



Oregon Connections Academy  
Annual Board Meeting  
Thursday, August 27, 2009  
3:30 p.m. Pacific Time

To Be Held At:  
38761 North Main St.  
Scio, OR 97374  
and Via Teleconference

**BOARD AGENDA**

- I. Call to Order – J. Kropf
- II. Roll Call – J. Kropf
- III. Public Comment

The ORCA Board welcomes participation by the members of the public both in-person and telephonically. An individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairperson or Secretary before the scheduled start of the meeting. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least 24 hours before the scheduled start of the board meeting. A person wishing to speak on any item on or off the agenda will not exceed 3 minutes and the total of all public comment opportunities will not exceed 30 minutes. The Chairperson may grant additional time to individuals, circumstances permitting. The Chairperson will announce the person's name at the appropriate time during the meeting with in-person individuals having first preference for speaking. To view the ORCA Board Public Comment Policy, visit the ORCA "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com).

- IV. Routine Business
  - a. Approval of Agenda – J. Kropf

The Chair will ask members and attendees what items, if any, need to be added, removed from or moved on the agenda, which includes, Oral Reports, Consent Items, Action Items and Information Items as listed below.

- V. Oral Reports
  - a. Executive Director's Update – J. Wilks
    - i. Summer Activities Report
    - ii. 2009 Enrollment Update
    - iii. AYP Update
    - iv. Update on 2008-2009 School Goals and process for establishing 2009-2010 School Goals
    - v. Elective Instruction
  - b. Financial Report (attached) – T. Ochs
    - i. Audit Update

- VI. Consent Items
  - a. Approval of Minutes from the July 23, 2009 Meeting (attached)
  - b. Approval of School Invoice(s) (attached)
  - c. Approval of Legal Invoice(s) (attached)
  - d. Approval of Staffing Report (attached)
  - e. Approval of 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
  - f. Approval of Professional Dues for COSA Membership
  
- VII. Action Items
  - a. Approval of Connections Academy of Oregon Invoice for July (attached) – B. Badger
  - b. Approval of Connections Academy of Oregon Additional Invoice for June (attached) – B. Badger
  - c. Approval of the Student Teacher Agreement and Authorizing the Principal to Finalize and Execute the Agreement (to follow) – J. Wilks
  
- VIII. Information Items
  - a. Legislative/State School Board Update – J. Kropf
  - b. Offsite Records Management – J. Wilks/B. McCready
  - c. Annual Board Approval Calendar (attached) – H. Woodward
  - d. Board Academy 2009 (attached) – H. Woodward
  - e. Board Recruitment – H. Woodward
  
- IX. Executive Session
  - a. Pursuant to ORS § 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed – M. Lowe
  
- X. Adjournment and Meeting Date for September 24, 2009 at 3:30 p.m. PT.

**CONSENT ITEMS**

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the July 23, 2009 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of School Invoice(s)**

**PRESENTER IF MOVED TO ACTION ITEMS:** Becky Badger

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Badger has reviewed the invoice(s) which are included in the Board materials for Board approval for payment.

**c. Approval of Legal Invoice(s)**

**PRESENTER IF MOVED TO ACTION ITEMS:** Becky Badger

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Badger has reviewed the invoice(s) from O'Donnell & Clark, which is being presented for Board approval for payment.

**d. Approval of the Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Wilks

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reason for their departure, as well as any promotions, for Board review and approval.

**e. Approval 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Wilks

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The report included with the Board materials contains the employee's name, position with the school, base salary, and bonus potential. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

**f. Approval of Professional Dues for COSA Membership**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Wilks

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Wilks is requesting the Board approve dues for the school's membership in the state professional organization in the amount of \$525.00 and \$234.00 for the National Principals membership.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of Connections Academy of Oregon Invoice for July**

**PRESENTER:** Becky Badger

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Badger will review the Connections Academy of Oregon invoice for the month that is drawn from the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of Connections Academy of Oregon Additional Invoice for June**

**PRESENTER:** Becky Badger

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Badger will review the Connections Academy of Oregon invoice for the month that is drawn from the financial report reviewed earlier in the meeting. She will discuss the changes to the invoice based on the school's recent audit and will request approval of the invoice.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of the Student Teacher Agreement and Authorizing the Principal to Finalize and Execute the Agreement**

**PRESENTER:** Jerry Wilks

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Wilks will discuss the need to enter into an agreement for the student teacher relationship with the Eastern Oregon University that the Board previously approved. Mr. Wilks will seek Board approval for him to finalize and sign the agreement, which is included with the Board materials.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_