal Invoice**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** An invoice for legal services rendered for the school is being presented for Board approval.

**c. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**d. Approval of Designating the School Principal to Complete and Submit the Annual Report Card**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Annual Report Card is due to the ASBCS in its electronic format on October 30, 2009 and will be seeking Board approval of completion and submission by the deadline by the school's Principal.

**e. Approval Designating Board Treasurer to Finalize the Annual Financial Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Annual Financial Report is due to be submitted to the State by October 15<sup>th</sup> in the format prescribed by the State. The Board is requested to approve the Board Treasurer as the Board designee to help finalize the Annual Financial Report with Mr. Ochs for submission to the State.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_

**ACTION ITEMS**

**a. Approval of CA Invoice for August**

**PRESENTER:** Elizabeth Danielson

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Danielson will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Discussion and Approval of Taking Action Concerning Enrollment**

**PRESENTER:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Harless will discuss ACA's enrollment status with the Board and will discuss enrollment options. Ms. Harless will seek Board approval to move forward based on Board recommendation and seek approval of the notification of the enrollment cap to be provided to the ASBCS.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of Professional Development Plan for the 2009-2010 School Year**

**PRESENTER:** Peter Robertson

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Robertson will review the Professional Development Plan for the 2009-2010 school year as required by the agreement between CA and the school, and will request Board approval of this Plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Declaration of Curricular and Instructional Alignment to Arizona Academic Standards**

**PRESENTER:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Harless will review the Declaration of Curricular and Instructional Alignment to State Academic Standards with the Board and will be seeking Board approval.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Acceptance of Audit Report**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Ochs will review the Audit Report with the Board and will be seeking Board acceptance thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_