



**South Carolina Connections Academy (SCCA)  
BOARD MEETING**

Pursuant to the South Carolina Freedom of Information Act, notice is hereby given to the members of the SCCA Board and the general public that the SCCA Board will hold a meeting open to the public on:

**Date and Time:**

Wednesday, November 18, 2009 at 3:00 p.m.

**Held at the following locations:**

220 Stoneridge Drive, Suite 403  
Columbia, SC 29210

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Allison Reaves at 803-212-4712, Ext. 301. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Summary of Elections and Appointment of Newly Elected Board Members (attached) – M. Wrisley
- II. Introduction of Participants – M. Wrisley
- III. Call to Order – M. Wrisley
- IV. Roll Call – M. Wrisley
- V. Routine Business
  - a. Approval of Agenda – M. Wrisley
- VI. Oral Reports
  - a. Principal's Report (MSR and Principal's monthly report attached) – A. Reaves
    - i. 2009 Enrollment Update
  - b. Financial Report (attached) – J. Marhefka
- VII. Consent Agenda
  - a. Approval of Minutes from the October 21, 2009 Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Revision to the 2009-2010 School Year General Handbook – Teacher Grading Policy (attached)
  - d. Approval of Agreements for Student Enrollment for the 2010-2011 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement (to follow)
- VIII. Action Items
  - a. Approval of Appointment of Officers to the Board (attached) – M. Wrisley/ H. Woodward
  - b. Approval of CA Invoice for October (attached) – J. Marhefka
  - c. Approval of Board Governance and Administrative Policy Manual (attached) – H. Woodward

- IX. Information Items
  - a. Discussion of Curriculum Plan for the 2010-2011 School Year (attached) – S. Guttentag/P. Hoge
  - b. Legislative Update – K. Michel
  - c. 2009-2010 School Year Board Approval Calendar (attached) – M. Wrisley
  - d. 2009-2010 School Year Board Meeting Schedule (attached) – M. Wrisley
  - e. Special Board Meeting – M. Wrisley
  - f. Board Training scheduled for January 15-16, 2010 – M. Wrisley
  
- X. Confirmation of Meeting and Adjournment – January 15, 2010 at 3:00 p.m.

**CONSENT ITEMS**

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the October 21, 2009 Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Wrisley

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of the Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Allison Reaves

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

**c. Approval of Revision to the 2009-2010 School Year General School Handbook – Teacher Grading Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Wrisley

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Teacher Grading Policy has been redlined and included in the Board materials and the school leader is seeking Board approval of such policy.

**d. Approval of Agreements for Student Enrollment for the 2010-11 School Year: Regulatory Program Description, Parent/Legal Guardian (Caretaker) Acknowledgment, Designated Learning Coach Agreement and Eligible Student Agreement**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Wrisley

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Parent Agreements, consisting of the Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement (PLCA) and Designated Learning Coach Agreement for the 2010-2011 school year are being presented for Board approval. These have not changed in substance from the forms approved by the Board for the 2009-10 school year, but merely update the school year and contain minor format and typographical corrections. Board approval of these Parent Agreements and the new Eligible Student Agreement, the same form as the PLCA, but for students who are over 18 or emancipated, is requested.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of Appointment of Officers to the Board**

**PRESENTER:** Megann Wrisley/Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** As a result of the completion of the annual election of Board members, Board nomination and approval of Officer appointments of President, Vice-President, Treasurer and Secretary for the term to the annual meeting in June 2010 is sought.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of CA Invoice for October**

**PRESENTER:** Janet Marhefka

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Marhefka will review the invoice as it relates to the financial report reviewed earlier in the meeting. Ms. Marhefka will provide confirmation that the invoice and supporting detail was reviewed by the outgoing Treasurer. Ms. Marhefka will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of Board Governance and Administrative Policy Manual**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Standard Board governance policies have been developed and organized into a manual for Board review and consideration for approval. These ensure that the Board has set adequate policies for effective governance. This is a start of the Board creating a Policy Manual. The establishment and updating of the policies are based on the review of national corporate governance standards. These policies govern the Board operations, those in the School Handbook govern the school and the students, and those in the Employee Handbook govern the school staff. The policies being presented have been reviewed by various Board Counsel for CA schools and are being presented for approval.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_