



**NEVADA CONNECTIONS ACADEMY (NCA)
SPECIAL BOARD MEETING
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday January 26, 2010 at 6:30 p.m. PT

Held at the following locations:

Nevada Connections Academy
5690 Riggins Ct, Suite B
Reno, NV 89502

And via teleconference:

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comment:

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to

the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – J. Castle

- V. Closed Session: Pursuant to NRS 241.030(1)(a), a closed session will be held for purposes of discussion of the character and professional competence/ mid-year performance of Jerry Krummel (attached) – E. Grier

- VI. Oral Reports
 - a. Principal's Report (MSR attached) – J. Krummel
 - i. Count Day Audit Status
 - ii. Enrollment/Lottery Update
 - iii. Graduation Update
 - iv. Parent Satisfaction Survey
 - v. Facility Update
 - b. Financial Report (attached) – T. Ochs

- VII. Consent Agenda
 - a. Approval of Minutes from the December 1, 2009 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of the 2010-2011 School Year General School Handbook (attached)
 - d. Approval of the 2010-2011 School Year State Specific School Handbook (to follow)
 - e. Approval for Board Counsel to Review Records Retention Policy
 - f. Ratification of Lease Extension to Coincide with 2009-2010 School Year (to follow)

- VIII. Action Items
 - a. Ratification of CA Invoice for November (attached) – K. Mitchell
 - b. Approval of CA Invoice for December (attached) – K. Mitchell
 - c. Approval of Funded Enrollment Target – T. Ochs
 - d. Approval for Opening Enrollment for the 2010-2011 School Year – T. Ochs
 - e. Approval of Additional Curriculum Offerings (attached) – J. Krummel
 - f. Approval for Board Members to Attend the National Charter School Conference (attached) - H. Woodward

- IX. Information Items
 - a. Legislative and Department Non-Regulatory Guidance Update – C. Butz
 - b. Board Governance and Administrative Policy Manual Implementation & Planning (attached) – H. Woodward
 - c. EMO Evaluation (attached) – J. Castle/H. Woodward
 - d. Upcoming LiveLesson® Session Schedule – H. Woodward

- X. Confirmation of Next Meeting and Adjournment – March 16, 2010 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, www.connectionsacademy.com

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the December 1, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Approval of the 2010-2011 School Year General School Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the General School Handbook. The redlined version of the General School Handbook outlines the changes made to the document since the Board approved the previous version last year. Last year's version had also been approved by all of CA partnering Boards. This version has been reviewed by the Board designee, school leader, and CA. In order to make sure the school is ready in time for the commencement of enrollment for the 2010-2011 school year, we are bringing the final version to the Board for formal approval at this meeting.

d. Approval of the 2010-2011 School Year State Specific School Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the State Specific School Handbook that sets out any state specific school policies that supplement the General School Handbook. The memo attached to the State Specific Handbook outlines all changes made to the document since the Board approved the previous version. The State Specific Handbook has been reviewed by the Board designee, school Principal/Director and CA staff. In order to make sure we are ready in time for the commencement of enrollment for the 2010-2011 school year, we are bringing the final version to the Board for formal approval.

e. Approval of Board Counsel to Review Records Retention Policy

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board is requested to authorize the school and Connections Academy to contact Board Counsel to work with the parties on the review of the school's Records Retention Policy to develop an updated policy that is compliant with all required legal timelines for retention and destruction of the school's documents. Board approval is requested.

f. Ratification of Lease Extension to Coincide with 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school's current lease expires April 30, 2010 and the school desires there to be no interruption during the school year in regards to a facility change. Therefore, in conjunction with Board Chair and Board Counsel, the school would like the Board to ratify the school's entering into a lease extension with its current landlord, at no change in pricing or terms but with the extension of the lease through August 31, 2010. Board ratification of the attached lease extension is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

ACTION ITEMS

a. Ratification of CA Invoice for November

PRESENTER: Kirsten Mitchell

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell will review the ratification of the invoice as payment has been made to Connections Academy in accordance with the Board of Directors' prior approval and direction concerning the advancing of funds for payment of CA invoice by the Treasurer. She will review the support for payment of the invoice. Ratification of this payment is being requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Connections Academy of Nevada Invoice for December

PRESENTER: Kirsten Mitchell

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell will review the invoice for the month derived from the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Funded Enrollment Target

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Based on the 2009-2010 projected enrollment of approximately 1,325 students, which represents a growth of 460 students from the 2008-2009 school year, Mr. Ochs will review the proposed funded enrollment target of 2,000 students for the 2010-2011 school year with the Board and seek Board direction and approval for a target. Much of the 2010-2011 planning will be based on this funded enrollment target established by the Board.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval for Opening Enrollment for the 2010-2011 School Year

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is requesting Board approval to begin enrollment for the 2010-2011 school year effective April 1, 2010. Board approval of the opening enrollment date is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Approval of Additional Curriculum Offerings

PRESENTER: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Krummel will review the item with the Board and discuss the programs offered by Fast ForWord and Math Enhancement and seek Board approval to purchase and implement the program as an enhancement to the current curriculum offering. A detailed memo outlining the proposed offering and cost expenditure of up to \$40,000 is provided in the Board materials for Board consideration for approval.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Approval for Board Members to Attend the National Charter School Conference

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review this item with the Board. She will be recommending the Board authorize a certain number of Board members to attend the National Charter School Conference in June in Chicago, IL and the Board approve reimbursing expenses for the Board members incurred in attending the Conference. Information on the Conference is included in the Board package.

Motion: _____ Second: _____

Ayes: _____ Nays: _____